



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**REQUEST FOR QUOTATION**


Standard Form No.: SF-GOOD-60  
 Revised on: March 11, 2026  
 Standard Form Title: Request for Quotation

<b>Procurement Project: Procurement of construction services for the project minor repair/rehabilitation of Dep-Ed's Schools Division Office of Baguio City including its site development</b>		
Quotation No.: 2026-03-053	Date: April 30, 2026	Requesting Unit: SGOD
PR Number: 2026-09-066	ABC: 600,000.00	

Supplier: _____	Telephone No.: _____
Address: _____	Email Address: _____

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than May 8, 2026 2 9am

**Failure to submit this on or before the due date aforstated will be a ground for disqualification.**

  
**SAMUEL T. EGSAEN JR. EdD, CESO VI**  
 Chairperson, Bids and Awards Committee

**REQUIREMENTS:**

- Mayor's / Business permit
- PhilGEPS registration number or certificate
- Philippine Contractor's Accreditation Board (PCAB) License
- Omnibus Sworn Statement ABC of 500,000.00 and above
- Latest Income/Business Tax Return for ABC of 500,000.00 and above
- Sealed Financial Documents (Duly signed bill of quantities (BOQ), Financial Bid

- form, Detailed Estimate, Pricelist summary and Cash Flow by quarter)
- To submit the following additional documentary requirements within three(3) days from Notice of the BAC:
  - Construction Schedule and S-curve;
  - Manpower Utilization
  - Equipment Utilization
  - Construction Safety and Health Program
  - Cash Flow by monthly
  - Construction Method
  - PERT-CPM

Item No.	Qty.	Unit	Item Description	Unit Cost	Unit Price	Total Price
1	1	Lot	Project billboard/sign board Occupational safety and health program Mobilization/demobilization	600,000.00		





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			Removal of Structures & Obstructions (Existing Ceiling and walls for exhaust Fan duct & Floor drain along Ground floor male toilet) Aluminum Glass Windows (Fixed type) Unglazed Tiles (Toilet Repair including P-trap and Floor Drain) Painting Works (Masonry / Concrete) Painting works (Steel) Wall (3D Acrylic Dep-Ed Division Office Logo) Metal Structure Accessories (Flat sheet with flat bar for fence Ventilation System Lighting fixtures and lamps				
			*See Attached Bill of Quantities and Detailed Blank Estimates				
						<b>TOTAL:</b>	

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Tin

\_\_\_\_\_  
 Date/Telephone No.

Canvassed by:



**Address:** 82 Military Cutoff Rd, Baguio, Benguet, 2600

**Telephone No.:** (074) 665-1231

**Email Address:** baguio.city@deped.gov.ph

DepEd Tayo Baguio City

<https://depedpines.com>