



Republic of the Philippines
 Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY
 FAIRVIEW ELEMENTARY SCHOOL

REQUEST FOR QUOTATION - MARCH MOOE

Company/Supplier/Store: _____
 Address: _____
 Telephone No.: _____
 e-Mail: _____
 TIN: _____
 Date Received by the Supplier: _____

Requesting Unit: Fairview Elementary School
 PR No.: 2026-02-012
 Quotation No.: 2026-02-012
 Date: February 13, 2026
 ABC: ₱82,040.00

Please quote your lowest price on the item/s listed, subject to the general conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than **February 20, 2026, 2:10am**

DONNA LAURE C. SOLANO
 Chairperson, Bids and Awards Committee

Requirements:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

Note:

- Submit RFQ together with the requirements
- All entries must be typewritten or legibly written
- Delivery period within **15 working days upon receipt of NTP**
- Price validity shall be period of 30 days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	23	Piece	Signpen, Medium, Blue		
2	20	Piece	Signpen, Medium, Black		
3	20	Piece	Signpen, Fine Tip, Black		
4	10	Piece	Laminating Film, Long		
5	150	Ream	Paper, A4, 70gsm		
6	50	Ream	Paper, Long, 70gsm		
7	33	Bottle	EPSON Ink, 003, Black		
8	20	Bottle	EPSON Ink, 003, Cyan		
9	20	Bottle	EPSON Ink, 003, Magenta		
10	20	Bottle	EPSON Ink, 003, Yellow		
11	5	Bottle	EPSON Ink, 664, Black		
12	5	Bottle	EPSON Ink, 664, Cyan		
13	5	Bottle	EPSON Ink, 664, Magenta		
14	5	Bottle	EPSON Ink, 664, Yellow		
15	2	Piece	Bolo, Heavy duty		
16	1	Piece	Wheelbarrow, heavy duty		
17	4	Piece	Sickle, heavy duty		
18	2	Piece	Hand Saw, heavy duty		
19	4	Piece	Garden Trowel, heavy duty		
			Nothing Follows		
				TOTAL:	

Purpose: Procurement of Office Supplies and Other Supplies and Materials Expenses

After having read and accepted your general conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Canvassed by:

TIN #

ALEXANDER E. MAGARSO



FAIRVIEW ELEMENTARY SCHOOL
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"Inspiring Innovative Achievers Through Reasonable and Quality Education"

School Based Management Level
 Level 1 - December 4, 2019
 Level 2 - August 18, 2021