



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

April 21 2026

DIVISION MEMORANDUM
 NO. **269-2026**

**CONDUCT OF MEETING/PLANNING CUM WORKSHOP
 PROGRAM MANAGEMENT TEAM
 KNOWLEDGE BUILDING PROGRAM FOR MASTER TEACHERS 2026**

To: Chief Education Program Supervisors
 Public Schools District Supervisors
 All Others Concerned

1. Relative to the upcoming Conduct of Knowledge Building Program for Master teachers, this Office informs the conduct of planning/meeting cum workshop of Trainers and Program Management Team on **April 23, 2026** at the Division Office Training Center.
2. The objectives of the activity are as follows:
 - 3.1. Develop strategic plan on the course program.
 - 3.2. Develop session guide and refine the existing modules available.
 - 3.3. Conduct workshop on the development of session guides.
3. Participants are as follows:

No.	NAME	DESIGNATION	OFFICE
1.	Soraya T. Faculo	SDS	OSDS
2.	Samuel T. Egsaen Jr.	ASDS	OSDS
3.	Juliet C. Sannad	CES	CID
4.	Nino M. Tibangay	CES	SGOD
5.	Nora D. Dalapnas	EPS	CID
6.	Marilyn S. Apiit	EPS	CID
7.	Virginia C. Alindayo	EPS	CID
8.	Sydney Shan M. Carino	EPS	CID
9.	Armi Victoria A. Fiangaan	EPS	CID
10.	Lolita S. Manzano	EPS	CID
11.	Marina D. Tabangcura	EPS	CID
12.	Loida S. Manzano	EPS	CID
13.	Mary Jane N. Malihod	EPS	CID
14.	Marilyn S. Tamiing	PSDS	CID
15.	Jayrerose S. Gueverra	PSDS	CID
16.	Brenda Lee C. Awingan	PSDS	CID
17.	Nancy B. Dumalili	PSDS	CID
18.	Santiago L. Bugtong	PSDS	CID





Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

19.	Nixon C. Elahe	PSDS	CID
20.	Rosanna D. Dizon	PSDS	CID
21.	Lourdes B. Lomas-e	PSDS	CID
22.	Rosiebell N. Marzo	PSDS	CID
23.	Rey S. Gapasin	PSDS	CD
24.	Jerry C. Yamson	EPS	SGOD
25.	Samuel F. Bab-anga	EPS II	SGOD
26.	Jovelyn T. Balantin	SEPS	SGOD

4. Activity Matrix

Time	Activity	Focal/Facilitator
8:00-8:30	Registration Preliminaries: Prayer Opening Remarks Acknowledgement of Participants Message:	HRDS c/o Samuel Bab-anga Nora Dalapnas Nino M. Tibangay HRDS SDS Soraya T. Faculo
8:30-8:40	Overview of the Knowledge Building Program and Modules	Jovelyn T. Balantin
8:40-10:00	Review of the KBP Modules	
10:00-10:20	Health Break	
10:20-12:00	Workshop: Enhancement of the Modules	
12:00-1:00	Lunch Break	
1:00-3:00	Cont	
3:00-3:30	Health Break	
3:30-4:30	Presentation of Outputs	
4:30-5:00	Agreements, Timelines and Way Forward	Chief Juliet C. Sannad

5. Immediate dissemination and compliance with this Memorandum are enjoined


SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent 