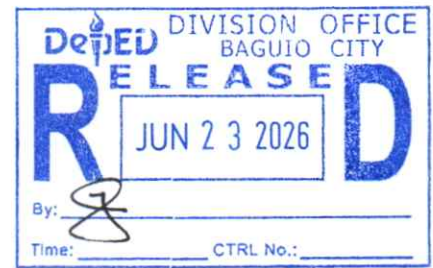




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY



June 22, 2026

DIVISION MEMORANDUM

No. **413-2026**

**SCHOOL ISSUANCE OF CERTIFICATE OF ACCEPTANCE FOR DELIVERED
 TEXTBOOKS, TEACHER'S MANUALS AND LEARNING TOOLS**

To: Public School Heads
 School Administrative Officers
 School Property Custodians
 Others Concerned

1. In compliance with Bureau of Learning Resources (BLR), Department of Education-Central Office Memorandum BLR-2026-06-1527 dated June 17, 2026 entitled "Addendum to the Memorandum on the Issuance of Certificate of Acceptance for Delivered Textbooks, Teacher's Manuals and Learning Tools and Equipment and Allocation Lists," **all recipient public schools are hereby directed to issue the prescribed Certificate of Acceptance (CA) (Enclosure A) immediately upon verification and validation of the delivered items.**

2. This reiterates the **timely issuance of the prescribed CA** for the following DepEd-BLR procurement projects:

- 2.a Supply and Delivery of Textbooks and Teacher's Manual Titles and Provision of Electronic TXs and TMs for Grades 2, 5 and 8;
- 2.b Provision of Textbooks and Teacher's Manuals and Electronic and TXs and TMs for Senior High School (SHS) core Subjects; and
- 2.c **Other Learning Resource Procurement Projects implemented by the Bureau of Learning Resources requiring the submission of a Certificate of Acceptance as part of the supplier's billing requirements.**

3. The template may be downloaded through the link: <https://tinyurl.com/495zd9wk>

4. For information, guidance and strict compliance.

SORAYA T. FACULO PhD, CESO V
 Schools Division Superintendent

OSDS/SPMU-vgc





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CERTIFICATE OF ACCEPTANCE

Project Name :

Supplier :

Total Quantity :

TXs: _____

TMs: _____

Kinder Workbook: _____

DR No:

ITR No.:

Delivery Site/Recipient School:

This is to certify that the above-mentioned supplier has successfully delivered the complete and required quantities of learning resources in accordance with the approved Contract and the corresponding Delivery Receipt.

The delivered items were inspected, verified, and found to be in order to quantity and apparent condition by the authorized representative of the delivery site/recipient school. The same was officially received and accepted on (date) , as evidenced by the duly signed Delivery Receipt and Inspection and Acceptance Report (IAR).

This Certification is issued for whatever legal and official purpose it may serve.

Issued this ____ day of ____ 20 at _____.

NAME MI. SURNAME

Designation

Authorized Representative
Delivery Site/Recipient School

Attachment:

- Inspection and Acceptance Reports
- Delivery Receipts