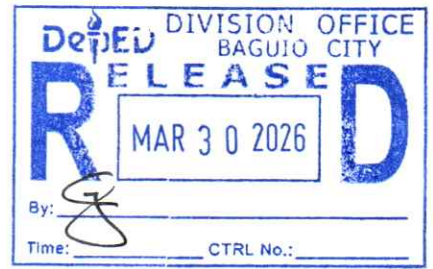




Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
 Personnel Division



March 30, 2026

OFFICE MEMORANDUM

No. 035,2026

COMPLIANCE WITH THE AGREED ACTIONABLE ITEMS FROM THE ONLINE MEETING RE-PROGRAM MONITORING DASHBOARD AND COA FINDINGS WAYS FORWARD

To :Assistant Schools Division Superintendent
 Chief Education Supervisors
 OSDS Section Heads
 Public Schools District Supervisors
 Education Program Supervisors
 SGOD Section Heads
 All Others Concerned

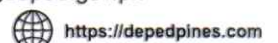
1. Relative to the online meeting re-Program Monitoring Dashboard and COA Findings Ways Forward held on March 27, 2026, this office hereby issues this memorandum directing all concerned to take the necessary actions on the following matters arising:

Actionable Item	In-Charge	Details
1. Functional Division PIR	Chief Education Supervisors	<ul style="list-style-type: none"> Identify issues requiring inter-unit collaboration and raise them during the Kumustahan. Utilize the dashboard as a primary data source for program status monitoring and decision-making.
2. Kumustahan	Assistant Schools Division Superintendent Bac Secretariat - as Secretariat (Issue a notice of meeting, document minutes of meeting and follow through the agreements)	<ul style="list-style-type: none"> Bring chiefs, focal persons, BAC, BAC Sec, canvassers, inspectorate, and Finance. Use the dashboard to discuss bottlenecks. For big-ticket items, before submission of documents to COA (bookkeeper, focal, and Finance), validate compliance with accounting and audit regulations



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		<ul style="list-style-type: none">• Can this also be the pre-procurement meeting? How often? When?
3. Creation of ADHOC Committees	Assistant Schools Division Superintendent	<ul style="list-style-type: none">• Feasibility of creating ADHOC committee to address the lack of time in processing procurement documents. Define responsibilities if feasible.
4. Dashboard	ITO Harris Dizon Jr.	<ul style="list-style-type: none">• Pilot run of the dashboard and issuance of a memo on workflows and responsibilities

2. All concerned shall encode their corresponding actions taken through the following link <https://tinyurl.com/Mar2726MattersArising> and submit the necessary report to the office of the Schools Division Superintendent not later than **April 17, 2026**.
3. For immediate and strict compliance.


SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent

STF/jalcm