



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



February 12, 2026

DIVISION MEMORANDUM

No. 133-2026

**CALL FOR SUBMISSION OF POTENTIAL SCHOLARS FOR INCLUSION IN THE
DEPED-CAR SCHOLARSHIP POOL**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
Others Concerned

1. Relative to RM No. 115, s. 2026, titled "*Call for Endorsement and Submission of Potential Scholars for Inclusion in the DepEd-CAR Scholarship Pool*", this Office calls on all School Personnel Development Committee (PDC) to submit potential scholars as Division Pool of Scholars and to be endorsed at Regional Office on or before **March 26, 2026**.
2. The enlistment is intended to solely for pooling and pre- screening purposes. It aims to create a roster of potential scholars per category for future endorsement to various scholarships based on qualification and assessment results by the Division PDC.
3. Chairpersons in the School/District PDC are requested to screen potential scholars in the schools who can meet the following basic qualifications:
 - 3.1. in service teachers/leaders from primary and secondary schools with over five years of teaching experience;
 - 3.2. should have at least a very satisfactory performance rating;
 - 3.3. should not be more than 50 years old;
 - 3.4. must be physically and mentally fit and with no existing health conditions.
4. All endorsed potential scholars shall undergo pre- screening by the Division PDC. After the screening, the pool of scholars will be determined and shall be instructed to register via <https://tinyurl.com/PotSchPool> with the following attachments:
 - 4.1. endorsement of the Division PDC;
 - 4.2. letter of intent addressed to the Schools Division Superintendent
 - 4.3. updated Personal Data Sheet
 - 4.4. photocopy of Transcript of Records
 - 4.5. photocopy of IPCRFs for the last rating period; and
 - 4.6. accomplishment report.



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DepEd Tayo Baguio City



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