



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY
LUCBAN INTEGRATED SCHOOL

REQUEST FOR QUOTATION

Company/Supplier/Store: _____

Address: _____

Telephone No.: _____

e-Mail: _____

TIN: _____

Date Received by the Supplier:

Requesting Unit: LUCBAN INTEGRATED SCHOOL

PR No.: 2026-02-006

Quotation No.: 2026-02-010

Date: February 18, 2026

ABC: ₱559,635.00

Please quote your lowest price on the item/s listed, subject to the general conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **February 23, 2026**.


JOHN B. PARAYAO

Chairperson, Bids and Awards Committee

Requirements:

- Mayor's / Business permit
- PhilGEPS registration number or certificate
- Omnibus Sworn Statement (for ABC above 50K)
- Income/Business Tax Return(for ABC above 500K)

Note:

- Submit RFQ together with the requirements
- All entries must be typewritten or legibly written
- Delivery period within **7 working days upon receipt of NTP**
- Price validity shall be period of 30 days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	16	Piece	TRASH BIN, 130-140liters, With U.V Stabilizer for extra protection from sun exposure, Rubberized, Heavy Duty		
2	100	Pack	Trash Bag, XXL, Transparent		
3	15	Piece	Plunger, Rubber, Heavy Duty		
4	10	Piece	Acrylic Signage for Offices, Customize, 5"X15" size with installation		
5	5	Sack	Bio-Organic Fertilizer,25kilos inclusive of delivery		
6	20	Ream	Paper, 180gsm, Legal,100s, White		
7	300	Ream	Paper, 70-80gsm, A4		
8	400	Ream	Paper, 70-80gsm, Legal		
9	2	Piece	Puncher,Heavy Duty		
10	25	Pack	Sticker Paper, 10s		
11	85	Bottle	Whiteboard, Marker, Ink Refill, Black		
12	85	Bottle	Whiteboard, Marker, Ink Refill, Blue		
13	10	Box	Whiteboard Marker, Black,12s		
14	10	Box	Whiteboard Marker, Blue,12s		
15	85	Bottle	Permanent Marker, Ink Refill, Black		
16	85	Bottle	Permanent Marker, Ink Refill, Blue		
17	10	Box	Permanent Marker, Black, 12s		
18	10	Box	Permanent Marker, Blue, 12s		
19	2	Box	Staple Wire No.23/6-23/13		
20	2	Box	Folder, Long, White, 500s		
21	5	Piece	Scissors, Heavy Duty		

22	50	Piece	Tape, Transparent, 1"		
23	50	Piece	Masking Tape, half inch		
24	250	Piece	Lever Arch File- Legal, 2inches, Bright Red/Black, Vertical		
25	800	Piece	Certificate Holder, A4, Bright Red/Black		
26	2	Unit	Biometrics Machine (Face Recognition, Fingerprint) Auto Generate CSC DTR/Form 48 Format		
27	20	Can	Floor Wax, 450grams		
28	40	Pack	Paper Towel, Kitchen Tissue, 1-2ply		
29	10	Pack	Tissue Paper, 12rolls, 2ply		
30	10	Pack	Glue Stick, 10s		
31	2	Unit	Glue Gun, Heavy Duty, Big		
32	2	Unit	Water Dispenser, Top Load, Hot and Cold, Heavy Duty		
33	10	Box	Sign Pen, Medium Size, Black		
34	1	Box	Sign Pen, Medium Size, Blue		
35	20	Box	Ballpen,.5mm, Black, 12s		
36	3	Piece	Sign Pen, for certificate paper, Black		
37	2	Unit	Sharpener, Heavy Duty		
38	20	Box	Thumb Tacks,2doz		
39	40	Piece	Folder, Expanding, Green		
40	40	Piece	Folder, Expanding, Blue		
41	40	Piece	Folder, Expanding, Red		
42	40	Piece	Folder, Expanding, Yellow		
43	5	Piece	Toner for Photocopier ineo165en		
44	8	Piece	Ink for CV 3230		
45	8	Piece	Master Roll for CV 3230		
46	1	Unit	Document Scanner, Flatbed and Sheet Fed (EPSON DS 410)		
47	1	Unit	Stapler, Heavy Duty for binding, at least 120 pages		
48	2	Unit	Paper Cutter, Metal, up to 12-15 inches, A3		
49	2	Unit	Smart TV, High resolution, with USB port, 55"		
50	1	Unit	Printer with Scanner, All-In-One		
			Nothing Follows		
TOTAL:					
Purpose:	for the regular school operations covering February–March 2026.				

After having read and accepted your general conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

TIN #

Canvassed by:



Address: Magsaysay Avenue, Baguio City
 Email Address: 136394lucban@gmail.com
 Telephone No.: 661 – 0114
 FB Page: DepEd Tayo Lucban Integrated School