



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY
LUCBAN INTEGRATED SCHOOL

REQUEST FOR QUOTATION

Company/Supplier/Store: _____
Address: _____
Telephone No.: _____
e-Mail: _____
TIN: _____

Requesting Unit: LUCBAN INTEGRATED SCHOOL
PR No.: 2026-03-008
Quotation No.: 2026-03-012
Date: March 25, 2026
ABC: ₱124,950.00

Date Received by the Supplier:

Please quote your lowest price on the item/s listed, subject to the general conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **March 28, 2026**.


JOHN B. PARAYAO

Chairperson, Bids and Awards Committee

Requirements:

- Mayor's / Business permit
- PhilGEPS registration number or certificate
- Omnibus Sworn Statement (for ABC above 50K)
- Income/Business Tax Return (for ABC above 500K)

Note:

- Submit RFQ together with the requirements
- All entries must be typewritten or legibly written
- Delivery period within **7 working days upon receipt of NTP**
- Price validity shall be period of 30 days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	Unit	DESKTOP COMPUTER SET *PROCESSOR:4th Gen Intel Core i5, OS:Windows 11Pro,Graphics:intel UHD Graphics, Memory: 1x8GB, Storage: 1x512GB, M.2 2230, Gen 4 PCIe NVMe, SSD *Monitor: 24 inches *Keyboard:Smooth, consistent press, wired, black, includes Numpad, typically 104-108 keys. *Mouse:High-end sensors, Wired *Desk Mat: covering mouse and keyboard, black, rubberized-anti-slip, spill-resistant coating		
2	1	Unit	PROJECTOR 3600 Lumens, Ranging from XGA (1024x768 Connectivity: HDMI, VGA, USB-B, and optional Wireless/LAN modules with Projector Screen, Top Mount, 10ft- 12ft wide		

3	1	Unit	DOCUMENT SCANNER Scanning speeds of up to 40 ppm / 80 ipm Automatic Document Feeder (ADF) of up to 100 sheets Daily duty cycle of up to 6,500 sheets One-pass duplex scanning Built in Ethernet Paper protection function and image sensor glass dirt detection		
			Nothing Follows		
TOTAL:					
Purpose:		For office use of Admin. Officer (Desktop), for scanning of School Forms for easier releasing (Scanner),for school activities in the social hall which will be permanently installed/mounted (Projector)			

After having read and accepted your general conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Canvassed by:

TIN #



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