



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**REQUEST FOR QUOTATION**


Standard Form No.: SF-GOOD-60  
 Revised on: March 11, 2026  
 Standard Form Title: Request for Quotation

<b>Procurement Project: Procurement of materials (Floral Foam and Satin) for the ALS Graduation and Moving Up Ceremonies for SY 2025-2026</b>		
Quotation No.: 2026-05-064	Date: May 6, 2026	Requesting Unit: CID
PR Number: 2026-05-092	ABC: 10,400.00	

Supplier: _____	Telephone No.: _____
Address: _____	Email Address: _____

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than May 11, 2026 @ 9:00 am

**Failure to submit this on or before the due date aforesated will be a ground for disqualification.**

  
**SAMUEL T. EGGAEN JR. EdD, CESO VI**  
 Chairperson, Bids and Awards Committee

**REQUIREMENTS:**

- Mayor's / Business permit
- PhilGEPS registration number or certificate
- Omnibus Sworn Statement if above 50,000.00
- Income/Business Tax Return 500,000.00 and above
- PLEASE write the UNIT PRICE and TOTAL PRICE

**Note:**

- \*Submit RFQ together with the requirements.
- \*All entries must be typewritten or legibly written.
- \*Delivery period within \_\_\_\_\_ Calendar Days.
- \*Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Cost	Unit Price	Total Price
1	20	Pieces	Floral foam	80.00		
2	30	Yards	White cloth satin	90.00		
3	30	Yards	Blue cloth satin	90.00		
4	30	Yards	Red cloth satin	90.00		



**Address:** 82 Military Cutoff Rd, Baguio, Benguet, 2600

**Telephone No.:** (074) 665-1231

**Email Address:** baguio.city@depd.gov.ph

 DepEd Tayo Baguio City

 <https://depdpines.com>



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5	1	Rolls	Polyethylene rope (nylon) 4.5mm;200m		700.00	
					<b>GRAND TOTAL:</b>	

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tin

\_\_\_\_\_  
Date/Telephone No.

Canvassed by: