



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY
DISTRICT 6
JOSEFA CARIÑO ELEMENTARY SCHOOL

NOTICE OF AWARD

February 20, 2026

DANIEL S. CO

Cokins Everywear and Gen. Merchandise
109 Kayang St., AZCKO
Baguio City

Dear Mr. Co:

We are pleased to notify you that your price quotation and proposal for the procurement of *office supplies, other supplies & materials, and semi-expendable machinery & equipment for the months of February and March 2026* in the amount of PHILIPPINE PESOS *One Hundred Seventeen Thousand Five Hundred Seventy Five Pesos Only (Php 117,575.00)* inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,


LIGAYA N. ANNAWI
Principal II

CONFORME:


(Signature Over Printed Name)


(Date)



Address: F. Yandoc St., Baguio City
Telephone No.: (074) 442-3149
E-mail: josefacarinoelemschool@gmail.com/ 136385@deped.gov.ph
Facebook Page: DepEd Tayo Josefa Cariño ES



Republic of the Philippines
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 CORDILLERA ADMINISTRATIVE REGION
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 JOSEFA CARIÑO ELEMENTARY SCHOOL
 F. YANDOC ST., BAGUIO CITY



PURCHASE ORDER

Supplier: **COKINS EVERYWEAR AND GENERAL MERCHANDISE** P.O. No.: 2026-02-003
 Address: 109 Kayang St., AZCKO Date: February 24, 2026
 TIN: 165-287-294 Mode of Procurement: SVP

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Josefa Cariño Elementary School			Delivery Term: Delivery to the school		
Date of Delivery: Within 7 calendar days after NTP			Payment Term: Check; After delivery		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
OFFICE SUPPLIES					
1	piece	CORRECTION TAPE, 8m	100	13.00	P1,300.00
2	box	FASTENER, plastic, 50 sets per box	50	28.00	P1,400.00
3	bottle	Ink, Refill for Permanent Markers, Black, 30mL	100	75.00	P7,500.00
4	roll	Manila Paper, 480pieces per roll	25	1,750.00	P43,750.00
5	pack	Specialty Paper, A4, 180GSM, White, 10 sheets/pack	70	24.00	P1,680.00
6	pack	Specialty Paper, Long, 180GSM, White, 8.5"x13", 10 sheets/pack	65	25.00	P1,625.00
7	pad	Sticky note pads, 100 Sheets (3X3)	10	18.00	P180.00
8	roll	TAPE, transparent, 24mm, 50 meters	150	15.00	P2,250.00
9	roll	TAPE, transparent, 48 mm, 50 meters	150	18.00	P2,700.00
OTHER SUPPLIES AND MATERIALS					
10	piece	BROOM (Walis Tambo)	45	150.00	P6,750.00
11	pouch	DETERGENT POWDER, all purpose, 1kg	95	70.00	P6,650.00
12	piece	PHILIPPINE NATIONAL FLAG	3	200.00	P600.00
13	pack	Tissue, Interfolded Paper Towel, 150 pulls	30	45.00	P1,350.00
14	roll/ pack	TRASHBAG, Large size, 26x32, thick, 10 pcs/roll	180	33.00	P5,940.00
15	roll/ pack	Trashbag, Small size, 18x20, thick, 25 pcs/roll	10	25.00	P250.00
16	roll/ pack	TRASHBAG, XXL size, 37x40, thick, 10 pcs/roll	100	70.00	P7,000.00
SEMI-EXPENDABLE MACHINERY AND EQUIPMENT					
17	unit	Circular Saw 7-1/4"	1	5,500.00	P5,500.00
18	unit	Cutting Machine, 14"	1	10,500.00	P10,500.00
19	unit	Router, Dual Band, 4 Antennas, 1300 Mbps	2	1,950.00	P3,900.00
20	unit	Welding Machine Inverter, 300amp	1	6,750.00	P6,750.00
~NOTHING FOLLOWS~					
One Hundred Seventeen Thousand Five Hundred Seventy Five Pesos Only					P117,575.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,


LIGAYA N. ANNAWI
 Principal II

Conforme:


 Signature over Printed Name of Supplier

Date

Fund Cluster : 01
 Funds Available : 117,575.00


BESSIE H. DIZON
 Bookkeeper

2/24/25

ORS/BURS No. : 02-101101-2026 - 01-00104
 Date of the ORS/BURS: 1/26/26
 Amount : 729,975.00



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY
DISTRICT 6
JOSEFA CARIÑO ELEMENTARY SCHOOL

NOTICE TO PROCEED

February 25, 2026

DANIEL S. CO

Cokins Everywear and Gen. Merchandise
109 Kayang St., AZCKO
Baguio City

Dear Mr. Co:

This refers to our award of contract to your company for the procurement of *office supplies, other supplies & materials, and semi-expendable machinery & equipment for the months of February and March 2026* in the amount of PHILIPPINE PESOS *One Hundred Seventeen Thousand Five Hundred Seventy Five Pesos Only (Php 117,575.00)* inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract/PO.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this office the soonest.

Thank you.

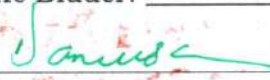
Very truly yours,


LIGAYA N. ANNAWI
Principal II

CONFORME:

I acknowledge receipt of this Notice on 02-25-2026

Name of the Representative of the Bidder: _____

Authorized Signature:  _____

(Signature over printed name)



Address: F. Yandoc St., Baguio City

Telephone No.: (074) 442-3149

E-mail: josefacarinoelemschool@gmail.com/ 136385@deped.gov.ph

Facebook Page: DepEd Tayo Josefa Cariño ES



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY
DISTRICT 6
JOSEFA CARIÑO ELEMENTARY SCHOOL

RESOLUTION NO. 012, s. 2026

**RECOMMENDING THE AWARD OF CONTRACT THROUGH
SMALL VALUE PROCUREMENT TO COKINS EVERYWEAR & GEN. MERCHANDISE**

WHEREAS the Department of Education prepared the Purchase Request (PR) for the procurement of *office supplies, other supplies & materials, and semi-expendable machinery & equipment for the months of February and March 2026* with an Approved Budget for the Contract (ABC) of *Five Hundred Twenty Seven Thousand Seven Hundred Fifty Five Pesos Only (Php 527,755.00)* (Annex A);

WHEREAS on *February 3, 2026*, the DepEd – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, to wit:

Supplier/Distributors	Quotation (Php)
COKINS EVERYWEAR & GEN. MERCHANDISE	Php 117,575.00
THE STABLE EDUCATIONAL SUPPLY	Php 90,427.50
UNIVERSAL -CARE CONSUMER GOODS TRADING	Php 150,360.00
PANGHOI ENTERPRISES	Php 135,845.00

WHEREAS per evaluation, below is/are non-compliant with the specifications set forth in the TOR:

Supplier/Distributors	Non-Compliance
THE STABLE EDUCATIONAL SUPPLY	Incomplete items

WHEREAS the Technical Working Group (TWG) and End-User conducted post qualification, evaluation and detailed examination of **COKINS EVERYWEAR & GEN. MERCHANDISE**, the *Lowest Calculated Bidder and Most Economically Advantageous Responsive Bidder*, based on the item description provided in the Purchase Request and post-qualification documents submitted on *February 18, 2026* at Baguio City;

WHEREAS upon careful examination, validation and verification of the item description submitted by **COKINS EVERYWEAR & GEN. MERCHANDISE**, the bidder has been found to be in order in all respects, complying with the item description requirements, and its price quotation of **One Hundred Seventeen Thousand Five Hundred Seventy Five Pesos Only (Php 117,575.00)** determined to be the *Lowest Calculated and Responsive Bid and Most Economically Advantageous Responsive Bid*;

WHEREAS Section 42 of the IRR 12009 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the School Head the **AWARD OF CONTRACT** via *Small Value Procurement* to **COKINS EVERYWEAR & GEN. MERCHANDISE** for the procurement of *office supplies, other supplies & materials, and semi-expendable machinery & equipment for the months of February and March 2026* in the amount of *One Hundred Seventeen Thousand Five Hundred Seventy Five Pesos Only (Php 117,575.00)* inclusive of appropriate taxes and fees.



