



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**REQUEST FOR QUOTATION**

Standard Form No.:SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:CID/J. Sannad
Address:	PR No.:2026-02-036
Telephone No.:	Quotation No.: 2026-02-033
e-Mail:	Date: February 25, 2026
Delivery Period:	ABC: 84,000.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than March 1, 2026 29am

**Failure to submit this on or before the due date aforstated will be a ground for disqualification.**

**Purpose: Procurement of meals and snacks with venue for the conduct of planning activity-writing workshop on improving learning outcomes through development of socio emotional learning resources and assessment tools/items (April 14-18, 2026)**

  
**CARMEL F. MERIS**

OIC-Assistant Schools Division Superintendent  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above
5. PLEASE write the UNIT PRICE and TOTAL PRICE

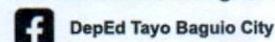
**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Cost	Unit Price	Total Price
1	70	Pax	Day 1 (in-house menu) Meals and 2 Snacks (AM/PM) with venue	600.00		



**Address:** 82 Military Cutoff Rd, Baguio, Benguet, 2600  
**Telephone No.:** (074) 665-1231  
**Email Address:** baguio.city@deped.gov.ph





Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

			in-house menu with venue *at least 3 viands, fish, meat & veg w/ dessert with overflowing coffee/tea/milo/milk & water			
2	70	Pax	Day 5 (in-house menu) Meals and 2 Snacks (AM /PM) with venue in-house menu with venue *at least 3 viands, fish, meat & veg w/ dessert with overflowing coffee/tea/milo/milk & water	600.00		
			Additional Requirements: 1. Free strong internet /WIFI connectivity 2. One (1) airconditioned or well-ventilated session hall with tables and chairs that can accommodate at least 70 participants & with 4 breaks out rooms that can accommodate 15-20 pax, with audio and video system/LCD projector (2 microphones) 3. free flowing brewed coffee, tea, Milo/milk and water			
					<b>TOTAL</b>	

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tin

\_\_\_\_\_  
Date/Telephone No.

Canvassed by: