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Republic of the Philippines  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION  
**SCHOOLS DIVISION OF BAGUIO CITY**

**REQUEST FOR QUOTATION**

Standard Form No.:SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit: V. Cadungog
Address:	PR No.:2026-02-043
Telephone No.:	Quotation No.: 2026-03-037
e-Mail:	Date: March 3, 2026
Delivery Period:	ABC: 148,000.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **March 5, 2026 at 9:00 AM**

**Failure to submit this on or before the due date aforesated will be a ground for disqualification.**

**Purpose: Procurement of semi-expendable furnitures and fixtures (ergonomic office chairs) for office use**

**CARMEL F. MERIS**  
 OIC-Assistant Schools Division Superintendent  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above
5. PLEASE write the UNIT PRICE and TOTAL PRICE

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Cost	Unit Price	Total Price
1	37	units	Computer high back adjustable ergonomic executive chair PU leather with armrests and lumbar support back -Soft and comfort -Good materials -High quality	4,000.00		



**Address:** 82 Military Cutoff Rd, Baguio, Benguet, 2600  
**Telephone No.:** (074) 665-1231  
**Email Address:** baguio.city@deped.gov.ph



DepEd Tayo Baguio City



<https://depedpines.com>



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			-Black -Adjustable -Wipe clean -Maximum weight-250 pounds (113.4 kg) -Swivel chair -Leather -With warranty			
					<b>TOTAL</b>	

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
TIN

\_\_\_\_\_  
Date/Telephone No.

Canvassed by:



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