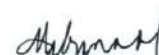
Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY
DISTRICT 6
JOSEFA CARIÑO ELEMENTARY SCHOOL

RESOLVED, this February 19, 2026 at Josefa Cariño Elementary School, Baguio City.


ROSARIO R. CAWILAN
BAC Chairperson


RHODORA B. ESTOLERO
BAC Vice-Chairperson


MARY B. RAYOSEN
BAC Member


MARY ANN R. BUNNOL
BAC Member


MARISSA J. JORVINA
BAC Member

APPROVED:


LIGAYA N. ANNAWI
Principal II
Approved on February 19, 2026

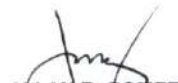
ITEM	UNIT	QUANTITY	DESCRIPTION AND/OR SPECIFICATION	COKINS EVERYWEAR AND GEN. MERCHANDISE		THE STABLE EDUCATIONAL SUPPLY		UNIVERSAL-CARE CONSUMER GOODS TRADING		PANGHOI ENTERPRISES	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	piece	150	Cartolina, 100gsm, assorted colors, bright colors	P7.50	P1,125.00	P6.00	P900.00	P20.00	P3,000.00	P8.00	P1,200.00
2	piece	100	CORRECTION TAPE, 8m	P13.00	P1,300.00	P19.50	P1,950.00	P16.00	P1,600.00	P28.00	P2,800.00
3	roll	120	DOUBLE SIDED TAPE, 24mm	P28.00	P3,360.00	P34.50	P4,140.00	P25.00	P3,000.00	P34.00	P4,080.00
4	box	3	Envelope, Documentary, Short, 500s	P650.00	P1,950.00	P644.00	P1,932.00	P830.00	P2,490.00	P845.00	P2,535.00
5	box	50	FASTENER, plastic, 50 sets per box	P28.00	P1,400.00	P30.00	P1,500.00	P30.00	P1,500.00	P38.00	P1,900.00
6	pack	3	FOLDER with tab, Legal, 100s	P400.00	P1,200.00	P390.00	P1,170.00	P445.00	P1,335.00	P525.00	P1,575.00
7	bottle	150	Ink, Epson 003 black, 65 ml, genuine	P309.00	P46,350.00	P310.00	P46,500.00	P300.00	P45,000.00	P300.00	P45,000.00
8	bottle	100	Ink, Epson 003 cyan, 65 ml, genuine	P309.00	P30,900.00	P330.00	P33,000.00	P300.00	P30,000.00	P300.00	P30,000.00
9	bottle	100	Ink, Epson 003 magenta, 65 ml, genuine	P309.00	P30,900.00	P330.00	P33,000.00	P300.00	P30,000.00	P300.00	P30,000.00
10	bottle	100	Ink, Epson 003 yellow, 65 ml, genuine	P309.00	P30,900.00	P330.00	P33,000.00	P300.00	P30,000.00	P300.00	P30,000.00
11	bottle	100	Ink, Refill for Permanent Markers, Black, 30mL	P75.00	P7,500.00	P85.00	P8,500.00	P120.00	P12,000.00	P85.00	P8,500.00
12	ream	15	Laminating Film, legal	P575.00	P8,625.00	P525.00	P7,875.00	P445.00	P6,675.00	P752.00	P11,280.00
13	roll	25	Manila Paper, 480pieces per roll	P1,750.00	P43,750.00	P1,932.00	P48,300.00	P1,900.00	P47,500.00	P1,995.00	P49,875.00
14	box	50	Marker, Permanent, Black, Broad, Refillable, 12 pieces per box	P420.00	P21,000.00	P414.00	P20,700.00	P430.00	P21,500.00	P432.00	P21,600.00
15	ream	492	PAPER, MULTIPURPOSE A4, 70gsm	P165.00	P81,180.00	P160.00	P78,720.00	P145.00	P71,340.00	P185.00	P91,020.00
16	piece	50	Plastic Ring Binder, 0.5inch	P14.00	P700.00	P12.75	P637.50	P15.00	P750.00	P18.00	P900.00
17	piece	5	Sign Pen, Gel pen, Blue, 0.5mm tip, Length:13.7cm, Diameter: 9.9mm, Weight: 0.36oz	P130.00	P650.00	P113.00	P565.00	P170.00	P850.00	P112.00	P560.00
18	pack	70	Specialty Paper, A4, 180GSM, White, 10 sheets/pack	P24.00	P1,680.00	P27.00	P1,890.00	P48.00	P3,360.00	P42.00	P2,940.00
19	pack	65	Specialty Paper, Long, 180GSM, White, 8.5"x13", 10 sheets/pack	P25.00	P1,625.00	P29.00	P1,885.00	P50.00	P3,250.00	P42.00	P2,730.00
