



Republic of the Philippines
Department of Education

CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OFFICE OF BAGUIO CITY



March 10, 2026

DIVISION MEMORANDUM

No. 193-2026

DEVELOPMENT OF KAAGAPAY TOOLKIT

To: Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public School Heads
All Others Concerned

1. In line with DepEd Memorandum No. 002, s. 2026 titled "Implementing Guidelines of Kaagapay Program: Empowering the School Community for Values Formation, Learning Support, and Bullying Prevention," this Office announces the Development of the Kaagapay Toolkit on March 12-13, 2026, at Apolinario Mabini Elementary School.
2. The Kaagapay Program recognizes parents, guardians, and caregivers as essential co-educators. To ensure the effective delivery of parent engagement sessions, a standardized Kaagapay Toolkit shall be developed to provide structured, experiential, and participatory materials for use during the scheduled Convergence of Parents.
3. The toolkit aims to achieve the following objectives:
 - a. To provide school-based facilitators with standardized workbooks/worksheets for parent engagement;
 - b. To translate school policies on learner protection and mental health into practical, home-based actions;
 - c. To equip parents with tools to reinforce positive behavior, emotional resilience, and supportive communication; and
 - d. To facilitate the creation of Home Action Plans aligned with the K to 12 Basic Education Curriculum.
4. The division core group and developers are hereby constituted to lead in the development, review, and finalization of the toolkit (please see Enclosure No.1 for the list of participants).
5. Participants are required to bring copies of the Curriculum guide and other reference materials. (Bring laptops and extension cords if needed).
6. Immediate and wide dissemination of this memorandum is desired.

SORAYA T. FACULO, PhD CESO V
Schools Division Superintendent

For the Schools Division Superintendent

SAMUEL T. EGSAEN JR. EdD, CESO VI
Assistant Schools Division Superintendent



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Enclosure No. 1 to the Division Memorandum No. _____

LIST OF PARTICIPANTS

1. CID Chief Juliet C. Sannad
2. Nora Dalapnas
3. Loida Mangangey
4. Brendalee Awingan
5. Salome Fangkingan
6. Jacqueline Fianza
7. Wilma Biteng
8. Leticia Luoang
9. Solidad Copsiyan
10. Lorelyn Biadno
11. Maribel Kidayan-Tejada Belgica
12. Esther Ulep
13. Lera Alvarez
14. Victor Fernandez
15. Shierwin Fernando
16. Genar Tacay
17. Eldon Harris Soriano
18. Marie Tina T. Gabriel
19. April Joy N. Lagasca
20. Jeannette Lacana