



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY
 DOÑA AURORA ELEMENTARY SCHOOL

REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: _____ Requesting Unit: Doña Aurora Elementary School
 Address: _____ PR No.: 2026-0008-03
 Telephone No.: _____ Quotation No.: 2025-006-03
 e-Mail: _____ Date: March 11, 2026
 Date received by the Supplier: _____ **ABC: ₱ 97,441.34**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than _____.

VICTOR U. SOTELO JR.
 BAC Chairperson

Requirements

1. Mayor's / Business permit.
2. PhilGEPS registration number or certificate.
3. Income/Business Tax Return.
4. Omnibus Sworn Statement.
5. Please indicate the **unit price**, the **total price** and **overall total**.

Note

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within **5** Calendar Days.
- ✓ Price validity shall be for a period of **30** Calendar Day

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	4	pc	Vertical 4 Drawers Lateral Filing Cabinet, Heavy Duty and High Load Capacity		
2	42	pack	Trash bag, size: XXL; thickness: .02mm, 10 pcs /pack		
3	1	gallon	bleach, lemon scent		
4	68	pc	Monobloc chair, beige		
5	47	pc	High Quality, Kiddie Arm Chair, green		
TOTAL					
Purpose: Classroom and office use.					

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above.

Signature over Printed Name

Tin No.

 Canvassed by:

 Date/Telephone No.