



Republic of the Philippines  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION  
 SCHOOLS DIVISION OF BAGUIO CITY  
**BAGUIO CENTRAL SCHOOL**

Abstract of Bids or Quotations under CIRCULAR PROPOSAL NO. \_\_\_\_\_ opened on \_\_\_\_\_

APRIL 24, 2026

at BAGUIO CENTRAL SCHOOL

ITEM	UNITS	QUANTITY	DESCRIPTION AND/OR SPECIFICATION	NAME OF SUPPLIERS			144,000.00
				PANGHOI ENTERPRISE	DKLR ENTERPRISE	BAGUIO PRINCE ENTERPRISE	
1	piece	8	Ecotank Printer with Print, Scan, Copy, Fax with ADF functions -with PrecisionCore Printhead -Compact and Durable Ecological Design -with replaceable Maintenance Box -High yield ink bottles -Ultra-high page yield of 7,300 pages (colour) -Borderless Printing (up to 4R) -tith fax function and ADF -2-year warranty or 50,000 pages, whichever comes first -Powered by Epson Heat-Free Technology	P136,000.00	P158,400.00	P156,000.00	P142,800.00
<b>TOTAL</b>				<b>P 136,000.00</b>	<b>P 158,400.00</b>	<b>P 156,000.00</b>	<b>P 142,800.00</b>

We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

**JAYSON P. CARDENAS**  
 NAME OF CANVASSER

*Jayson P. Cardenas*  
**JESSICA S. MOC-ENG**  
 BAC-VICE/CHAIRPERSON

*Elsie V. Diwas*  
**ELSIE V. DIWAS**  
 BAC MEMBER

*Shella L. Tagloy*  
**SHIELA L. TAGLOY**  
 BAC MEMBER

*Joycel L. Lunag*  
**JOYCEL L. LUNAG**  
 BAC MEMBER

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.

*Carina G. Malasiyen*  
**CARINA G. MALASIYEN**  
 BAC Chairperson



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**BIDS AND AWARDS COMMITTEE**  
**RESOLUTION NO. 04022, S. 2026**

**RECOMMENDING THE AWARD OF CONTRACT FOR SMALL VALUE PROCUREMENT OF GOODS AND SERVICES**

**WHEREAS**, the Baguio Central School advertised the Invitation to Bid for the Procurement of printers with Approved Budget for the Contract (ABC) of **ONE HUNDRED THIRTY-SIX THOUSAND PESOS ONLY (Php 136,000.00)** (Annex A);

**WHEREAS**, on **APRIL 20, 2026**, BCS - Bids and Awards Committee (BAC) posted and published the request for Quotation (RFQ) for the said procurement project. The following suppliers / distributors signified their intent to participate by submitting their respective quotations/ proposals;

SUPPLIER / DISTRIBUTORS	QUOTATION (PESO)
PANGHOI ENTERPRISE	136,000.00
DKLR ENTERPRISE	158,400.00
BAGUIO PRINCE ENTERPRISE	156,000.00
LOW COST CONSUMER GOODS TRADING	142,800.00

**WHEREAS** per evaluation, below are non-compliant with the specification set forth in the TOR:

AGENCIES	NON-COMPLIANCE
DKLR ENTERPRISE	NOT THE LOWEST BIDDER
BAGUIO PRINCE ENTERPRISE	NOT THE LOWEST BIDDER
LOW COST CONSUMER GOODS TRADING	NOT THE LOWEST BIDDER

**WHEREAS**, upon the post - qualification of the Technical Working Group (TWG) for semi-expendable - office equipment, **PANGHOI ENTERPRISE** as the winning bidder who was found to have complied with and responsive to all requirements and conditions in the bidding documents;

**NOW, THEREFORE**, We the members of the Bids and Awards Committee, hereby **RESOLVE** as it hereby **FINALLY RESOLVED** to declare, **PANGHOI ENTERPRISE** as the bidder with responsive bid in the total amount of **ONE HUNDRED THIRTY-SIX THOUSAND PESOS ONLY (Php 136,000.00)** through the small value procurement process and to recommend to the School Head of Baguio Central School the award of contract at its respective price.

**CARINA G. WALSIYEN**  
 BAC Chairperson

**ELSIE V. DIWAS**  
 BAC Member

**SHIELA TACLDOY**  
 BAC Member

**JOYCE L. LUNAG**  
 BAC Member

**JESSICA S. MOC-ENG**  
 BAC Vice-Chairperson

**APPROVED:**  
**JACKSON T. CAYA-OS**  
 Principal II  
 Approved on **APRIL 27, 2026**



Republic of the Philippines

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**BAGUIO CENTRAL SCHOOL**

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**NOTICE OF AWARD**

APRIL 28, 2026

**LOIS UY**

**PANGHOI ENTERPRISES INC.**

58 Magsaysay Avenue, Baguio City

Dear Ms. Uy:

We are pleased to notify you that your price quotation and proposal for the Procurement of printers in the amount of PHILIPPINE PESO ONE HUNDRED THIRTY-SIX THOUSAND PESOS ONLY (P 136,000.00) inclusive of appropriate taxes and fees, has been accepted.

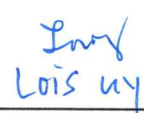
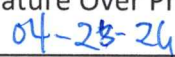
Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

  
**JACKSON T. CAYA-OS**  
Principal II

**CONFORME:**

  
\_\_\_\_\_  
(Signature Over Printed Name)  
  
\_\_\_\_\_  
(Date)

# PURCHASE ORDER

Supplier : <b><u>PANGHOI ENTERPRISE</u></b>	P.O. No. : <b><u>2026-04-022</u></b>
Address : <b><u>58 Magsaysay Avenue, Baguio City</u></b>	Date : <b><u>APRIL 29, 2026</u></b>
TIN : <b><u>000-279-800-000</u></b>	Mode of Procurement : <b><u>SVP/Shopping</u></b>

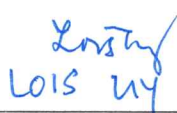
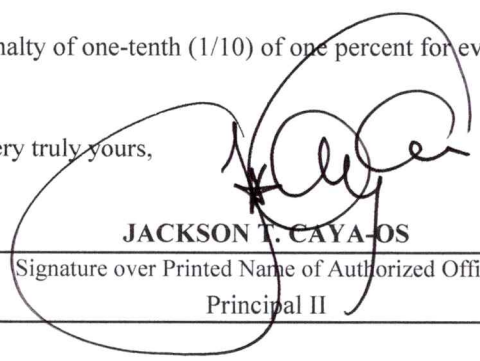
Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b><u>BAGUIO CENTRAL SCHOOL</u></b>	Delivery Term : <b><u>on the dates specified</u></b>
Date of Delivery : <b><u>ON OR BEFORE JUNE 30, 2026</u></b>	Payment Term : <b><u>charge to MOOE</u></b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	piece	Ecotank Printer with Print, Scan, Copy, Fax with ADF functions -with PrecisionCore Printhead -Compact and Durable Ecological Design -with replaceable Maintenance Box -High yield ink bottles -Ultra-high page yield of 7,300 pages (colour) -Borderless Printing (up to 4R) -tith fax function and ADF -2-year warranty or 50,000 pages, whichever comes first -Powered by Epson Heat-Free Technology	8	17,000.00	136,000.00
					136,000.00

**(Total Amount in Words) ONE HUNDRED THIRTY-SIX THOUSAND PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  <div style="text-align: center;">                       _____                      Signature over Printed Name of Supplier                      _____                      Date <u>04-29-26</u> </div>	Very truly yours,  <div style="text-align: center;">                       _____                      JACKSON T. CAYA-OS                      Signature over Printed Name of Authorized Official                      Principal II                 </div>
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Fund Cluster : <u>01</u> Funds Available :  <p style="text-align: center;"><b>SHARON JOY C. GALERA</b> Bookkeeper</p>	ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____
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Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
SCHOOLS DIVISION OFFICE OF BAGUIO CITY  
BAGUIO CENTRAL SCHOOL

**NOTICE TO PROCEED**

APRIL 30, 2026

**LOIS UY**  
**PANGHOI ENTERPRISES INC.**  
58 Magsaysay Avenue, Baguio City

Dear Ms. Uy:

This refers to our award of contract to your company for the Procurement of printers in the amount of PHILIPPINE PESO ONE HUNDRED THIRTY-SIX THOUSAND PESOS ONLY (P 136,000.00) inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract/PO.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this office the soonest.

Thank you.

Very truly yours,

**JACKSON T. CAYA-OS**  
Principal II

**CONFORME:**

I acknowledge receipt of this Notice on 04-30-26

Name of the Representative of the Bidder: Lois Uy

Authorized Signature: Lois Uy

(Signature over printed name)