20	pad	10	Sticky note pads, 100 Sheets (3X3)	P18.00	P180.00	P19.75	P197.50	P25.00	P250.00	P22.00	P220.00
21	roll	150	TAPE, transparent, 24mm, 50 meters	P15.00	P2,250.00	P16.00	P2,400.00	P20.00	P3,000.00	P22.00	P3,300.00
22	roll	150	TAPE, transparent, 48 mm, 50 meters	P18.00	P2,700.00	P19.50	P2,925.00	P30.00	P4,500.00	P38.00	P5,700.00
23	gallon	80	Bleaching Solution, 3785ml	P175.00	P14,000.00	P154.00	P12,320.00	P160.00	P12,800.00	P185.00	P14,800.00
24	piece	45	BROOM (Walis Tambo)	P150.00	P6,750.00	P164.00	P7,380.00	P270.00	P12,150.00	P200.00	P9,000.00
25	piece	40	BROOM (Walis Ting-ting)	P55.00	P2,200.00	P54.00	P2,160.00	P45.00	P1,800.00	P58.00	P2,320.00
26	bottle	85	CLEANER, Toilet Bowl and Urinal, 1L	P95.00	P8,075.00	P185.00	P15,725.00	P145.00	P12,325.00	P94.00	P7,990.00
27	pouch	95	DETERGENT POWDER, all purpose, 1kg	P70.00	P6,650.00	P108.00	P10,260.00	P100.00	P9,500.00	P85.00	P8,075.00
28	set	10	Convenience outlet, 2-gang plate (Flat pin with ground)	P400.00	P4,000.00	N/A	N/A	P125.00	P1,250.00	P385.00	P3,850.00
29	refill	2	Fire extinguisher, dry chemical, refill, 10lbs	P1,950.00	P3,900.00	P2,100.00	P4,200.00	P830.00	P1,660.00	P900.00	P1,800.00
30	can	81	FLOOR WAX, paste type, red, odorless, 900g	P270.00	P21,870.00	P245.00	P19,845.00	P425.00	P34,425.00	P315.00	P25,515.00
31	piece	90	Foot rugs	P35.00	P3,150.00	P28.00	P2,520.00	P45.00	P4,050.00	P58.00	P5,220.00
32	bottle	50	HAND SOAP, liquid, 500mL	P70.00	P3,500.00	P145.00	P7,250.00	P91.00	P4,550.00	P68.00	P3,400.00
33	piece	20	LED Bulb, 15 watts	P260.00	P5,200.00	N/A	N/A	P180.00	P3,600.00	P120.00	P2,400.00
34	set	20	LED Linear Tube, 18 watts, box-type set, double-ended	P450.00	P9,000.00	P825.00	P16,500.00	P345.00	P6,900.00	P340.00	P6,800.00
35	tube	10	LED Linear Tube, 18 watts, double-ended	P300.00	P3,000.00	P325.00	P3,250.00	P175.00	P1,750.00	P295.00	P2,950.00
36	box	1	PDX Electrical Wire, No. 14 (75m)	P3,800.00	P3,800.00	N/A	N/A	P2,150.00	P2,150.00	P3,365.00	P3,365.00
37	piece	3	PHILIPPINE NATIONAL FLAG	P200.00	P600.00	P600.00	P1,800.00	P500.00	P1,500.00	P320.00	P960.00
38	pack	30	Tissue, Interfolded Paper Towel, 150 pulls	P45.00	P1,350.00	P48.00	P1,440.00	P45.00	P1,350.00	P58.00	P1,740.00
39	pack	130	TOILET TISSUE PAPER, 2 ply, 12 rolls per pack	P120.00	P15,600.00	P120.00	P15,600.00	P110.00	P14,300.00	P125.00	P16,250.00
40	roll/ pack	180	TRASHBAG, Large size, 26x32, thick, 10 pcs/roll	P33.00	P5,940.00	N/A	N/A	P90.00	P16,200.00	P42.00	P7,560.00
41	roll/ pack	10	Trashbag, Medium size, 22x24, thick, 25 pcs/roll	P45.00	P450.00	N/A	N/A	P35.00	P350.00	P52.00	P520.00
42	roll/ pack	10	Trashbag, Small size, 18x20, thick, 25 pcs/roll	P25.00	P250.00	N/A	N/A	P25.00	P250.00	P38.00	P380.00
43	roll/ pack	100	TRASHBAG, XXL size, 37x40, thick, 10 pcs/roll	P70.00	P7,000.00	N/A	N/A	P127.00	P12,700.00	P85.00	P8,500.00
44	piece	65	Whistle, stainless steel with lace	P65.00	P4,225.00	P35.00	P2,275.00	P36.00	P2,340.00	P48.00	P3,120.00
45	unit	1	Circular Saw 7-1/4"	P5,500.00	P5,500.00	N/A	N/A	P2,800.00	P2,800.00	P2,708.00	P2,708.00
46	unit	1	Cutting Machine, 14"	P10,500.00	P10,500.00	N/A	N/A	P7,050.00	P7,050.00	P5,162.00	P5,162.00

47	unit	2	Printer, Multifunction Inkjet, Borderless Printing, Print-Scan-Copy	P9,500.00	P19,000.00	P8,900.00	P17,800.00	P10,300.00	P20,600.00	P9,990.00	P19,980.00
48	unit	2	Router, Dual Band, 4 Antennas, 1300 Mbps	P1,950.00	P3,900.00	N/A	N/A	P3,050.00	P6,100.00	P2,350.00	P4,700.00
49	unit	1	Welding Machine Inverter, 300amp	P6,750.00	P6,750.00	N/A	N/A	P3,800.00	P3,800.00	P9,095.00	P9,095.00
50	unit	1	Welding Tool Fusion Machine	P2,000.00	P2,000.00	N/A	N/A	P3,850.00	P3,850.00	P1,880.00	P1,880.00
			~NOTHING FOLLOWS~								
			SUB TOTAL FOR ITEMS 2, 5, 11, 13, 18-22, 24, 27, 37, 38, 40, 42, 43, 45, 46, 48, 49		P117,575.00	incomplete items	P90,427.50		P150,360.00		P135,845.00
			SUB TOTAL FOR ITEMS 1, 4, 6, 14, 16, 23, 30, 31, 44, 47		P88,220.00		P80,099.50		P103,290.00		P96,445.00
			SUB TOTAL FOR ITEMS 3, 12, 15, 25, 28, 29, 35, 36, 39, 41, 50		P128,115.00		115,945.00		P108,125.00		P139,315.00
			SUB TOTAL FOR ITEMS 7-10, 17, 26, 32-34		165,475.00		185,540.00		163,225.00		156,150.00
			Total		P499,385.00		P472,012.00		P525,000.00		P527,755.00

We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

Canvassed by:

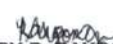

MARGIE B. GURON
Canvasser 1

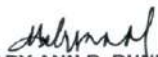

ALLAN R. GOMEZ
Canvasser 2

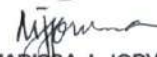

MIGUEL B. DAPLI
Canvasser 3

BAC MEMBERS:


RHODORA B. ESTOLERO
BAC Vice Chairperson


MARY B. RAYOSEN
BAC Member


MARY ANN R. BUNNOL
BAC Member


MARISSA J. JORVINA
BAC Member

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.


ROSARIO R. CAWILAN
BAC Chairperson