



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY
LUCBAN INTEGRATED SCHOOL

REQUEST FOR QUOTATION

Company/Supplier/Store: _____

Address: _____

Telephone No.: _____

e-Mail: _____

TIN: _____

Date Received by the Supplier: _____

Requesting Unit: LUCBAN INTEGRATED SCHOOL

PR No.: 2026-03-007

Quotation No.: 2026-03-011

Date: March 4, 2026

ABC: ₱199,765.00

Please quote your lowest price on the item/s listed, subject to the general conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **March 7, 2026**.


JOHN B. PARAYAO

Chairperson, Bids and Awards Committee

Requirements:

- Mayor's / Business permit
- PhilGEPS registration number or certificate
- Omnibus Sworn Statement (for ABC above 50K)
- Income/Business Tax Return (for ABC above 500K)

Note:

- Submit RFQ together with the requirements
- All entries must be typewritten or legibly written
- Delivery period within **14 working days upon receipt of NTP**
- Price validity shall be period of 30 days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	790	Piece	PROGRAM PAPER for graduation and moving-up ceremony Specifications: With colored pages, checking of sample program paper before final printing Inclusive of Lay-out and Design Picture taking of learners and faculty and staff (For Kinder/Grade 6 parents, faculty and staff, and guests)		
2	648	Piece	BUTTON PINS for Kinder & Grade 6 Learners (personalized with pictures)		
3	733	Piece	RIBBONS *Parents&Faculty		
4	280	Piece	RIBBONS *Grade 6 Loyalty Awardees		
5	700	Piece	MEDALS, customized - printed name of school in the lace, compliant to DepEd Marks and Visual Identity *GOLD- 120pcs *SILVER - 80pcs *BRONZE- 500pcs		
6	301	Piece	ACRYLIC MEDAL, with picture and awards for each Kindergarten learners		
7	301	Copies	PRINTING OF CERTIFICATES of Kindergarten Learners with seal		

8	347	Copies	PRINTING OF DIPLOMA of Grade 6 with seal		
9	4	Mat	TARPAULIN PRINTING, 10'X16' size, inclusive of design (Moving Up, Graduation and Recognition, front and back portion)		
10	10	Piece	Lei for guests		
11	10	Piece	Styrofoam, 1/2inch, 2'x5'		
12	3	Yards	Cloth, white pongee for screen projection		
13	5	Yards	Cloth, White Satin		
14	5	Yards	Cloth, Yellow, Felt Cloth		
15	5	Yards	Cloth, White Felt		
16	5	Yards	Cloth, Green, Felt		
17	5	Yards	Cartolina, Neon Green		
18	10	Yards	Cartolina, Neon Yellow		
19	20	Yards	Cartolina, Neon, Blue		
20	20	Yards	Cartolina, White		
21	20	Roll	Thread, Nylon		
			Nothing Follows		
			TOTAL:		
Purpose:	For the Conduct of Recognition, Moving-up and Graduation Ceremonies of SY 2025-2026.				

After having read and accepted your general conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

TIN #

Canvassed by:



Address: Magsaysay Avenue, Baguio City
 Email Address: 136394lucban@gmail.com
 Telephone No.: 661 – 0114
 FB Page: DepEd Tayo Lucban Integrated School