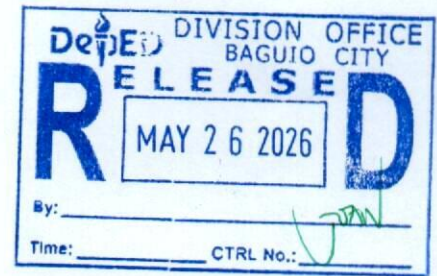




Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY



May 25, 2026

**DIVISION MEMORANDUM**

No. 363-2026

**SDO BAGUIO CITY PARTICIPATION IN THE CAPACITY BUILDING ON THE QUALITY ASSURANCE OF INDIGENIZED CURRICULUM LEARNING MATERIALS**

To: SGOD & CID Chief Education Supervisors  
Identified SDO Personnel  
Public Schools District Supervisors  
Public School Heads  
All Others Concerned

1. Relative to Regional Memorandum (RM) 383.2026 re: *Capacity Building on the Quality Assurance of Indigenized Curriculum Learning Materials* to be held on **May 26-28, 2026**, at the NEAP Hall, Wangal, La Trinidad, Benguet. this office identifies the participants in the said activity
2. The list of participants is attached as Enclosure 1.
3. All who travel or render services in relation to the conduct of activity which may fall on weekends, holidays/special non-working holidays, are entitled to avail of Compensatory Time Off (CTO) for non-teachers and service credits for teachers under the Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 1 s. 2015 (3.2 and 4.8) entitled Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees.
4. Expenses for the board and lodging shall be charged to the downloaded PSF for IPEd, while travel, and incidental expenses of participants from the Schools Division Offices shall be charged to IPEd funds/ local funds, subject to existing accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this memorandum is desired.

**SORAYA T. FACULO, PhD CESO V**  
Schools Division Superintendent

For the Schools Division Superintendent

**SAMUEL T. EGSAEN JR., EdD, CESO VI**  
Assistant Schools Division Superintendent



Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600

Telephone No.: (074) 665-1231

Email Address: [baguio.city@deped.gov.ph](mailto:baguio.city@deped.gov.ph)



DepEd Tayo Baguio City



<https://depedpines.com>

**Enclosure 1. List of Participants**

363-2026

|    | <b>NAME</b>         | <b>POSITION</b>   | <b>STATION</b>       |
|----|---------------------|-------------------|----------------------|
| 1  | Crisanta Lingbanan  | Master Teacher II | Pines City NHS       |
| 2  | NOEMI AKILTH        | Teacher VI        | Pines City NHS       |
| 3  | Meriam Gao-ay       | Master Teacher I  | Pines City NHS       |
| 4  | Lera Alvarez        | Teacher           | Baguio City HS       |
| 5  | Ruth Sagsagap       | Teacher VI        | Baguio City HS       |
| 6  | Helen Mangili       | Teacher VI        | Baguio City HS       |
| 7  | Annie TAep          | Teacher VI        | Baguio City HS       |
| 8  | Ana Marie D. Wasing | Teacher           | Magsaysay NHS        |
| 9  | Conchita Oide       | Teacher VI        | Baguio City N Sci HS |
| 10 | Jamal Lucero        | Teacher           | Baguio City N Sci HS |
| 11 | Marjorie Saingan    | Master Teacher I  | Sto. Tomas NHS       |