



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:OSDS/N. Ebanio
Address:	PR No.:2026-02-007
Telephone No.:	Quotation No.: 2026-01-003
e-Mail:	Date: February 5, 2026
Delivery Period:	ABC: 38,400.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than February 9, 2026 29am

Failure to submit this on or before the due date aforstated will be a ground for disqualification.

Purpose: Procurement of meals and snacks for the conduct of HRMPSB assessment for filling up of vacant positions


CARMEL F. MERIS

OIC-Assistant Schools Division Superintendent
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above
5. PLEASE write the UNIT PRICE and TOTAL PRICE

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Cost	Unit Price	Total Price
1	8	Pax	February AM Snack: Choice of bread/pastry	400.00		



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			<p>Lunch: 1 cup steamed rice, 1 meat viand, 1 vegetable viand, soup and dessert PM Snack: Choice of bread/pastry *Note: With free-flowing drinking water and coffee with sugar and creamer, participants shall bring their own tumbler *Exact date of the conduct of the activity shall be announced to the supplier 5 days prior the activity date</p>			
2	8	Pax	<p>March AM Snack: Choice of any pasta/pancit Lunch: 1 cup steamed rice, 1 meat viand, 1 vegetable viand, soup and dessert PM Snack: Choice of bread/pastry *Note: With free-flowing drinking water and coffee with sugar and creamer, participants shall bring their own tumbler *Exact date of the conduct of the activity shall be announced to the supplier 5 days prior the activity date</p>	400.00		
3	8	Pax	<p>April AM Snack: Choice of any 2 slices of kakanin Lunch: 1 cup steamed rice, 1 meat viand, 1 vegetable viand, soup and dessert PM Snack: Choice of bread and pastry Note: With free-flowing drinking water and coffee with sugar and creamer, participants shall bring their own tumbler *Exact date of the conduct of the activity shall be announced to the supplier 5 days prior the activity date</p>	400.00		
4	8	Pax	<p>May (2nd week) AM Snack: Choice of any bread/pastry Lunch: 1 cup steamed rice, 1 meat viand, 1 vegetable viand, soup and dessert PM Snack: Choice of pasta/pancit Note: With free-flowing drinking water and coffee with creamer and sugar, participants shall bring their own tumbler *Exact date of the conduct of the activity shall be announced to the supplier 5 days prior the activity date</p>	400.00		



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5	8	Pax	May (4 th week) AM Snack: Choice of Sandwich Lunch: 1 cup steamed rice, 1 meat viand, 1 vegetable viand, soup and dessert PM Snack: Choice of cake Note: With free-flowing drinking water and coffee with creamer and sugar, participants shall bring their own tumbler *Exact date of the conduct of the activity shall be announced to the supplier 5 days prior the activity date	400.00		
6	8	Pax	June AM Snack: Choice of bread/pastry Lunch: 1 cup steamed rice, 1 meat viand, 1 vegetable viand, soup and dessert PM Snack: Choice of sandwich Note: With free-flowing drinking water and coffee with creamer and sugar, participants shall bring their own tumbler *Exact date of the conduct of the activity shall be announced to the supplier 5 days prior the activity date	400.00		
7	8	Pax	July AM Snack: Choice of bread/pastry Lunch: 1 cup steamed rice, 1 meat viand, 1 vegetable viand, soup and dessert PM Snack: Choice of pasta/pancit Note: With free-flowing drinking water and coffee with creamer and sugar, participants shall bring their own tumbler *Exact date of the conduct of the activity shall be announced to the supplier 5 days prior the activity date	400.00		
8	8	Pax	August AM Snack: Choice of 2 slices kakanin Lunch: 1 cup steamed rice, 1 meat viand, 1 vegetable viand, soup and dessert PM Snack: Choice of bread/pastry Note: With free-flowing drinking water and coffee with creamer and sugar, participants shall bring their own tumbler	400.00		



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			<p>*Exact date of the conduct of the activity shall be announced to the supplier 5 days prior the activity date</p>			
9	8	Pax	<p>September</p> <p>AM Snack: Choice of any pasta/pancit Lunch: 1 cup steamed rice, 1 meat viand, 1 vegetable viand, soup and dessert PM Snack: Choice of bread/pastry</p> <p>Note: With free-flowing drinking water and coffee with creamer and sugar, participants shall bring their own tumbler</p> <p>*Exact date of the conduct of the activity shall be announced to the supplier 5 days prior the activity date</p>	400.00		
10	8	Pax	<p>October</p> <p>AM Snack: Choice of Sandwich Lunch: 1 cup steamed rice, 1 meat viand, 1 vegetable viand, soup and dessert PM Snack: Choice of bread/pastry</p> <p>Note: With free-flowing drinking water and coffee with creamer and sugar, participants shall bring their own tumbler</p> <p>*Exact date of the conduct of the activity shall be announced to the supplier 5 days prior the activity date</p>	400.00		
11	8	Pax	<p>November</p> <p>AM Snack: Choice of bread/pastry Lunch: 1 cup steamed rice, 1 meat viand, 1 vegetable viand, soup and dessert PM Snack: Choice of 2 slices of kakanin</p> <p>Note: With free-flowing drinking water and coffee with creamer and sugar, participants shall bring their own tumbler</p> <p>*Exact date of the conduct of the activity shall be announced to the supplier 5 days prior the activity date</p>	400.00		
12	8	Pax	<p>December</p> <p>AM Snack: Choice of pasta/pancit Lunch: 1 cup steamed rice, 1 meat viand, 1 vegetable viand, soup and dessert PM Snack: Choice of bread/pastry</p> <p>Note: With free-flowing drinking water and coffee with creamer and sugar,</p>	400.00		



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		participants shall bring their own tumbler *Exact date of the conduct of the activity shall be announced to the supplier 5 days prior the activity date			
		* Additional specifications: * Snack meals must be individually packed with utensils and tissue (no plastics, no Styrofoam, in accordance with City ordinance 35-2017) * Supplier shall submit proposed menu for the activity upon submission of the RFQ * Delivery time: AM Snack: 9:00 to 9:15 AM Lunch: 11:30 to 11:45 AM PM Snack: 2:30 to 2:45 PM			
				TOTAL	

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by: