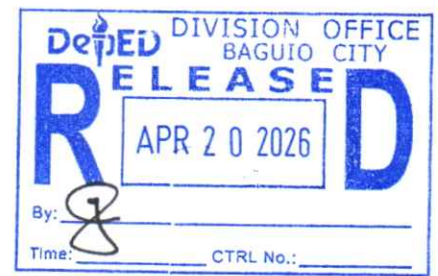




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



April 20, 2026

DIVISION MEMORANDUM

No. **263-2026**

**ADDENDUM TO "Division Memorandum 201, s. 2026"
CONDUCT OF STRATA 2026**

To: Assistant Schools Division Superintendent
CID and SGOD Chief Education Supervisors
Public Schools District Supervisors
Public School Heads (Elementary and Secondary)
All Others Concerned

1. Relative to the DM 201, s. 2026 **STRATEGIC TECHNICAL ASSISTANCE FOR SCHOOL LEADERS 2026 (STRATA Onboarding, STRATA Enhanced)** which will be on April 27-30, 2026 at Ynads Place Hotel and Resort, La Union, this is to announce to the field the enclosed name of the participants and matrix.
2. This memorandum serves as the Official Travel Authority of the participants.
3. The participants are encouraged to bring their laptop for the workshop.

SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent



Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600
Telephone No.: (074) 665-1231
Email Address: baguio.city@deped.gov.ph



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Republic of the Philippines
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Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

Enclosure 1

Day 1 To travel on April 27, 2026, 6:00AM (from SDO Baguio Grounds)

	NAMES	SCHOOL
1	Pamela S. Andulan	Lindawan ES
2	Warren I. Ngayawon	Rizal ES Extension-Liteng
3	Cristopher P. Danglose	Lindawan NHS
4	Mylene S. Esteban	Happy Hollow ES
5	Randy P. Cayat	Springhills ES
6	Nickcarter C. Gonzalo Jr.	Kias ES
7	Salome C. Fangkingan	Fort Del Pilar NHS
8	Dwight B. Milan	Happy Hollow NHS
9	Benjie-Melchor L. Nicolas	Hillside NHS
10	Joeferino M. Guinumtad	Mil-an NHS
11	Valeriano Accad	Loakan ES
12	Alona C. Estigo	Don MMES
13	Arlito G. Pecay	Santo Tomas ES
14	Jason Pascaden	Santo Tomas NHS
15	Jeffrey F. Aliga	Irisan ES
16	Marjorie Sumakey	Quezon HNHS
17	Freda Dayog	Fairview ES
18	Johnny A. Kidian	Pinget NHS
19	Julia A. Biligan	Crystal Cave IS
20	Helen C. Acop	Aguinaldo ES
21	Lilybeth Balutoc	Adiwang Integrated School
22	Primo Jr. P. Mayanggao	Crystal Caves IS
23	Lester A. Biadno	Adiwang IS
24	Soledad Copsiyan	Pines City NHS-SHS
25	Jordan Niwane	Baguio Central School
26	Jenny L. Concepcion	Rizal NHS
27	Erwin A. Cabasan	Baguio City National Science
28	Dialyn A. Gorio	Baguio City High School-SHS
29	Dave Nardo	Santo Tomas NHS
30	Agustin Padjaos	Guisad Valley NHS



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

31	Dean Marvin Carreon	BCNHS
32	Nicodemus Gam-ad	BCNHS
33	Catherine Cangoy	Elpidio Quirino ES
34	Fely L. Kidange	Joaquin Smith NHS
35	Felicidad Datul	Dona Aurora H. Bueno ES
36	Patricio Chap-as	Pinget NHS
37	Nixon C. Elahe	PSDS/TWG
38	Jayrerose S. Guevara	PSDS/TWG
39	Nancy B. Dumalili	PSDS/TWG
40	Rosiebeel Marzo	PSDS/TWG
41	Sydney Shan Carino	EPS/TWG
42	Brendalee Awingan	PSDS/TWG
43	Jovelyn Petra Balantin	HRDD
44	Nieves Ebanio	Resource Speaker
45	Annette Doyaoen	Resource Speaker
46	Belen Tomin	Resource Speaker
47	Lilibeth Degsi	Resource Speaker
48	Asuncion Saguid	SMME
49	Niño Tibangay	SGOD Chief/Resource Speaker
50	Juliet Sannad	CID Chief / Resource Speaker
51	Samuel Egsaen Jr	ASDS / Resource Speaker
52	Soraya T. Faculo	SDS / Resource Speaker
53	Arlene Awing	Medical Officer
54	Mary Anne Montemayor	Nurse
55	ICT Support	ICT
56	ICT Support	ICT
57	Driver	
58	Driver	



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

Enclosure 2

Day 2 Participants to travel on April 28, 2026 (6:00 AM from SDO Grounds)

	NAMES	SCHOOL
59	Jane L. Adolfo	Baguio Country Club Village
60	Hermoso P. Bunnol	Manuel L. Quezon ES
61	Sharon Christiane Castillo	Rizal ES
62	Marcial L. Lami-ing	Rizal NHS
63	Remedios Quinio	Fort Del Pilar ES
64	Ester Hydie Pucdihon	Camp 7 ES
65	Jerry Walsiyen	Jose P. Laurel ES
66	Wilma S. Biteng	Mabini ES
67	Estrella B. Bulay	Dona Aurora ES
68	Octavia M. Pedro	Doña Nicasia Puyat ES
69	Riona B. Copiling	Doña Aurora NHS
70	Zenaida L. Kunayon	Dominican Mirador ES
71	Felto Agpawa	Lucban IS
72	Agnes P. Lomas-e	Dontogan ES
73	Teodora Botis	Manuel Roxas ES
74	Ligaya N. Annawi	Josefa Cariño ES
75	Jackson T. Cayaos	Baguio Central School
76	Danilo P. Gayao	Pines City National HS
77	Joseph A. Estigoy	Elpidio Quirino ES
78	Maria O. Palsi	Quezon Hill ES
79	Lucia Casim	Baguio City National Science HS
80	Juliet Mamaril	Bonifacio ES
81	Edward C. Vicente	Guisad Valley NHS
82	Alice Masidong	Pinget ES
83	Jane Marie M. Ngolab	Pinsao NHS
84	Jeannete T. Lacana	Magsaysay ES
85	Gloria Catiyan	Alfonso Tabora ES
86	Marilou T. Gomeyac	Magsaysay NHS
87	Florida F. Cael	Doña Aurora H. Bueno ES
88	Annie Laurie Bisquera	Pacday Quinio ES



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

89	Lily Addag-Vinluan	San Vicente ES
90	Rosalia A. Ocyaden	Bakakeng NHS
91	Maria Joan D. Andayan	San Vicente NHS
92	CDA Representative	

Enclosure 3
MATRIX OF ACTIVITIES

DAY 1 (STRATA Onboarding)	
Time	ACTIVITIES
6:00 – 8:00 AM	Travel Time to Venue
8:00 – 10:00 am	Break and Check-in Activities, Wellness Break Opening Program
10:00 – 11:00 AM	Session 1 TRANSITION TO SCHOOL HEADSHIP <i>Speaker: PSDS Nixon C. Elahe</i>
11:00 – 12 Noon	Session 2 ADMINISTRATIVE MATTERS <i>Speaker: AO Nieves D. Ebanio</i>
12:00 - 1:00 PM	Health Break
1:00 – 2:30 PM	Session 3 BUDGET <i>Speaker: Budget Officer Belen Tomin</i>
2:30 – 3:00 PM	Health Break
3:00 - 4:30 PM	Session 4 PROCUREMENT and LEGAL ISSUES in Schools <i>Speaker: Atty. Annette Doyaoen</i>
4:30 – 5:00 PM	Monitoring and Evaluation by the TWG
DAY 2 (STRATA Enhanced)	
8:00 – 9:30 AM	Session 5 ACCOUNTING (Functions and Bottlenecks) <i>Speaker: Accountant Lilibeth Degsi</i>
9:30 – 10:00 AM	Health Break
10:00 – 11:00 AM	Session 6 HIGH IMPACT INSTRUCTIONAL SUPERVISION <i>Speaker: CID Chief Juliet Sannad</i>
11:00- 12:00	Session 7 GOVERNANCE DIRECTIONS <i>Speaker: SGOD Chief Nino Tibangay</i>
12:00-1:00	Lunch Break
1:00 – 2:30 PM	Session 8 DATA DRIVEN DECISION MAKING AND SYSTEM THINKING <i>Speaker: SDS Soraya T. Faculo</i>
2:30 – 3:00 PM	Health Break
3:00 - 4:30 PM	Session 9 REFLECTIVE AND PRACTICAL LEADERSHIP <i>Speaker: ASDS Samuel Egsaen Jr.</i>
4:30 – 5:00 PM	Monitoring and Evaluation by TWG
DAY 3 (STRATA by PSDSs)	





Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

8:00 – 10:00 AM	Session 10 Cooperativism for School Canteens <i>Speaker: CDA Representative</i>
10:00 – 10:30	Health Break
10:30 – 12:00 AM	Session 11 COACHING AND MENTORING (A New Perspective) <i>Speaker: Jayrerose S. Guevara</i>
1:00 – 2:00 PM	PRESENTATION OF ISP AND ISR
2:30 – 3:00 PM	Health Break
3:00 - 4:00 PM	Session 12 THE KAAGAPAY PROGRAM <i>Speaker: PSDS Brendalee Awingan</i>
4:00 - 5:00 PM	WORKSHOP AND PRESENTATION OF KAAGAPAY PLAN
DAY 4 (STRATA Enhanced)	
8:00 – 9:30 AM	Session 13 THE INDIVIDUAL EDUCATIONAL PLAN <i>Speaker: EPS Sydney Carino</i>
9:00 – 9:30 AM	Health Break
9:30 – 12:00 AM	WELLNESS ACTIVITIES By School Health and Nutrition Unit
1:00 – 2:30 PM	Closing Program
2:30 – 3:00 PM	Health Break
3:00 - 5:00 PM	Monitoring and Evaluation by TWG, Travel Time

* This matrix was modified but based on the approved activity proposal.



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