



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY
DISTRICT 6
JOSEFA CARIÑO ELEMENTARY SCHOOL

NOTICE OF AWARD

February 20, 2026

JEZELL FERNANDEZ

Universal-Care Consumer Goods Trading
FA 244 Km. 4, Balili, La Trinidad, Benguet

Dear Ms. Fernandez:

We are pleased to notify you that your price quotation and proposal for the procurement of *office supplies, other supplies & materials, and semi-expendable machinery & equipment for the months of February and March 2026* in the amount of PHILIPPINE PESOS *One Hundred Eight Thousand One Hundred Twenty Five Pesos Only (Php 108,125.00)* inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,


LIGAYA N. ANNAWI
Principal II

CONFORME:


FOR: Riatan S. MANUEL
(Signature Over Printed Name)

2-20-26
(Date)



Address: F. Yandoc St., Baguio City

Telephone No.: (074) 442-3149

E-mail: josefacarinoelemschool@gmail.com/ 136385@deped.gov.ph

Facebook Page: DepEd Tayo Josefa Cariño ES



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY
 JOSEFA CARIÑO ELEMENTARY SCHOOL
 F. YANDOC ST., BAGUIO CITY



PURCHASE ORDER

Supplier: UNIVERSAL-CARE CONSUMER GOODS TRADING Address: FA 224 Km. 4, Balili, La Trinidad, Benguet TIN: 269-334-708-000	P.O. No.: 2026-02-005 Date: February 24, 2026 Mode of Procurement: SVP
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Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Josefa Cariño Elementary School Date of Delivery: Within 7 calendar days after NTP	Delivery Term: Delivery to the school Payment Term: Check; After delivery
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
OFFICE SUPPLIES					
1	roll	DOUBLE SIDED TAPE, 24mm	120	25.00	₱3,000.00
2	ream	Laminating Film, legal	15	445.00	₱6,675.00
3	ream	PAPER, MULTIPURPOSE A4, 70gsm	492	145.00	₱71,340.00
OTHER SUPPLIES AND MATERIALS					
4	piece	BROOM (Walis Ting-ting)	40	45.00	₱1,800.00
5	set	Convenience outlet, 2-gang plate (Flat pin with ground)	10	125.00	₱1,250.00
6	refill	Fire extinguisher, dry chemical, refill, 10lbs	2	830.00	₱1,660.00
7	tube	LED Linear Tube, 18 watts, double-ended	10	175.00	₱1,750.00
8	box	PDX Electrical Wire, No. 14 (75m)	1	2,150.00	₱2,150.00
9	pack	TOILET TISSUE PAPER, 2 ply, 12 rolls per pack	130	110.00	₱14,300.00
10	roll/ pack	Trashbag, Medium size, 22x24, thick, 25 pcs/roll	10	35.00	₱350.00
SEMI-EXPENDABLE MACHINERY AND EQUIPMENT					
11	unit	Welding Tool Fusion Machine	1	3,850.00	₱3,850.00
~NOTHING FOLLOWS~					
One Hundred Eight Thousand One Hundred Twenty Five Pesos Only					₱108,125.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

LIGAYA N. ANNAWI
 Principal II

Conforme:

 For: Richard S. Munda
 Signature over Printed Name of Supplier
2-24-26
 Date

Fund Cluster : <u>01</u> Funds Available : <u>108,125.</u>	ORS/BURS No. : <u>02-101101-2026-01-00104</u> Date of the ORS/BURS: <u>1/26/26</u> Amount : <u>729,975.</u>
 BEESIE H. DIZON Bookkeeper	2/24/26



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY
DISTRICT 6
JOSEFA CARIÑO ELEMENTARY SCHOOL

NOTICE TO PROCEED

February 25, 2026

JEZELL FERNANDEZ

Universal-Care Consumer Goods Trading
FA 244 Km. 4, Balili, La Trinidad, Benguet

Dear Ms. Fernandez:

This refers to our award of contract to your company for the procurement of *office supplies, other supplies & materials, and semi-expendable machinery & equipment for the months of February and March 2026* in the amount of PHILIPPINE PESOS *One Hundred Eight Thousand One Hundred Twenty Five Pesos Only (Php 108,125.00)* inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract/PO.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this office the soonest.

