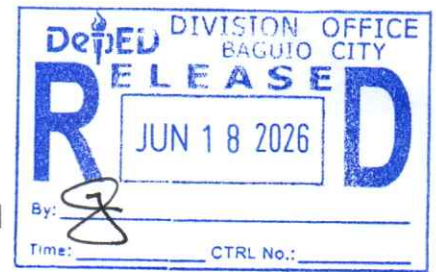




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY



June 18, 2026

DIVISION MEMORANDUM

No. **409-2026**

**UPDATED SCHEDULE ON THE CONDUCT OF ACTUAL PHYSICAL INVENTORY
FOR PROPERTY, PLANT AND EQUIPMENT (PPE) AND SEMI-EXPENDABLE
PROPERTIES, SUPPLIES AND MATERIALS**

To: All SDO Inventory Committee
Public School Heads
School Administrative Officers
School Property Custodians
Others Concerned

1. In view of Division Memorandum No. 380 s. 2026, regarding the Conduct of Capability Building for Division Officer Personnel, and considering the participation of personnel involved in the inventory activity, the **scheduled inventory activities on June 25 and June 30, 2026 are hereby updated to July 8-9, 2026, while those on July 7 to 9 and July 14, 2026 are moved to July 15-16 and July 22-23, 2026** due to conflict of schedule.
2. All concerned personnel are hereby advised to take note of the new schedule and ensure their availability on the said date.
3. For information and guidance.


SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent

OSDS/SPMU-vgc



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