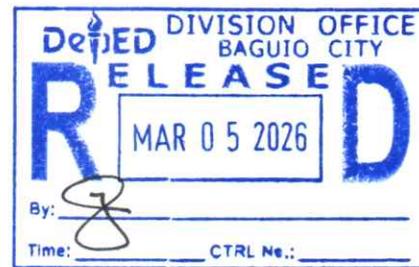




Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**



March 4, 2026

**DIVISION MEMORANDUM**

No. **178-2026**

**DIVISION TECHNICAL WORKING GROUP FOR THE RECRUITMENT AND SCREENING OF THE LEARNERS AND ADVOCAY ACTIVITIES FOR THE BAGUIO CITY HIGH SCHOOL FOR THE ARTS**

To: Asst. Schools Division Superintendent  
 Chief Education Supervisors  
 Education Program Supervisors  
 Public Schools District Supervisors  
 School Heads, Coaches  
 All Others Concerned

1. In line with the school's commitment to strengthen program implementation and ensure the smooth conduct of activities aligned with the vision and mission of Baguio City High School for the Arts, a Technical Working Group (TWG) is hereby constituted. Relative to the recruitment and screening of learners (Grade 7) and Advocacy Activities for the SY 2026-2027
2. Through this collaboration, the Division TWG aims to:
  - a. Establish a transparent and inclusive system for learners' selection.
  - b. Strengthen community support and advocacy for arts education.
  - c. Uphold the integrity and excellence of Baguio City High School in the Arts as a center for specialized learning.
3. SDO Baguio City TWG:

Full Name	Designation	Terms of Reference/ Expected Output
Soraya T. Faculo, PhD CESO V	SDS	Provide over-all directions
Carmel F. Meris	ASDS	
Niño M. Tibangay	SGOD Chief	Provide direction on Advocacy activities
Juliet C. Sannad	CID Chief	Provide direction on Curriculum Matters
Lolita A. Manzano	MAPEH-EPS	Print Curriculum Guide for submission to Planning Office
Jerry C. Ymson	SGOD-EPS	
Francis Lumiwes	MAPEH/SPA HT III	Work on learning area Scheduling, recruitment and Screening Guidance, and Advocacy IEC Design
Melvin Magsanoc	MT-II	
Mary Ann P. Dela Cruz	T6	
Harriet Osorio	T6	



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Florel Acfiawen	T6	
Ben Ebanio Jr	MT1	
Doris Rullan	T6	
Vilma Ambat	MT2	

4. All Technical Working Groups (TWG) will submit the assigned tasks or expected output on or before Thursday (February 5, 2026).
5. Immediate dissemination of this memorandum is desired.

**SORAYA T. FACULO PhD, CESO V**  
Schools Division Superintendent

For the Schools Division Superintendent:

  
**CARMEL F. MERIS**

OIC-Assistant Schools Division Superintendent



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- **Recruitment**

- Develop and disseminate clear guidelines for student applicants in specialized arts disciplines.
- Coordinate with schools, parents, and community partners to encourage qualified students to apply.
- Ensure inclusivity and equity in recruitment, giving opportunities to diverse learners with artistic potential.

- **Screening**

- Design and administer fair, transparent, and competency-based screening procedures (auditions, portfolio reviews, interviews, etc.).
- Evaluate applicants based on established criteria aligned with DepEd standards and the school's specialized arts program.
- Recommend qualified candidates for admission to the specialized arts disciplines.

### **3. Collaboration with the Advocacy Team**

The Recruitment and Screening Committee shall work hand-in-hand with the Advocacy Team to:

- Promote awareness of the specialized arts disciplines through campaigns, orientations, and information drives.
- Highlight the value of arts education in fostering creativity, cultural identity, and holistic student development.
- Ensure that recruitment and screening processes are communicated effectively to stakeholders.