



Republic of the Philippines
Department of Education

Cordillera Administrative Region
Schools Division of Baguio City
ADIWANG Integrated School
BALACBAC, STO. TOMAS PROPER, Baguio City

REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier: Requesting Unit: Adiwang Integrated School
Address: PR No.: 2026-03-008
Telephone No.: Quotation No.: 2026-03-08
e-Mail: Date: March 11, 2026
Date received by the Supplier: ABC: P 72,600.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest delivery time and submit your quotation in a sealed envelope duly signed by your representative no later than **March 14, 2026, 5:00PM.**

EUGENE B. PATINGLAG

Chairperson, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate

Note:

- / Submit RFQ together with the requirements.
- / All entries must be typewritten or legibly written.
- / Indicate brand and model of item offered.
- / Delivery period within _____ Calendar Days.
- / Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	5	pck	Gluestick (for glue gun)		
2	10	bottle	Multi-Purpose glue,240g		
3	30	pck	Photopaper		
5	100	piece	Expandable envelope, long,paper,brown		
6	100	piece	Expandable folder, long, brown color		
7	3	pack	Folder with tab, long, white		
8	50	piece	Folder, plastic, A4		
9	50	piece	Folder, plastic, long		
10	150	pack	Special paper, A4, 10 pcs/ pack/90gsm		
11	40	pack	Vellum board, long		
12	28	piece	Correction Tape		
13	12	can	Air freshener		
14	5	gallon	Alcohol, Ethyl, 1 gallon		
15	48	pouch	Detergent powder, all purpose		
16	3	bottle	Multi-insect killer spray, 500 ml		
17	48	pack	Toilet tissue paper, 2 ply		
18	70	roll	Trashbag, XL (10pcs/roll)		
19	55	rm	PAPER, Multi-Purpose, A4,70gsm		
20	20	rm	PAPER, Multi-Purpose, Legal,70gsm		
21	10	piece	Stainless Steel Scissors Office Multipurpose School Supplies Paper Cutter		
22	15	bottle	ink refill, 003,Bk		

23	10	bottle	Ink refill, 003,C		
24	10	bottle	Ink refill, 003,M		
25	10	bottle	Ink refill, 003,Y		
26	15	bottle	Ink refill, 664, Bk		
27	10	bottle	Ink refill, 664,C		
28	10	bottle	Ink refill, 664,M		
29	10	bottle	Ink refill, 664,Y		
30	5	piece	Evaporating Dish,60ml		
31	5	piece	Alcohol Lamps,60ml		
32	1	gallon	Denatured Alcohol		
33	5	piece	Tripod,8.8cm*13.8cm		
34	5	piece	Measuring Tape		
35	5	piece	Wire gauze,5*5		
TOTAL					

Purpose: Office supplies for office use.

After carefully reading and accepting your General Conditions, I/We quote you on the item at the price noted above.

Canvassed by: _____

Signature over Printed Name

TIN

Date/Telephone Number



Adiwang Integrated School

Address: Balacbac, Sto. Tomas Proper, Baguio City

Telephone Number: 074-620-3614

Email Address: adiwang.elemschool@gmail.com/136380@deped.gov.ph

Facebook Page: DepEd Tayo Adiwang ES