



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: March 11, 2026
 Standard Form Title: Request for Quotation

Procurement Project: Procurement of semi expendable

Quotation No.: 2026-03-047 Date: March 17, 2026 Requesting Unit: OSDS
 PR Number: 2026-02-043 ABC for Lot 1: 148,000.00
 PR Number: 2026-03-055 ABC for Lot 2: 59,600.00

Supplier: _____ Telephone No.: _____
 Address: _____ Email Address: _____

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than April 13, 2026 @ 9am

Failure to submit this on or before the due date aforstated will be a ground for disqualification.


SAMUEL T. EGSAEN JR. EdD, CESO VI
 Chairperson, Bids and Awards Committee

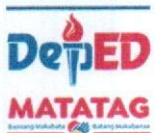
REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above
5. PLEASE write the UNIT PRICE and TOTAL PRICE

Note:

- *Submit RFQ together with the requirements.
- *All entries must be typewritten or legibly written.
- *Delivery period within _____ Calendar Days.
- *Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Cost	Unit Price	Total Price
Lot 1: Procurement of semi expendable furniture and fixtures (ergonomic office chairs) for office use						
1	37	Units	Computer high back adjustable ergonomic executive chair PU leather with armrests and lumbar support back -soft and comfort -good materials	4,000.00		





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			<ul style="list-style-type: none"> -high quality -black -adjustable -wipe clean -maximum weight - 250 pounds (113.4 kg) -swivel chair -leather -with warranty 			
Total for Lot 1:						
Lot 2: Procurement of waste bins for continued operations of SDO Baguio City in compliance with DM No. 147, S.2026						
1	4	Pieces	<p>GARBAGE BIN WITH WHEELS (240 L) SPECIFICATIONS:</p> <ul style="list-style-type: none"> -Garbage bin with wheels, made of high quality materials and have sturdy structure -Tough, chip resistant, all plastic construction, resistant to damage and dents -Capacity: 240 L -Dimensions 57.5 x 72 x 104cm -Material: Tough, chip resistant plastic -Wheeled design: facilitates easy transportation and maneuverability -Durable construction: Made form high-quality plastic, resistant to chips, dents and damage -Sturdy Build: Ensures longevity and reliability in demanding environments -Colors: 1 Green/ 1 Brown / 1 Blue / 1 Black 	3,380.00		
2	16	Pieces	<p>WASTE MASTER SWING BIN SPECIFICATIONS:Length: 42 cm Width: 42 cm Height: 110 cm Capacity: 132 L Type: Swing Bin Material: Typically made from durable plastic or metal Design: Swing lid for convenient access and hygienic use Applications: Suitable for offices, homes, public areas, and commercial settings Features: Available in multiple sizes to accommodate different waste volumes and space requirements</p>	2,880.00		



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			Colors: 4 Green/ 4 Brown / 4 Blue / 4 Black / Note: Durable			
Total for Lot 2:						
GRAND TOTAL:						

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Date/Telephone No.

Canvassed by: