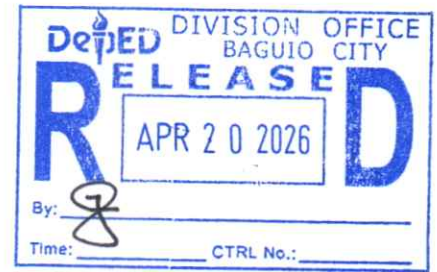




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



April 20, 2026

DIVISION MEMORANDUM

No. **264-2026**

**CONDUCT OF EXIT CONFERENCE FOR SECONDARY SCHOOL
IMPLEMENTING UNITS**

TO: Public Schools District Supervisors
Identified Public Secondary School Heads
Identified School Personnel
All others Concerned

1. Please be informed that the Exit Conference Agenda for Secondary School Implementing Units, Baguio City is on April 21, 2026, from 8:00 am to 5:00 pm at Emerald Grains Hotel, Imelda Marcos Brgy., Marcos Highway, Baguio City.
2. The exit conference aims to address the audit observation memoranda to improve the school's financial operations and maximize the use of government-released funding subsidies. It also seeks to strengthen compliance with financial reporting requirements for projects and programs, while upholding the department's core values. Furthermore, it aims to respond to employees' diverse needs and promote their physical, mental, psychological, social, and spiritual well-being in a gender-responsive manner.
3. Attached is the list of participants of the exit conference (Enclosure 1).
4. This memorandum shall also serve as the travel authority of all participants
5. Immediate dissemination of the memorandum is desired.

SORAYA T. FACULO PHD, CESO V
Schools Division Superintendent



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

Enclosure 1

	NAME	GENDE R	POSITION	SCHOOL
1	Emely P. Ngina	Female	Audit Team Leader	COA
2	Marivic F. Caasi	Female	Audit Team Leader	COA
3	Ma Teresa S. Calera	Female	Audit Team Leader	COA
4	Lilibeth G. Degsi	Female	Accountant III	SDO
5	Belen R. Tomin	Female	Budget Officer	SDO
6	Santiago L. Bugtong	Male	Public Schools District Supervisor	District 3
7	Nixon C. Elahe	Male	Public Schools District Supervisor	District 5
8	Jayrerose S. Guevara	Female	Public Schools District Supervisor	District 6
9	Lourdes B. Lomas-e	Female	Public Schools District Supervisor	District 7
10	Nancy B. Dumalili	Female	Public Schools District Supervisor	District 8
11	Rey D. Gapasin	Male	Public Schools District Supervisor	District 9
12	Whitney A. Dawayen	Male	School Head	BCHS
13	Dialyn A. Gorio	Female	Assistant Principal II	BCHS
14	Editha L. Laop	Female	HT VI/ Assistant School Principal	BCHS
15	Myline P. James	Female	Administrative Officer IV	BCHS
16	Maria G. Balicag	Female	AO I/ Cashier	BCHS
17	Glaire T. Romero	Female	AO I/ Supply Officer	BCHS
18	Myrene R. Ferrer	Female	Administrative Assistant III	BCHS
19	Junavy Agpawa	Female	Administrative Assistant II	BCHS
20	Luoang, Leticia	Female	Head Teacher VI	BCHS
21	Niño E. Martinez	Male	Head Teacher VI	BCHS
22	Francis B. Lumiwes	Male	Head Teacher III	BCHS
23	Russel V. Damolo	Male	Admin Aide III	BCHS
24	Dolores Comom,	Female	Head Teacher VI	BCHS
25	Imelda Bantas	Female	Teacher VI	BCHS
26	Juanito Dalog	Female	Master Teacher I	BCHS
27	Grace M. Domingo	Female	School Head	INHS
28	Brenda P. Contada	Female	Head Teacher-GAD Coor	INHS
29	Cherry B. Padonga	Female	Administrative Officer II	INHS
30	Simona C. Diamsay	Female	Administrative Assistant III	INHS
31	Lorraine C. Sumale	Female	Administrative Assistant II	INHS
32	Noel Joy F. Sarol	Female	Administrative Assistant II	INHS
33	Edward C. Vicente	Male	School Head	GVNHS



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34	Sheler D. Ramos	Female	Administrative Officer II	GVNHS
35	Agustin S. Padya-os	Male	Head Teacher	GVNHS
36	Akimi C. Cois	Female	Administrative Assistant II	GVNHS
37	Reid Kurt Fagyan	Male	Administrative Assistant II	GVNHS
38	Jose D. Dacwag	Male	Administrative Assistant III	GVNHS
39	Loisa D. Fontanilla	Female	Administrative Assistant III	GVNHS
40	Marilou T. Gomeyac	Female	School Head	Magsaysay NHS
41	Arlene A. Dilla	Female	Administrative Officer II	Magsaysay NHS
42	Jessa L. Boyongan	Female	Administrative Assistant III	Magsaysay NHS
43	Betty M. Mayaen	Female	Administrative Assistant II	Magsaysay NHS
44	Kristofferson Clark V. Aspuria	Male	Administrative Assistant II	Magsaysay NHS
45	Joeferino M. Guinumtad	Male	School Head	Mil-an NHS
46	Fevie B. Cosi	Female	Administrative Officer II	Mil-an NHS
47	Joan O. Dumaguing	Female	Administrative Assistant III	Mil-an NHS
48	Denver G. Aliwana	Male	Head Teacher I	Mil-an NHS
49	Devorah S. Padong	Female	Administrative Assistant II	Mil-an NHS
50	Reynalita T. Egaran	Female	Administrative Assistant II	Mil-an NHS
51	Danilo P. Gayao	Male	School Head	Pines City NHS
52	Ofelia B. Padlan	Female	Administrative Officer IV	Pines City NHS
53	Evelyn A. Gapero	Female	Administrative Officer I	Pines City NHS
54	Sharon F. Estocapio	Female	Administrative Officer I	Pines City NHS
55	Gretchen V. Lepi	Female	Administrative Assistant III	Pines City NHS
56	Miguel Quiocho	Male	Administrative Assistant II	Pines City NHS
57	Soledad Copsiyan	Female	HT VI, Senior High OIC	Pines City NHS
58	Victor A. Fernandez	Male	School Head	Roxas NHS
59	Evelyn A. Pasul	Female	Administrative Officer II	Roxas NHS
60	Nellie P. Moyamoy	Female	Administrative Assistant III	Roxas NHS
61	Rose Ann G. Santos	Female	Administrative Assistant III	Roxas NHS
62	Mariz B. Peralta	Female	Administrative Assistant II	Roxas NHS
63	Ariel Botacion	Male	Administrative Assistant II	Roxas NHS
64	Rossana E. Puyao	Female	Teacher VI	Roxas NHS
65	Gaerlan N. Labfayong	Male	Teacher III	Roxas NHS
nothing Follows				