




Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: March 11, 2026
 Standard Form Title: Request for Quotation

Procurement Project: Procurement of Tarpaulin for the Baguio City Founding Anniversary cum Service Awards Lot 1 Procurement of Tarpaulin for the ALS Graduation and Moving Up Ceremonies for SY 2025-2026		
Quotation No.: 2026-05-061	Date: May 6, 2026	Requesting Unit:
PR Number: 2026-05-086	ABC for Lot 1: 2,100.00	OSDS
PR Number: 2026-05-087	ABC for Lot 2: 5,000.00	CID
Supplier: _____	Telephone No.: _____	
Address: _____	Email Address: _____	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than May 11, 2026 @ 9:00 AM

Failure to submit this on or before the due date aforesaid will be a ground for disqualification.


SAMUEL T. EGSAEN JR. EdD, CESO VI
 Chairperson, Bids and Awards Committee

REQUIREMENTS:

- Mayor's / Business permit
- PhilGEPS registration number or certificate
- Omnibus Sworn Statement if above 50,000.00
- Income/Business Tax Return 500,000.00 and above
- PLEASE write the UNIT PRICE and TOTAL PRICE

Note:

- *Submit RFQ together with the requirements.
- *All entries must be typewritten or legibly written.
- *Delivery period within _____ Calendar Days.
- *Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Cost	Unit Price	Total Price
Lot 1: Procurement of Tarpaulin for the Baguio City Founding Anniversary cum Service Awards Lot 1						
1	1	Piece	Tarpaulin size: 10ft x 14ft	2,100.00		
Total for Lot 1:						
Lot 2: Procurement of Tarpaulin for the ALS Graduation and Moving Up Ceremonies for SY 2025-2026						
1	1	Piece	Stage backdrop (10"x26")	4,500.00		





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2	1	Piece	Photo Booth (4"x8")	500.00		
					Total for Lot 2:	
					GRAND TOTAL:	

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by: