



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
DISTRICT I
MANUEL L. QUEZON ELEMENTARY SCHOOL

REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: _____ Requesting Unit: Manuel L. Quezon ES
 Address: _____ PR No.: 2026-05-015
 Telephone No: _____ Quotation No.: 2026-05-015
 e-mail: _____ Date: May 14, 2026
 Date received by the Supplier: _____ ABC: ₱119,405.58

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than May 18, 2026 2:00pm.

NICOMEDES D. TABELIN

Chairperson, Bids and Awards Committee

<p>REQUIREMENTS:</p> <ol style="list-style-type: none"> Mayor's/Business permit PhilGEPS registration number or certificate Omnibus Sworn Statement (for ABC above 50K) Income/Business Tax Return (for ABC above 500K) 	<p>Note:</p> <ul style="list-style-type: none"> ✓ Submit RFQ together with the requirements. ✓ All entries must be typewritten or legibly written. ✓ Delivery period on <u>June 1, 2026</u> ✓ Price validity shall be for a period of <u>30</u> Calendar Days.
--	---

- **The bidder must bid for the entire one (1) lot.
- **All items must be delivered to the school.
- **Please indicate the brand of your offer.
- **For machines/equipment, please attach brochure/pictures.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	pax	UTILITY PERSONNEL, from June 1 – DeceOمبر 31, 2026 Schedule of Duty: Mondays to Fridays including legal and special holidays Duty Hours: 7:30 AM – 4:30 PM Utility personnel must: <ol style="list-style-type: none"> be visible at all times adhere to policies of the school possess basic maintenance and repair skills 		



Address: Upper Session Road Extension, Baguio City
 Telephone: (074) 422-7696
 E-mail: 136414@deped.gov.ph
 DepEd Tayo Manuel L. Quezon ES



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
DISTRICT I
MANUEL L. QUEZON ELEMENTARY SCHOOL

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
			NOTE: Agency must submit monthly proof of remittance/payment of SSS, PhilHealth, and PAG-IBIG of utility personnel		
				TOTAL	

Purpose: Janitorial services for June to December 2026

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

TIN (VAT/NONVAT)

Date/Telephone No.

Canvassed by:



Address: Upper Session Road Extension, Baguio City

Telephone: (074) 422-7696

E-mail: 136414@deped.gov.ph

DepEd Tayo Manuel L. Quezon ES