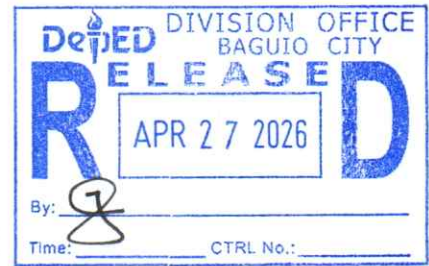




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



27 April 2026

DIVISION MEMORANDUM

No. **289-2026**

**ONLINE ORIENTATION ON THE ELECTRONIC SCHOOL FORM 7 (eSF7)
on the InsightED System**

To : Assistant Schools Division Superintendent
CID and SGOD Chief Education Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Relative to the Department of Education Memorandum 52, s. 2025 titled "Adoption of the DepEd Electronic School Form 7," the Bureau of Human Resource and Organizational Development updated the electronic school form 7 (eSF7). With this, the School Governance and Operations Division through the Planning and Research Section will be conducting an orientation of the eSF7 and its relation to the new system of the BHROD—the InsightED on April 29, 2026 (10:00 AM onwards) via zoom. The link will be provided in the official group chat of school heads.
2. The aim of the orientation is to update the data through the InsightED System. Participants to this activity are public school heads.
3. Immediate and wide dissemination of this Memorandum is required.

SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent