



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: March 11, 2026
 Standard Form Title: Request for Quotation

Procurement Project: Procurement of semi expendable furniture and fixtures for office use at the accounting section		
Quotation No.: 2026-03-051	Date: March 19, 2026	Requesting Unit: OSDS
PR Number: 2026-03-054	ABC: 25,000.00	

Supplier: _____	Telephone No.: _____
Address: _____	Email Address: _____

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than March 23, 2026 29am

Failure to submit this on or before the due date aforstated will be a ground for disqualification.


SAMUEL T. EGSAEN JR. EdD, CESO VI
 Chairperson, Bids and Awards Committee

REQUIREMENTS:

- Mayor's / Business permit
- PhilGEPS registration number or certificate
- Omnibus Sworn Statement if above 50,000.00
- Income/Business Tax Return 500,000.00 and above
- PLEASE write the UNIT PRICE and TOTAL PRICE

Note:

- *Submit RFQ together with the requirements.
- *All entries must be typewritten or legibly written.
- *Delivery period within _____ Calendar Days.
- *Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Cost	Unit Price	Total Price
1	1	Unit	ERGONOMIC MOTORIZED TABLE SPECIFICATIONS: No. of Motors: 2 Motors Adjustment Speed: 25 cm/s Height Range: 70 - 120 cm Frame Expansion Range: 80-120cm or 100-180cm Loading Capacity: 120 kg Functionalities	25,000.00		





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		Child Lock: Yes Anti-Collision: Yes Time Reminder: Yes Overheat Protection: Yes Overload Protection: Yes Balance Sensor: yes USB Charge Ports: 1USB-C; 1 USB-A Memory Save Slots: 3 App Control: No - Durable, original and heavy duty - With warranty			
		Features: Electric Height Adjustable System The motor lift mechanism offers smoother height adjustments from 70cm to 120cm, at a speed of 25mm/s. Next Generation Controller 5-button controller with 3 programmable memory presets that lets you set desired desk heights and 2 USB3.0 ports for charging Flexible Workspace Standing desk frame capable of accommodating tabletop size from 83cm - 180cm in length Wide selection of standard tabletop finish, color, and sizes Heavy Duty Motor Dual motor, heavy duty design capable of supporting up to 120kg Superior Stability Dual crossbeam design enables minimal wobble even at extended heights			
					TOTAL:

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by: