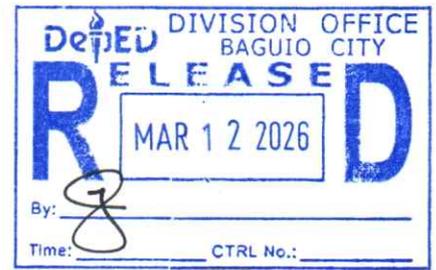




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY



March 12, 2026

DIVISION MEMORANDUM
No. **199-2026**

**RESCHEDULED SUBMISSION FOR RECLASSIFICATION DOCUMENTS
AND CAREER FORMS TO THE DIVISION OFFICE**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Public School Heads
Division HRMSPB & District Sub-Committees
All Others Concerned

1. In reference to Division Memorandum No. 151, s. 2026, titled "*Timeline for the Documentary Assessment and Submission of Required Reclassification Documents to the Division Office,*" the submission schedule of required documents and CAREER Forms by the District Sub-Committee to the Division HRMPSB is hereby rescheduled to March 31, 2026.
2. This adjustment is necessary to ensure that the latest Individual Performance Commitment and Review Form (IPCRF) for the current school year is considered in the assessment of reclassification documents.
3. All concerned parties are directed to comply with this revised schedule to facilitate proper assessment and processing of reclassification documents.
4. For immediate dissemination.

Digitally signed by Soraya T. Faculo
Date: 2026.03.12 14:12:28 +08'00'

SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent

OASDS/STEJr/ndc



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