Thank you.

Very truly yours,


LIGAYA N. ANNAWI
Principal II

CONFORME:

I acknowledge receipt of this Notice on FEB. 25, 2026

Name of the Representative of the Bidder: MR. RICARDO S. MANUEL

Authorized Signature: 
(Signature over printed name)



Address: F. Yandoc St., Baguio City

Telephone No.: (074) 442-3149

E-mail: josefacarinoelemschool@gmail.com/ 136385@deped.gov.ph

Facebook Page: DepEd Tayo Josefa Cariño ES



Republic of the Philippines
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SCHOOLS DIVISION OF BAGUIO CITY
DISTRICT 6
JOSEFA CARIÑO ELEMENTARY SCHOOL

RESOLUTION NO. 014, s. 2026

**RECOMMENDING THE AWARD OF CONTRACT THROUGH
SMALL VALUE PROCUREMENT TO UNIVERSAL -CARE CONSUMER GOODS TRADING**

WHEREAS the Department of Education prepared the Purchase Request (PR) for the procurement of *office supplies, other supplies & materials, and semi-expendable machinery & equipment for the months of February and March 2026* with an Approved Budget for the Contract (ABC) of *Five Hundred Twenty Seven Thousand Seven Hundred Fifty Five Pesos Only (Php 527,755.00)* (Annex A);

WHEREAS on *February 3, 2026*, the DepEd – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, to wit:

Supplier/Distributors	Quotation (Php)
COKINS EVERYWEAR & GEN. MERCHANDISE	Php 128,115.00
THE STABLE EDUCATIONAL SUPPLY	Php 115,945.00
UNIVERSAL -CARE CONSUMER GOODS TRADING	Php 108,125.00
PANGHOI ENTERPRISES	Php 139,315.00

WHEREAS the Technical Working Group (TWG) and End-User conducted post qualification, evaluation and detailed examination of **UNIVERSAL -CARE CONSUMER GOODS TRADING**, the *Lowest Calculated Bidder*, based on the item description provided in the Purchase Request and post-qualification documents submitted on *February 18, 2026* at Baguio City;

WHEREAS upon careful examination, validation and verification of the item description submitted by **UNIVERSAL -CARE CONSUMER GOODS TRADING**, the bidder has been found to be in order in all respects, complying with the item description requirements, and its price quotation of **One Hundred Eight Thousand One Hundred Twenty Five Pesos Only (Php 108,125.00)** determined to be the *Lowest Calculated and Responsive Bid*;

WHEREAS Section 42 of the IRR 12009 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the School Head the **AWARD OF CONTRACT** via *Small Value Procurement* to **UNIVERSAL -CARE CONSUMER GOODS TRADING** for the procurement of *office supplies, other supplies & materials, and semi-expendable machinery & equipment for the months of February and March 2026* in the amount of *of One Hundred Eight Thousand One Hundred Twenty Five Pesos Only (Php 108,125.00)* inclusive of appropriate taxes and fees.



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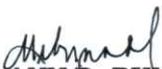
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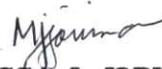
RESOLVED, this *February 19, 2026* at *Josefa Cariño Elementary School, Baguio City.*


ROSARIO R. CAWILAN
BAC Chairperson


RHODORA B. ESTOLERO
BAC Vice-Chairperson


MARY B. RAYOSEN
BAC Member


MARY ANN R. BUNNOL
BAC Member


MARISSA J. JORVINA
BAC Member

APPROVED:


LIGAYA N. ANNAWI
Principal II
Approved on February 19, 2026

ITEM	UNIT	QUANTITY	DESCRIPTION AND/OR SPECIFICATION	COKINS EVERYWEAR AND GEN. MERCHANDISE		THE STABLE EDUCATIONAL SUPPLY		UNIVERSAL-CARE CONSUMER GOODS TRADING		PANGHOI ENTERPRISES	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	piece	150	Cartolina, 100gsm, assorted colors, bright colors	P7.50	P1,125.00	P6.00	P900.00	P20.00	P3,000.00	P8.00	P1,200.00
2	piece	100	CORRECTION TAPE, 8m	P13.00	P1,300.00	P19.50	P1,950.00	P16.00	P1,600.00	P28.00	P2,800.00
3	roll	120	DOUBLE SIDED TAPE, 24mm	P28.00	P3,360.00	P34.50	P4,140.00	P25.00	P3,000.00	P34.00	P4,080.00
4	box	3	Envelope, Documentary, Short, 500s	P650.00	P1,950.00	P644.00	P1,932.00	P830.00	P2,490.00	P845.00	P2,535.00
5	box	50	FASTENER, plastic, 50 sets per box	P28.00	P1,400.00	P30.00	P1,500.00	P30.00	P1,500.00	P38.00	P1,900.00
6	pack	3	FOLDER with tab, Legal, 100s	P400.00	P1,200.00	P390.00	P1,170.00	P445.00	P1,335.00	P525.00	P1,575.00
7	bottle	150	Ink, Epson 003 black, 65 ml, genuine	P309.00	P46,350.00	P310.00	P46,500.00	P300.00	P45,000.00	P300.00	P45,000.00
8	bottle	100	Ink, Epson 003 cyan, 65 ml, genuine	P309.00	P30,900.00	P330.00	P33,000.00	P300.00	P30,000.00	P300.00	P30,000.00
9	bottle	100	Ink, Epson 003 magenta, 65 ml, genuine	P309.00	P30,900.00	P330.00	P33,000.00	P300.00	P30,000.00	P300.00	P30,000.00
10	bottle	100	Ink, Epson 003 yellow, 65 ml, genuine	P309.00	P30,900.00	P330.00	P33,000.00	P300.00	P30,000.00	P300.00	P30,000.00
11	bottle	100	Ink, Refill for Permanent Markers, Black, 30mL	P75.00	P7,500.00	P85.00	P8,500.00	P120.00	P12,000.00	P85.00	P8,500.00
12	ream	15	Laminating Film, legal	P575.00	P8,625.00	P525.00	P7,875.00	P445.00	P6,675.00	P752.00	P11,280.00
13	roll	25	Manila Paper, 480pieces per roll	P1,750.00	P43,750.00	P1,932.00	P48,300.00	P1,900.00	P47,500.00	P1,995.00	P49,875.00
14	box	50	Marker, Permanent, Black, Broad, Refillable, 12 pieces per box	P420.00	P21,000.00	P414.00	P20,700.00	P430.00	P21,500.00	P432.00	P21,600.00
15	ream	492	PAPER, MULTIPURPOSE A4, 70gsm	P165.00	P81,180.00	P160.00	P78,720.00	P145.00	P71,340.00	P185.00	P91,020.00
16	piece	50	Plastic Ring Binder, 0.5inch	P14.00	P700.00	P12.75	P637.50	P15.00	P750.00	P18.00	P900.00
17	piece	5	Sign Pen, Gel pen, Blue, 0.5mm tip, Length:13.7cm, Diameter: 9.9mm, Weight: 0.36oz	P130.00	P650.00	P113.00	P565.00	P170.00	P850.00	P112.00	P560.00
18	pack	70	Specialty Paper, A4, 180GSM, White, 10 sheets/pack	P24.00	P1,680.00	P27.00	P1,890.00	P48.00	P3,360.00	P42.00	P2,940.00
19	pack	65	Specialty Paper, Long, 180GSM, White, 8.5"x13", 10 sheets/pack	P25.00	P1,625.00	P29.00	P1,885.00	P50.00	P3,250.00	P42.00	P2,730.00
