



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



March 23, 2026

DIVISION MEMORANDUM

No. **211-2026**

ADDENDUM TO DIVISION MEMORANDUM NO. 208, s. 2026
“CONDUCT OF THE BAGONG PILIPINAS SERBISYO FAIR”

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Education Program Supervisors
Public SHS School Heads/Coordinators
All Others Concerned

1. The office issues this addendum to Division Memorandum No. 208, s. 2026, to provide further clarifications and additional instructions regarding the conduct of the Bagong Pilipinas Serbisyo Fair scheduled on March 25, 2026, at Lucban Integrated School.

2. To strengthen the Career Guidance Services that will be provided for Senior High School (SHS) and ALS First-Time Job Seekers, the following SDO Baguio Guidance Counselors are designated to man the DepEd Career Guidance Booth and to assist learners throughout the duration of the activity:

- Jasmine Evasco – Baguio City National High School
- Gladys Nocum – Baguio City National High School
- Rhodelia Balanon – Baguio City National High School
- Agapita Base – Mil-an National High School
- Maribel Belgica – Governor Pack National High School
- Jocelyn Fetiza – Irisan National High School

The Career Guidance Booth shall also function as a Helpdesk for SHS and ALS First-Time Job Seekers, providing support for inquiries, career-related assistance, and on-site application guidance.

3. In line with this, all interested Grade 12 Senior High School learners and qualified ALS applicants who meet the criteria for First-Time Job Seekers are encouraged to register through the official registration link accessible via the QR code provided. School Heads and SHS Coordinators are likewise requested to facilitate and monitor their learners' registration. Participating learners are strongly advised to be dressed in proper business attire and to bring a printed résumé to ensure readiness and professionalism during interactions with partner agencies.

Scan the QR code to register





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4. In addition, on March 24, 2026 (Day 0), all schools may conduct a 1-hour in-school pre-fair orientation session for participating learners. This session aims to brief students on the mechanics of the fair and guide them on how to navigate the job postings from the Department of Labor and Employment (DOLE), as referred to in enclosure 1.
5. The following are hereby designated as the Inspectorate Team for the conduct of the Bagong Pilipinas Serbisyo Fair: Jay Luis Vincent and Mary Jane Malihod.
6. Furthermore, the participation of the 19 Senior High and ALS School Heads is requested during the Opening Program of the Bagong Pilipinas Serbisyo Fair.
7. Immediate and wide dissemination of this Addendum is earnestly desired.

SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent



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Enclosure 1: **Job Vacancies**



VALLEYBREAD, INC.
 Manufacturing

• Sales Supervisor	1
• Merchandiser Coordinator	1
• Logistics Coordinator	1
• Salesman	4
• Delivery Driver	2
• Delivery Helper	2
• Merchandiser	1
• Accounting Staff	1
• Junior Accounts Receivable	2
• Production Cook	2
• Internal Audit Staff	1
• Auto Electrician	1
• Outlet Delivery Helper	1
• Bread Attendant	1
• Production Crew	20
• Delivery Driver (Warehouse)	1
• Baker	12

SANFORD MARKETING
 Wholesale / Retail

• Customer Assistant	10
• Sales Clerk	10
• Stores Clerk	10
• Cashier	15
• Bagger	15
• Office Clerk	5
• Accounting Clerk	1

ISONN MARKETING
 Wholesale / Retail

• Truck Driver	7
• Booking Salesman	2
• Junior Salesman	4
• Encoder	2
• Merchandiser	4

THOUGHTFOCUS
 BPO

• HR Associate	1
• Company Nurse	1
• Accounting Associate	1
• Business Development	1
• Team Leader	1

MANILA KLEAN FUEL CORP.
 Retail Sector

• Station Supervisor	2
• Cashier	6
• Pump Attendant	12

GRL CINNAMON BAKESHOP
 Manufacturing / Retail

• Pastry Baker	5
• Bread Baker	5
• Assistant Baker	3
• Cashier	5
• Cook	4
• Assistant Cook	2
• Barista	3
• Office Staff	3
• Driver	2
• Mechanic	2

AJO TOI MANAGEMENT
 Food Industry

• Management Trainee	10
• Service Crew	20
• Accounting Clerk	1

SM SUPERMARKET BAGUIO
 Retail Industry

• Bagger	30
• Cashier	25
• Customer Assistant	10





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Enclosure 2: **Brochure**

JOB FAIR ALERT

Your next job opportunity may be here!



Senior High School and ALS Graduates Fair

March 25, 2026

Lucban Integrated School, Baguio City



RATIONALE

The Department of Education (DepEd), with the Department of Labor and Employment (DOLE) and partner agencies, connects SHS and ALS graduates to job opportunities and essential services to jumpstart their careers.

WHAT TO BRING

- Multiple copies of updated Resume or CV
- Valid IDs

PROGRAMS

- Job fairs and recruitment assistance
- Employment facilitation services

COMMUNITY SUPPORT

- Pantawid Pamilyang Pilipino Program (4Ps) beneficiaries
- Livelihood assistance

OBJECTIVES

The activity aims to bring government programs and services closer to the public.

- Provide employment opportunities by connecting jobseekers with employers through a job fair.
- Offer support services such as counselling, labor education, and career development assistance.
- Promote DOLE programs and services through information and advocacy.
- Inform participating employers about DepED & DOLE programs and services.



ORGANIZERS

The event is organized by DepEd Baguio and DOLE-CAR, in coordination with DTI, DSWD, DICT, PhilHealth, and other partner agencies, providing a one-stop-shop for job employment services.

KEY FEATURES

- ★ One-Stop-Shop Government Services
- ★ Employment Assistance Programs
- ★ Career Development Support
- ★ Labor Education and Advocacy



PARTICIPANTS

Senior High School and ALS Graduates



IN PARTNERSHIP WITH

- Valley Bread, Inc.
- Sanford Marketing
- ISONN Marketing
- ThoughtFocus
- Manila Klean Fuel Corp.
- GRL Cinnamon Bakeshop
- AJO 101 Management
- SM Supermarket Baguio

SCAN THE QR CODE



TO REGISTER FOR THE JOB FAIR





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SERBISYO FAIR
2026

MARCH 25, 2026

BAGUIO CITY



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BAGONG PILIPINAS
SERBISYO FAIR
2026

MARCH 25, 2026

BAGUIO CITY

ONLINE REGISTRATION FORM

"YOUR FUTURE STARTS HERE!"

SCAN ME!



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 DepEd Tayo Baguio City https://depedpines.com