



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

REQUEST FOR QUOTATION

Company/Supplier/Store: _____
Address: _____
Telephone No.: _____
e-Mail: _____
TIN: _____

PR No.: 2026-03-007
Quotation No.: 2026-03-007
Date: 03/03/2026
ABC: Php 77,190.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than _____


ALEX G. GULANDA
School BAC Chairman

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of ____ Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1.	160	piece	Medals (Gold, Silver, Bronze)		
2.	239	piece	Ribbon		
3.	239	piece	Button Pins		
4.	259	piece	Diploma / Certificate		
5.	420	Book	Souvenir Program		
6.	4	piece	Lei / Corsage		
7.	2	piece	Back drop (Tarpaulin - 8"x 13)		
			Nothing Follows		
				TOTAL	

Purpose: Procurement of Supplies & Materials for Graduation, Moving-Up and Recognition Program.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin



ADDRESS: GEFA Brgy., Lower QM, Baguio City
TELEPHONE NUMBER: 442-4069
EMAIL ADDRESS: aginaldoelementary@gmail.com