



Republic of the Philippines  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION  
 SCHOOLS DIVISION OF BAGUIO CITY  
 BAGUIO CENTRAL SCHOOL

at BAGUIO CENTRAL SCHOOL

FEBRUARY 27, 2026

Abstract of Bids or Quotations under CIRCULAR PROPOSAL NO. \_\_\_\_\_ opened on \_\_\_\_\_

		NAME OF SUPPLIERS		ABC:	
		PRINT EXPERT.COM	KEBS ENTERPRISES	129,250.00	
ITEM	UNITS	QUANTITY	DESCRIPTION AND/OR SPECIFICATION		
1	piece	40	Medal for Academic Excellence Award, Gold, 6cm, 30grams, with 1" red-colored lace printed school name	P1,960.00	P2,400.00
2	piece	60	Medal for Academic Excellence Award, Silver, 6cm, 30grams, with 1" red-colored lace printed school name	P2,940.00	P3,600.00
3	piece	650	Medal for Academic Excellence Award, Bronze, 6cm, 30grams, with 1" red-colored lace printed school name	P31,850.00	P39,000.00
4	piece	850	Button Pins for learners, with picture	P12,750.00	P18,700.00
5	piece	350	Ribbons for various Awards (Conduct and Loyalty)	P5,250.00	P7,700.00
6	piece	850	Ribbons for parents	P12,750.00	P18,700.00
7	piece	850	Certificate Holder, 9"x12", front cover made of plastic, red	P42,500.00	P46,750.00
8	piece	5	Lei for Guest Speaker and Confirming Official, school logo carved on wood, with 1" ethnic lace	P500.00	P2,750.00
<b>TOTAL</b>				<b>P 110,500.00</b>	<b>P 142,150.00</b>
				<b>P 109,300.00</b>	<b>P 129,050.00</b>

We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

- Supplier 1, PRINT EXPERT.COM awarded for the Ribbons and LEI FOR GUEST SPEAKER AND CONFIRMING OFFICIAL
- Supplier 1 was preferred for the Ribbons due to his design.
- Supplier 2, KEBS ENTERPRISES awarded for the MEDALS, BUTTON PINS, AND CERTIFICATE HOLDER
- Supplier 2 offered better and quality BUTTON PINS that Supplier 1.

  
**SUSAN C. MATEO / PERLA A. ENOMIS**  
 NAME OF CANVASSER

  
**JESSICA S. MOC-ENG**  
 BAC-VICE CHAIRPERSON

  
**ELSIE V. DIWAS**  
 BAC MEMBER

  
**SHIELA TACLOA**  
 BAC MEMBER

  
**JOYCE L. LUJAG**  
 BAC MEMBER

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.

  
**CARINA G. WALSIYEN**  
 BAC Chairperson



Republic of the Philippines  
**Department of Education**  
**CORDILLERA ADMINISTRATIVE REGION**  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**BAGUIO CENTRAL SCHOOL**

**BIDS AND AWARDS COMMITTEE**  
**RESOLUTION NO. 02008, S. 2026**

**RECOMMENDING THE AWARD OF CONTRACT FOR SMALL VALUE PROCUREMENT OF GOODS AND SERVICES**

**WHEREAS**, the Baguio Central School advertised the Invitation to Bid for the Procurement of EOSY supplies with Approved Budget for the Contract (ABC) of **ONE HUNDRED TWENTY-NINE THOUSAND TWO HUNDRED FIFTY PESOS ONLY (Php 129,250.00)** (Annex A);

**WHEREAS**, on **FEBRUARY 03, 2026**, BCS - Bids and Awards Committee (BAC) posted and published the request for Quotation (RFQ) for the said procurement project. The following suppliers / distributors signified their intent to participate by submitting their respective quotations/ proposals;

SUPPLIER / DISTRIBUTORS	QUOTATION (PESO)	BID AMOUNT AWARDED
PRINT EXPERT.COM	110,500.00	18, 500.00 (Ribbons and Lei for Guest Speaker and Confirming Official only)
KEBS ENTERPRISES	109,300.00	88, 800.00 (Medals, Button Pins, and Certificate Holder only)
WAYMES COMPUTER & PRINTSHOP	129,050.00	NONE
BAGUIO PRINCE ENTERPRISES	142,150.00	NONE

**WHEREAS** per evaluation, below are non-compliant with the specification set forth in the TOR:

AGENCIES	NON-COMPLIANCE
PRINT EXPERT.COM	NOT THE LOWEST BIDDER FOR MEDALS AND CERTIFICATE HOLDER. BUTTON PINS WERE NOT PREFERRED.
KEBS ENTERPRISES	NOT THE LOWEST FOR LEI. RIBBON DESIGN WAS NOT PREFERRED.
WAYMES COMPUTER & PRINTSHOP	NOT THE LOWEST BIDDER
BAGUIO PRINCE ENTERPRISES	NOT THE LOWEST BIDDER

**WHEREAS**, upon the post - qualification of the Technical Working Group (TWG) for printing and publication, **PRINT EXPERT.COM** and **KEBS ENTERPRISES** as the winning bidders who was found to have complied with and responsive to all requirements and conditions in the bidding documents;

**NOW, THEREFORE**, We the members of the Bids and Awards Committee, hereby **RESOLVE** as it hereby **FINALLY RESOLVED** to declare, **PRINT EXPERT.COM** as the bidder with responsive bid in the total amount of **EIGHTEEN THOUSAND FIVE HUNDRED PESOS ONLY (Php 18,500.00)** and **KEBS ENTERPRISES** as the bidder with responsive bid in the total amount of **EIGHTY-EIGHT THOUSAND EIGHT HUNDRED PESOS ONLY (Php 88,800.00)** through the small value procurement process and to recommend to the School Head of Baguio Central School the award of contract at its respective price.

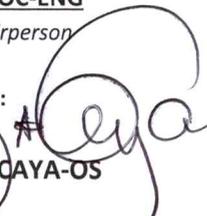
  
**CARINA G. WALSIYEN**  
 BAC Chairperson

  
**JESSICA S. MOC-ENG**  
 BAC Vice-Chairperson

  
**ELSIE V. DIWAS**  
 BAC Member

  
**SHIELA TACLOY**  
 BAC Member

  
**JOYCE L. LUNAG**  
 BAC Member

APPROVED:  
  
**JACKSON T. CAYA-OS**  
 Principal II  
 Approved on MARCH 02, 2026



Republic of the Philippines  
**Department of Education**  
**CORDILLERA ADMINISTRATIVE REGION**  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**BAGUIO CENTRAL SCHOOL**

---

## NOTICE OF AWARD

MARCH 03, 2026

**MERCEDITA G. BADENAS**  
**KEBS ENTERPRISES**  
36A Bonifacio Street, Baguio City

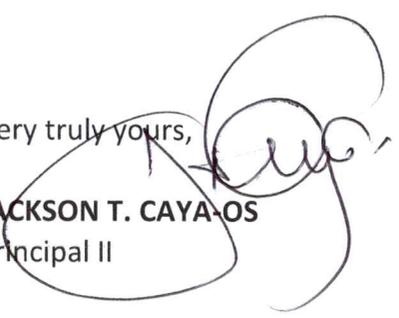
Dear Ms. Badenas:

We are pleased to notify you that your price quotation and proposal for the Procurement of EOSY supplies in the amount of PHILIPPINE PESO EIGHTY-EIGHT THOUSAND EIGHT HUNDRED PESOS ONLY (P88,800.00) inclusive of appropriate taxes and fees, has been accepted.

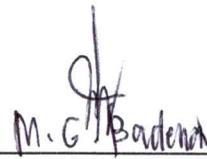
Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

  
**JACKSON T. CAYA-OS**  
Principal II

CONFORME:

  
\_\_\_\_\_  
(Signature Over Printed Name)  
3/3/2026  
\_\_\_\_\_  
(Date)

# PURCHASE ORDER

Supplier : <b>KEBS ENTERPRISES</b>	P.O. No. : <b>2026-02-008.2</b>
Address : <b>36A Bonifacio Street, Baguio City</b>	Date : <b>MARCH 04, 2026</b>
TIN : <b>149-863-753-000</b>	Mode of Procurement : <b>SVP/Shopping</b>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>BAGUIO CENTRAL SCHOOL</u>	Delivery Term : on the dates specified
Date of Delivery : <u>ON OR BEFORE MARCH 13, 2026</u>	Payment Term : charge to MOOE

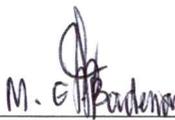
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	piece	Medal for Academic Excellence Award, Gold, 6cm, 30grams, with 1" red-colored lace printed school name	40	47.00	1,880.00
0	piece	Medal for Academic Excellence Award, Silver, 6cm, 30grams, with 1" red-colored lace printed school name	60	47.00	2,820.00
0	piece	Medal for Academic Excellence Award, Bronze, 6cm, 30grams, with 1" red-colored lace printed school name	650	47.00	30,550.00
0	piece	Button Pins for learners, with picture	850	15.00	12,750.00
0	piece	Certificate Holder, 9"x12", front cover made of plastic, red	850	48.00	40,800.00
					<b>88,800.00</b>

**(Total Amount in Words)**

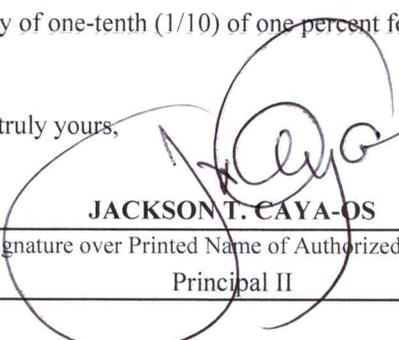
**EIGHTEEN THOUSAND EIGHT HUNDRED PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

  
 \_\_\_\_\_  
 Signature over Printed Name of Supplier  
 3/4/2024  
 \_\_\_\_\_  
 Date

Very truly yours,

  
**JACKSON T. CAYA-OS**  
 \_\_\_\_\_  
 Signature over Printed Name of Authorized Official  
 Principal II

Fund Cluster : 01  
Funds Available :

**SHARON JOY C. GALERA**  
Bookkeeper

ORS/BURS No. : \_\_\_\_\_  
Date of the ORS/BURS: \_\_\_\_\_  
Amount : \_\_\_\_\_



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
SCHOOLS DIVISION OFFICE OF BAGUIO CITY  
BAGUIO CENTRAL SCHOOL

## NOTICE TO PROCEED

MARCH 05, 2026

**MERCEDITA G. BADENAS**  
**KEBS ENTERPRISES**  
36A Bonifacio Street, Baguio City

Dear Ms. Badenas:

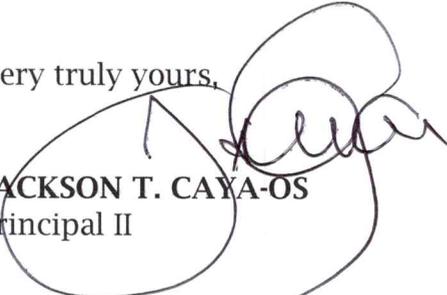
This refers to our award of contract to your company for the Procurement of EOSY supplies in the amount of PHILIPPINE PESO EIGHTY-EIGHT THOUSAND EIGHT HUNDRED PESOS ONLY (P88,800.00) inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract/PO.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this office the soonest.

Thank you.

Very truly yours,

  
**JACKSON T. CAYA-OS**  
Principal II

### CONFORME:

I acknowledge receipt of this Notice on 3/5/2026

Name of the Representative of the Bidder: \_\_\_\_\_

Authorized Signature: M. G. Badenas

(Signature over printed name)



Republic of the Philippines

**Department of Education**  
**CORDILLERA ADMINISTRATIVE REGION**  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**BAGUIO CENTRAL SCHOOL**

---

**NOTICE OF AWARD**

MARCH 03, 2026

**RANNY JIMENEZ**  
**PRINT EXPERT.COM**

3 Noble Bldg, Calderon St., Harrison Carantes, Baguio City

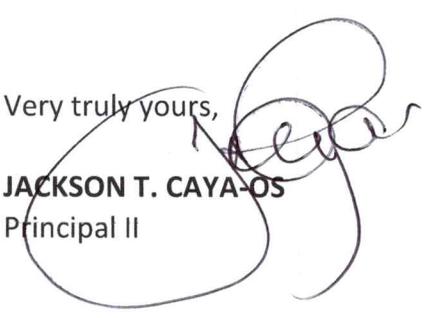
Dear Mr. Jimenez:

We are pleased to notify you that your price quotation and proposal for the Procurement of EOSY supplies in the amount of PHILIPPINE PESO EIGHTEEN THOUSAND FIVE HUNDRED PESOS ONLY (P18,500.00) inclusive of appropriate taxes and fees, has been accepted.

