



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION


Standard Form No.: SF-GOOD-60
 Revised on: March 11, 2026
 Standard Form Title: Request for Quotation

Procurement Project: Procurement of 1 unit Desktop CPU for the Educational Facilities Section (Lot 1) Procurement of Semi-Expendable ICT Equipment (Printers) (Lot 2)		
Quotation No.: 2026-04-056	Date: April 28, 2026	Requesting Unit:
PR Number: 2026-04-074	ABC for Lot 1: 49,500.00	SGOD
PR Number: 2026-04-075	ABC for Lot 2: 49,995.00	OSDS

Supplier: _____	Telephone No.: _____
Address: _____	Email Address: _____

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than May 6, 2026 29am

Failure to submit this on or before the due date aforstated will be a ground for disqualification.


SAMUEL T. EGSAEN JR. EdD, CESO VI
 Chairperson, Bids and Awards Committee

REQUIREMENTS:

- Mayor's / Business permit
- PhilGEPS registration number or certificate
- Omnibus Sworn Statement if above 50,000.00
- Income/Business Tax Return 500,000.00 and above
- PLEASE write the UNIT PRICE and TOTAL PRICE

Note:

- *Submit RFQ together with the requirements.
- *All entries must be typewritten or legibly written.
- *Delivery period within _____ Calendar Days.
- *Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Cost	Unit Price	Total Price
Lot 1: Procurement of 1 unit Desktop CPU for the Educational Facilities Section						
1	1	Set	Desktop CPU -Cpu: ryzen7 or similar -Motherboard: bundle with cpu -Gpu: RTX 3060 or higher -Ram: 16Gb DDR4 -Storage: 1 TB SSD -Case: compatible			





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			-PSU: 650w -Cpu cooler			
			*See attached sample picture for reference			
Total for Lot 1:						
Lot 2: Procurement of Semi-Expendable ICT Equipment (Printers)						
1	1	Unit	Printer Printer Type: Print, Scan, Copy, Fax with ADF Print Technology: PrecisionCore + pigment ink Maximum Print and Scan Size: A3 Print Speed (ISO): Up to 25 ipm (black) Duplex Printing: Yes (auto, up to A3) Ink Yield: 7,500 black/ 6,000 color Print Quality: Pigment (water-resistant, sharper text) Paper Handling: Standard office trays + ADF Connectivity: WiFi, WiFi Direct, Ethernet ADF (scanner feeder): Yes (50 sheets) Scanning Scanner Type: Flatbed colour image scanner Sensor Type: CIS Optical Resolution: 1200 x 2400 dpi Maximum Scan Area: 297 x 431.8 (mm) Scanner Bit Depth (Colour): 48-bit input, 24-bit output Scanner Bit Depth (Grayscale): 16-bit input, 8-bit output Scanner Bit Depth (Black & White): 16-bit input, 1-bit output, Scan Speed: Scan Speed (Flatbed / ADF (Simplex Duplex)): 200dpi, Black: 5 sec / Up to 26.0 ipm 11.5 ipm, 200dpi, Colour: 10 sec / Up to 9.0 ipm 6.0 ipm Suitable For: Heavy office / business printing			
Total for Lot 2:						
GRAND TOTAL:						



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After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by: