

Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

ADVISORY No. 030, 2026
June 4, 2026

In compliance with DepEd Order No. 8, s. 2013 this advisory is issued not for endorsement per DO 28, s. 2001 but only for the information of DepEd Officials, personnel, staff, as well as the concerned public. (visit www.deped.gov.ph)

Conduct of Webinar on Starting Right: Onboarding for New employees in Public Service

The Civil Service Commission Cordillera Administrative Region (CSC CAR) announces the conduct of the Webinar on **Starting Right: Onboarding for New Employees in Public Service** on **June 10-11, 2026**, via Zoom.

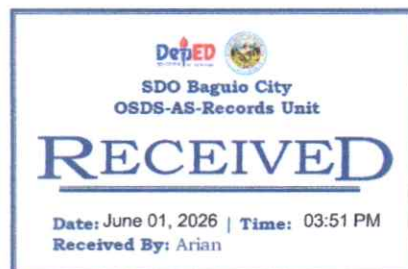
Enclosed is the invitation letter for your reference and information. The participation and expenses on the said activity is voluntary and shall be subjected to the “no-disruption-of classes” policy stipulated in DepEd Order No. 9, s. 2005, titled “Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith”.

For any queries about the invitation, kindly contact the CSC-HRD at telephone number (074) 443-5982, Mobile No. 0962-617-5995 or email at hrdcsc14@gmail.com.

For information and guidance.



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Cordillera Administrative Region

ANNOUNCEMENT

FOR : ALL HEADS OF NATIONAL GOVERNMENT AGENCIES, LOCAL GOVERNMENT UNITS, GOVERNMENT-OWNED AND/OR CONTROLLED CORPORATIONS WITH ORIGINAL CHARTERS; STATE UNIVERSITIES AND COLLEGES (SUCs), INFRA-UTILITIES GROUP, PUBLIC SCHOOLS AND OTHER AGENCIES/OFFICES IN THE CORDILLERA ADMINISTRATIVE REGION

SUBJECT : Conduct of Webinar on Starting Right: Onboarding for New Employees in Public Service

The Civil Service Commission Cordillera Administrative Region (CSC CAR) announces the conduct of the Webinar on ***Starting Right: Onboarding for New Employees in Public Service*** on **10-11 June 2026** via Zoom.

The Onboarding New Employees for Public Service intends to provide a complete package of various must-know information that will mold new hires towards personal and organizational excellence. It aims to develop within the new recruits the necessary skills, knowledge and behaviors needed to enable them to effectively contribute in their organizational goals. This Learning and Development (L&D) program will cover the following:

1. Employee Fundamentals (Vision, Mission, Employee Life Cycle, Office Decorum, Overview of EODB, and Performance Management).
2. Civil Service and HR Policies (Appointments, Probationary Period, Government Working Hours and Leave Benefits).
3. Relevant Laws and Rules (Grievance Machinery, R.A. 6713, R.A. 11313 (Safe Spaces Act), Rules on Sexual Harassment in the Civil Service).

Target participants are employees of agencies of the National Government, Government-Owned or Controlled Corporations (GOCCs) with Original Charters, Local Government Units (LGUs), and State Universities and Colleges (SUCs) and Local Hospitals, as well as Human Resource Management Practitioners (HRMPs) who have been in the service for 0 to 5 years.

An **L&D Fee of Three Thousand Two Hundred Pesos (Php3,200.00)** shall be collected from each participant to defray, among others, the lease of venue, meals and snacks, L&D materials, utilities, communication, administrative costs and honoraria of Subject Matter Experts and Co-Facilitators. The L&D fee may be paid at the CSC CAR Regional Office or at any CSC CAR Field Office near you. You may also pay through bank deposit, fund transfer or LDDAP-ADA to the CSC CAR with the following bank details:

Lingkod Bayani ang Bawat Kawani





Cordillera Administrative Region

Bank : Land Bank of the Philippines
Branch : Baguio City
Account Name : Civil Service Commission CAR
Account Number : 0222-0036-36

Interested participants may register thru the following link: <http://bit.ly/csc-car-Ind> or submit an accomplished confirmation form to CSC CAR at hrdcsc14@gmail.com. The confirmation form may be downloaded from this link: <https://rb.gy/f1aexw>.

An Advisory will be emailed to all registered participants at least three days before the event. The training program may be postponed or cancelled if the number of confirmed participants is less than the targeted number.

For further inquiries, please contact the HRD at telephone number (074) 443-5982, Mobile No. 0962-617-5995 or email at hrdcsc14@gmail.com.

For information and guidance please.


FERNANDO O. MENDOZA
Director IV

28 May 2026

