



**Republic of the Philippines**  
**Department of Education**  
 Cordillera Administrative Region  
 SCHOOLS DIVISION OF BAGUIO CITY  
 QUEZON HILL NATIONAL HIGH SCHOOL  
 LAMUG ST., MIDDLE QUEZON HILL, BAGUIO CITY

**REQUEST FOR QUOTATION**

Company/Supplier/Store: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_  
 e-Mail: \_\_\_\_\_  
 TIN: \_\_\_\_\_

PR No.: **2026-02-007**  
 Quotation No.: **2026-02-007**  
 Date: February 09, 2026  
 ABC: **Php 62,750.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **February 12, 2026 @9:00 A.M.**

*[Signature]*  
**FRAMYR B. YMANA**

Chairperson, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within 10 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	5	pcs	Academic Medal - Gold 6cm, 1" green ribbon lace with printed name of the school		
2	20	pcs	Academic Medal - Silver 6cm, 1" green ribbon lace with printed name of the school		
3	100	pcs	Academic Medal - Bronze 6cm, 1" green ribbon lace with printed name of the school		
4	245	pcs	Ribbons for parents, Cordilleran accent, with pin		
5	240	pcs	Printing of Completion Certificates-Parchment paper		
6	40	pcs	Printing of Diploma-Parchment paper		
7	2	pcs	Printing of Tarpaulin for Graduation and Moving up Ceremony (10ft x 25ft)		
8	290	pcs	Printing of Program paper		
9	250	pcs	Certificate Holder (Dark Blue)		

**PURPOSE:** For the end of school year (SY 2025-2026), Graduation and Moving-up

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

Canvassed by:

\_\_\_\_\_  
 Tin



**Address:** Lamug St., Middle Quezon Hill, Baguio City  
**Email address:** [quezonhillnhs@gmail.com](mailto:quezonhillnhs@gmail.com); [305287@deped.gov.ph](mailto:305287@deped.gov.ph)  
**Telephone Number:** (074) 619-6723