



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**REQUEST FOR QUOTATION**

Standard Form No.: SF-GOOD-60  
 Revised on: March 11, 2026  
 Standard Form Title: Request for Quotation

<b>Procurement Project: Procurement of Training kits for the Participants of the Induction Program for Beginning Teachers on August 4-6, 2026</b>		
Quotation No.: 2026-04-057	Date: May 4, 2026	Requesting Unit: SGOD
PR Number: 2026-05-076	ABC: 12,750.00	

Supplier: _____	Telephone No.: _____
Address: _____	Email Address: _____

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than May 6, 2026 @ 9am

**Failure to submit this on or before the due date aforesated will be a ground for disqualification.**

**SAMUEL T. EGSAEN JR. EdD, CESO VI**  
 Chairperson, Bids and Awards Committee

**REQUIREMENTS:**

- Mayor's / Business permit
- PhilGEPS registration number or certificate
- Omnibus Sworn Statement if above 50,000.00
- Income/Business Tax Return 500,000.00 and above
- PLEASE write the UNIT PRICE and TOTAL PRICE

**Note:**

- \*Submit RFQ together with the requirements.
- \*All entries must be typewritten or legibly written.
- \*Delivery period within \_\_\_\_\_ Calendar Days.
- \*Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Cost	Unit Price	Total Price
1	85	Pax	Training kit Specifications: 1. Laptop bag (strong and thick cloth) 2. Water resistant with lining 3. With zipper and foam padding 4. 13 to m16 inches long 5. Multi color *Picture of sample attached	150.00		
<b>TOTAL:</b>						





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After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

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\_\_\_\_\_  
Date/Telephone No.

Canvassed by:

