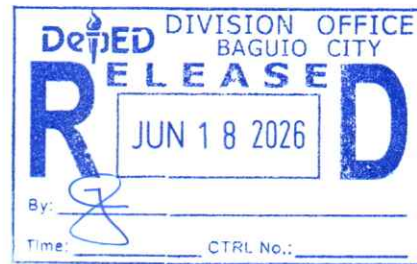




Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**



June 18, 2026

**Division Memorandum**

No. **405-2026**

**HEALTHY LEARNING INSTITUTION CERTIFICATION**

TO: All Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
School Health and Nutrition Personnel  
Others Concerned

1. In line with the Department of Education's commitment to promoting the health and well-being of learners and personnel, all public elementary and secondary schools in Baguio City are hereby encouraged to participate in the **Healthy Learning Institutions (HLI) Certification Program**, a joint initiative of the Department of Health (DOH), City Health Services Office and the Department of Education that promotes schools as healthy settings for living, learning, and working. The program recognizes learning institutions that foster the health and well-being of learners and personnel while strengthening their capacity to provide a safe, supportive, and health-promoting environment.

2. The HLI Program aims to:

- a. promote the health and well-being of learners, teaching personnel, and non-teaching personnel;
- b. strengthen the implementation and convergence of school health programs and services;
- c. encourage a whole-school and whole-community approach to health promotion;
- d. improve educational outcomes through healthier school environments; and
- e. recognize and certify schools that demonstrate compliance with the standards of a Healthy Learning Institution.

3. To initiate the HLI Certification Process, all School Heads, with the assistance of their assigned school nurse are hereby requested to:

- a. **Accomplish the Healthy Learning Institution (HLI) School Self-Appraisal Checklist (SAC)** on or before **22 June 2026**. The accomplished SAC shall serve as the basis for identifying school needs and gaps and for the preparation of the indicative Work and Financial Plan (WFP) to be submitted to the DOH for possible budget allocation.
- b. **Prepare and compile the corresponding Means of Verification (MOVs)** that support the responses indicated in the accomplished SAC.
- c. **Submit the duly accomplished SAC together with scanned copies of all supporting MOVs** through the Schools Division Office HLI Google Drive link: <https://acesse.one/cbqa5w4>. Files shall be uploaded under the appropriate district folder, with the school's name used as the folder name, on or before **22 June 2026** for initial validation and consolidation.



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4. The Schools Division Office, in coordination with the City Health Services Office, shall conduct the initial review and validation of the submitted documents and shall provide further guidance on the succeeding stages of the HLI Certification Process.
5. For any concern and clarifications, please contact Dr. Arlene Awing, Medical Officer III, through her mobile number 09054775638.
6. Immediate and wide dissemination of this memorandum is directed.

  
**SORAYA T. FACULO PhD, CESO V**  
Schools Division Superintendent 