



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

June 16, 2026

DIVISION MEMORANDUM

No. **399-2026**

DISSEMINATION ON THE DISCONTINUATION OF THE ISSUANCE OF THE ST11 FORM AND ACCEPTANCE OF A BANK CERTIFICATE AS ITS SUBSTITUTE FOR GASTPE BILLING PURPOSES

To : Chief Education Supervisors
Public Schools District Supervisors
Private School Principals/ Administrators
All Others Concerned

1. Pursuant to Regional Memorandum 419 s. 2026 and Memorandum OADF-2-26-1237 titled "**Discontinuation of the Issuance of ST11 Form and Acceptance of bank Certificate as its Substitute for GASTPE Billing Purposes,**" the Landbank of the Philippines informs that all LBP branches nationwide have discontinued the issuance of ST11 Form printouts, as the said document is intended for bank use only.
2. In this regard, all private schools participating in the Educational Service Contracting (ESC) and Senior High School Voucher Program (SHS VP) under the Government Assistance to Students and Teachers in Private Education (GASTPE) may request a Bank Certificate from any LBP branch. This certificate shall contain the required details, including the **school's name, account number, and a statement confirming that it is issued for billing purposes.**
3. Furthermore, the LBP has waived the Php 200.00 fee for the issuance of the Bank Certificate when requested for the processing of voucher subsidies.
4. For questions and/or concerns, kindly contact Arlani B. Buccat through 074 442 7819.
5. Immediate dissemination of and strict compliance with this Memorandum are directed.


SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent 