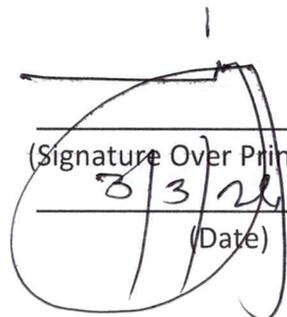
Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

  
**JACKSON T. CAYA-OS**  
Principal II

**CONFORME:**

  
\_\_\_\_\_  
(Signature Over Printed Name)

3/3/26  
\_\_\_\_\_  
(Date)

# PURCHASE ORDER

Supplier : <b>PRINT EXPERT.COM</b> Address : <b>3 Noble Bldg, Calderon St., Harrison Carantes, Baguio City</b> TIN : <b>934-202-140-000</b>	P.O. No. : <b>2026-02-008.1</b> Date : <b>MARCH 04, 2026</b> Mode of Procurement : <b>SVP/Shopping</b>
---	--

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

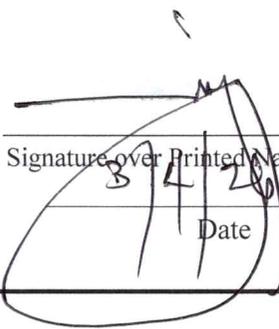
Place of Delivery : <u>BAGUIO CENTRAL SCHOOL</u>	Delivery Term : <u>on the dates specified</u>
Date of Delivery : <u>ON OR BEFORE MARCH 13, 2026</u>	Payment Term : <u>charge to MOOE</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	piece	Ribbons for various Awards (Conduct and Loyalty)	350	15.00	5,250.00
3	piece	Ribbons for parents	850	15.00	12,750.00
4	piece	Lei for Guest Speaker and Confirming Official, school logo carved on wood, with 1" ethnic lace	5	100.00	500.00
					<b>18,500.00</b>

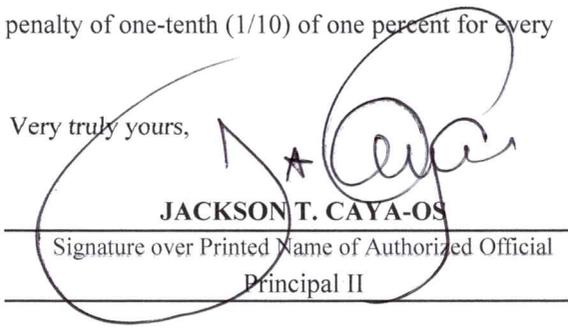
**(Total Amount in Words) EIGHTEEN THOUSAND FIVE HUNDRED PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

  
 \_\_\_\_\_  
 Signature over Printed Name of Supplier  
 \_\_\_\_\_  
 Date

Very truly yours,

  
**JACKSON T. CAYA-OS**  
 \_\_\_\_\_  
 Signature over Printed Name of Authorized Official  
 Principal II

Fund Cluster : <u>01</u> Funds Available :  <p style="text-align: center;"><b>SHARON JOY C. GALERA</b> Bookkeeper</p>	ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____
--	---



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
SCHOOLS DIVISION OFFICE OF BAGUIO CITY  
BAGUIO CENTRAL SCHOOL

## NOTICE TO PROCEED

MARCH 05, 2026

**RANNY JIMENEZ**  
**PRINT EXPERT.COM**  
3 Noble Bldg, Calderon St., Harrison Carantes, Baguio City

Dear Mr. Jimenez:

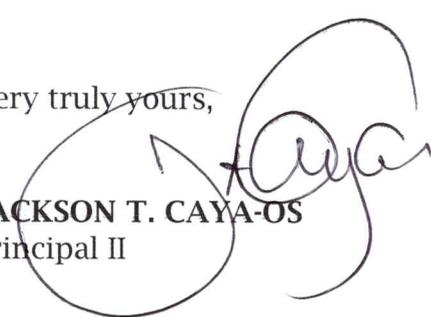
This refers to our award of contract to your company for the Procurement of EOSY supplies in the amount of PHILIPPINE PESO EIGHTEEN THOUSAND FIVE HUNDRED PESOS ONLY (P18,500.00) inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract/PO.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this office the soonest.

Thank you.

Very truly yours,

  
**JACKSON T. CAYA-OS**  
Principal II

**CONFORME:**

I acknowledge receipt of this Notice on 3/5/26

Name of the Representative of the Bidder: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

(Signature over printed name)

