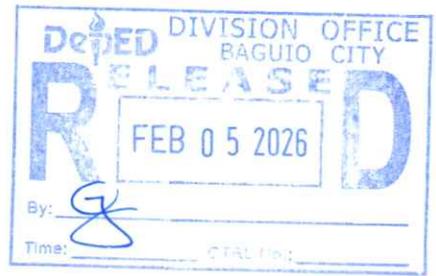




Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



February 4, 2026

DIVISION MEMORANDUM

No. 103-2026

NOTICE OF MEETING: ONLINE MEETING WITH SCHOOL HEADS, ASSISTANT SCHOOL HEAD DESIGNATES, PSDSs, AND AO IIs

To : Assistant Schools Division Superintendent
 Chief Education Supervisors
 Section/Unit Heads
 Education Program Supervisors
 Public Schools District Supervisors
 Administrative Officers
 Others Concerned

1. This office announces the conduct of an online meeting with School Heads, Assistant School Head designates, Public Schools District Supervisors, and School Administrative Officers on **February 6, 2026, 1:00 PM** through Zoom meeting link:

Meeting ID: **898 6631 4717**
 Passcode: **91q1MQ**

2. The meeting agenda includes:

Agenda		Personnel-in-Charge
a.	OPCR indicators for SY 2025 - 2026	Carmel F. Meris Assist. Schools Division Superintendent Harris G. Dizon Jr. Information Technology Officer I
b.	Reiteration of DepEd Order No. 005, s. 2024 and DepEd Memorandum No. 053, s. 2024 (Reiteration of Teachers' Workload)	Whitney A. Dawayen Principal IV Baguio City National High School
c.	Reminders on DepEd Order No. 004, s. 2025 (Guidelines on Adoption of Flexible Work Arrangement in DepEd)	Nieves D. Ebanio Administrative Officer V





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3. The meeting participants are as follows:

OIC – Assistant Schools Division Superintendent	1
School Heads and Assistant School Head Designates	67
Public Schools District Supervisors	10
Administrative Officer II	67

4. Immediate dissemination of this Memorandum is desired.


SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent