



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY
 DOÑA AURORA ELEMENTARY SCHOOL

REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: _____ Requesting Unit: Doña Aurora Elementary School
 Address: _____ PR No.: 2026-012-05
 Telephone No.: _____ Quotation No.: 2025-010-05
 e-Mail: _____ Date: May 06, 2026
 Date received by the Supplier: _____ ABC: ₱ 71, 848

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than _____.


VICTOR D. SOTELO JR.
 BAC Chairperson

Requirements

- Mayor's / Business permit.
- PhilGEPS registration number or certificate.
- Income/Business Tax Return.
- Omnibus Sworn Statement.
- Please indicate the **unit price**, the **total price** and **overall total**.

Note

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within **5** Calendar Days.
- ✓ Price validity shall be for a period of **30** Calendar Day

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	10	pc	Baseball gloves, 11.5		
2	1	roll	baseball bat, L=30 inches, Weight+20oz, Diameter= 2 5/8 inches		
3	1	box	baseball/ 12 pc, 9 inches diameter		
4	3	pc	volleyball, V300W, size 5		
5	5	pc	Shuttlecock		
TOTAL					
Purpose: Sports					

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above.

Signature over Printed Name

Tin No.

 Canvassed by:

 Date/Telephone No.

