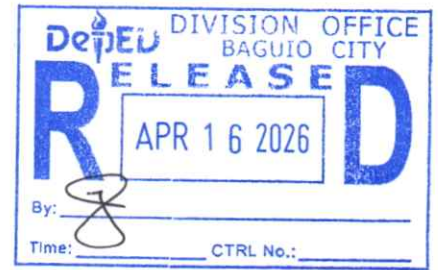




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



16 April 2026

DIVISION MEMORANDUM

No. 262-2026

CHANGE IN ENROLLMENT POLICY OF BAGUIO CITY SPED CENTER IN LINE WITH ITS TRANSITION INTO AN INCLUSIVE LEARNING RESOURCE CENTER BEGINNING SCHOOL YEAR 2026–2027

To: Chief ES, Curriculum Implementation Division
Public Schools District Supervisors
School Heads
Others concerned

1. In line with the Department of Education's commitment to inclusive education and pursuant to the ongoing conversion of the Baguio City SPED Center into an Inclusive Learning Resource Center (ILRC), there is a need to rationalize and gradually adjust the enrollment structure of the said school to ensure smooth transition, effective delivery of services, and proper allocation of resources.
2. Upon the full operationalization of the Inclusive Learning Resource Center, the ILRC and SPED Center shall be managed as separate and distinct entities subject to existing DepEd policies and relevant issuances. The specific organizational structure, functions, and operational guidelines governing such separation shall be issued through a subsequent Division issuance.
3. The Baguio City SPED Center shall progressively implement a single regular section per grade level, to be introduced gradually in accordance with its conversion into an Inclusive Learning Resource Center.
4. For SY 2026–2027, only one (1) Kindergarten regular section shall be opened with a maximum of thirty (30) learners with the inclusion of three to four learners with disability.
5. Priority for enrollment in the regular section shall be given to siblings or immediate family relations of learners with disabilities currently enrolled in the Baguio City SPED Center, subject to submission and verification of supporting documents.
6. The introduction of one regular section per grade level in higher grades shall be implemented gradually in the succeeding school years, subject to evaluation and guidance from the Schools Division Office.



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7. Learners who cannot be accommodated due to the limited number of slots shall be referred to nearby public elementary schools, in coordination with the concerned Public Schools District Supervisors.
8. For queries and clarifications, please contact CES Juliet C. Sannad of the Curriculum Implementation Division at 619- 3491.
9. Immediate and wide dissemination of this Memorandum is desired.

SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent 