



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

March 04, 2026

**OFFICE MEMORANDUM**

No. **025,2026**

**Learner Incentives and Stipends Coordination Meeting**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors  
 All Others Concerned

1. This office announces the conduct of a meeting on **March 17, 2026, 1:30 PM** at the **SDO 2nd floor Conference Hall**.
2. Participants in the said meeting are the following:

| <b>Name</b>                                    | <b>Designation</b>                        |
|--|---|
| Soraya T. Faculo                               | Schools Division Superintendent           |
| Vladimir Cayabas                               | City Councilor                            |
| Carmel F. Meris                                | Assistant Schools Division Superintendent |
| Nino M. Tibangay                               | SGOD Chief Education Supervisor           |
| Nieves D. Ebanio                               | Administrative Officer V                  |
| Arlani Buccat                                  | Project Development Officer I             |
| Sharon Estocapio                               | Pines City National High School           |
| Janette Dumapli Agustin                        | Baguio City National High School          |
| Noel Joy F. Sarol                              | Irisan National High School               |
| Vone Laban                                     | Baguio City Science High School           |
| Leslie Tongyofen                               | Administrative Officer II                 |
| Aira Mae L. Ongngad                            | Administrative Officer II                 |
| Mary Ann Kidwas                                | Administrative Aide VI                    |
| Representative from the City Accounting Office |   |

3. The meeting will cover the City Ordinance on learner stipends/incentives and the City Accounting payroll process.
4. For information and guidance.

**SORAYA T. FACULO PhD, CESO V**  
 Schools Division Superintendent

For the Schools Division Superintendent:

**CARMEL F. MERIS**  
 OIC- Assistant Schools Division Superintendent