20	pad	10	Sticky note pads, 100 Sheets (3X3)	P18.00	P180.00	P19.75	P197.50	P25.00	P250.00	P22.00	P220.00
21	roll	150	TAPE, transparent, 24mm, 50 meters	P15.00	P2,250.00	P16.00	P2,400.00	P20.00	P3,000.00	P22.00	P3,300.00
22	roll	150	TAPE, transparent, 48 mm, 50 meters	P18.00	P2,700.00	P19.50	P2,925.00	P30.00	P4,500.00	P38.00	P5,700.00
23	gallon	80	Bleaching Solution, 3785ml	P175.00	P14,000.00	P154.00	P12,320.00	P160.00	P12,800.00	P185.00	P14,800.00
24	piece	45	BROOM (Walis Tambo)	P150.00	P6,750.00	P164.00	P7,380.00	P270.00	P12,150.00	P200.00	P9,000.00
25	piece	40	BROOM (Walis Ting-ting)	P55.00	P2,200.00	P54.00	P2,160.00	P45.00	P1,800.00	P58.00	P2,320.00
26	bottle	85	CLEANER, Toilet Bowl and Urinal, 1L	P95.00	P8,075.00	P185.00	P15,725.00	P145.00	P12,325.00	P94.00	P7,990.00
27	pouch	95	DETERGENT POWDER, all purpose, 1kg	P70.00	P6,650.00	P108.00	P10,260.00	P100.00	P9,500.00	P85.00	P8,075.00
28	set	10	Convenience outlet, 2-gang plate (Flat pin with ground)	P400.00	P4,000.00	N/A	N/A	P125.00	P1,250.00	P385.00	P3,850.00
29	refill	2	Fire extinguisher, dry chemical, refill, 10lbs	P1,950.00	P3,900.00	P2,100.00	P4,200.00	P830.00	P1,660.00	P900.00	P1,800.00
30	can	81	FLOOR WAX, paste type, red, odorless, 900g	P270.00	P21,870.00	P245.00	P19,845.00	P425.00	P34,425.00	P315.00	P25,515.00
31	piece	90	Foot rugs	P35.00	P3,150.00	P28.00	P2,520.00	P45.00	P4,050.00	P58.00	P5,220.00
32	bottle	50	HAND SOAP, liquid, 500mL	P70.00	P3,500.00	P145.00	P7,250.00	P91.00	P4,550.00	P68.00	P3,400.00
33	piece	20	LED Bulb, 15 watts	P260.00	P5,200.00	N/A	N/A	P180.00	P3,600.00	P120.00	P2,400.00
34	set	20	LED Linear Tube, 18 watts, box-type set, double-ended	P450.00	P9,000.00	P825.00	P16,500.00	P345.00	P6,900.00	P340.00	P6,800.00
35	tube	10	LED Linear Tube, 18 watts, double-ended	P300.00	P3,000.00	P325.00	P3,250.00	P175.00	P1,750.00	P295.00	P2,950.00
36	box	1	PDX Electrical Wire, No. 14 (75m)	P3,800.00	P3,800.00	N/A	N/A	P2,150.00	P2,150.00	P3,365.00	P3,365.00
37	piece	3	PHILIPPINE NATIONAL FLAG	P200.00	P600.00	P600.00	P1,800.00	P500.00	P1,500.00	P320.00	P960.00
38	pack	30	Tissue, Interfolded Paper Towel, 150 pulls	P45.00	P1,350.00	P48.00	P1,440.00	P45.00	P1,350.00	P58.00	P1,740.00
39	pack	130	TOILET TISSUE PAPER, 2 ply, 12 rolls per pack	P120.00	P15,600.00	P120.00	P15,600.00	P110.00	P14,300.00	P125.00	P16,250.00
40	roll/ pack	180	TRASHBAG, Large size, 26x32, thick, 10 pcs/roll	P33.00	P5,940.00	N/A	N/A	P90.00	P16,200.00	P42.00	P7,560.00
41	roll/ pack	10	Trashbag, Medium size, 22x24, thick, 25 pcs/roll	P45.00	P450.00	N/A	N/A	P35.00	P350.00	P52.00	P520.00
42	roll/ pack	10	Trashbag, Small size, 18x20, thick, 25 pcs/roll	P25.00	P250.00	N/A	N/A	P25.00	P250.00	P38.00	P380.00
43	roll/ pack	100	TRASHBAG, XXL size, 37x40, thick, 10 pcs/roll	P70.00	P7,000.00	N/A	N/A	P127.00	P12,700.00	P85.00	P8,500.00
44	piece	65	Whistle, stainless steel with lace	P65.00	P4,225.00	P35.00	P2,275.00	P36.00	P2,340.00	P48.00	P3,120.00
45	unit	1	Circular Saw 7-1/4"	P5,500.00	P5,500.00	N/A	N/A	P2,800.00	P2,800.00	P2,708.00	P2,708.00
46	unit	1	Cutting Machine, 14"	P10,500.00	P10,500.00	N/A	N/A	P7,050.00	P7,050.00	P5,162.00	P5,162.00

47	unit	2	Printer, Multifunction Inkjet, Borderless Printing, Print-Scan-Copy	₱9,500.00	₱19,000.00	₱8,900.00	₱17,800.00	₱10,300.00	₱20,600.00	₱9,990.00	₱19,980.00
48	unit	2	Router, Dual Band, 4 Antennas, 1300 Mbps	₱1,950.00	₱3,900.00	N/A	N/A	₱3,050.00	₱6,100.00	₱2,350.00	₱4,700.00
49	unit	1	Welding Machine Inverter, 300amp	₱6,750.00	₱6,750.00	N/A	N/A	₱3,800.00	₱3,800.00	₱9,095.00	₱9,095.00
50	unit	1	Welding Tool Fusion Machine	₱2,000.00	₱2,000.00	N/A	N/A	₱3,850.00	₱3,850.00	₱1,880.00	₱1,880.00
			~NOTHING FOLLOWS~								
			SUB TOTAL FOR ITEMS 2, 5, 11, 13, 18-22, 24, 27, 37, 38, 40, 42, 43, 45, 46, 48, 49		₱117,575.00	incomplete items	₱90,427.50		₱150,360.00		₱135,845.00
			SUB TOTAL FOR ITEMS 1, 4, 6, 14, 16, 23, 30, 31, 44, 47		₱88,220.00		₱80,099.50		₱103,290.00		₱96,445.00
			SUB TOTAL FOR ITEMS 3, 12, 15, 25, 28, 29, 35, 36, 39, 41, 50		₱128,115.00		115,945.00		₱108,125.00		₱139,315.00
			SUB TOTAL FOR ITEMS 7-10, 17, 26, 32-34		165,475.00		185,540.00		163,225.00		156,150.00
			Total		₱499,385.00		₱472,012.00		₱525,000.00		₱527,755.00

We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

Canvassed by:

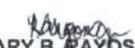
BAC MEMBERS:

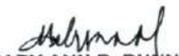

MARGIE B. GURON
Canvasser 1

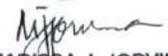

ALLAN R. GOMEZ
Canvasser 2


MIGUEL B. DAPLI
Canvasser 3


RHODORA B. ESTOLERO
BAC Vice Chairperson


MARY B. RAYOSEN
BAC Member


MARY ANN R. BUNNOL
BAC Member


MARISSA J. JORVINA
BAC Member

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.


ROSARIO R. CAWILAN
BAC Chairperson