



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

26 June 2026

**DIVISION MEMORANDUM**

No. 427-2026

**ONLINE DIVISION ORIENTATION AND CLARIFICATION ON THE CRAFTING OF INDIVIDUALIZED EDUCATION PLANS (IEPs) FOR LEARNERS WITH DISABILITY**

To: Chief ES, Curriculum Implementation Division  
Public Schools District Supervisors  
School Heads  
School SNED Coordinators  
Others concerned

1. Pursuant to the provisions of Republic Act No. 11650, otherwise known as the "Inclusive Education Act," and consistent with the Department of Education's commitment to ensuring that learners with disabilities are provided with appropriate educational support through individualized educational planning, the Schools Division Office shall conduct an **Online Division Orientation on the Crafting of Individualized Education Plans (IEPs) for Learners with Disabilities** on **June 29, 2026 (Monday), 3:00 P.M.**
2. The orientation aims to strengthen the capacity of **School SNED Coordinators**, who serve as school leaders in the development, implementation, monitoring and provision of technical assistance on the crafting of Individualized Education Plans (IEPs), by ensuring a common understanding of the required contents and proper completion of each section of the IEP.
3. The meeting link and other orientation details shall be disseminated through the official School SNED Coordinators Group Chat on the day of the activity.
4. Attendance of the School SNED Coordinators in this online orientation shall be officially recognized as hours rendered in the performance of their teaching-related assignment as School SNED Coordinators, subject to existing DepEd rules and regulations.
5. Immediate and wide dissemination of this Memorandum is desired.

**SORAYA T. FACULO PhD, CESO V**  
Schools Division Superintendent

For the Schools Division Superintendent:

**SAMUEL T. EGSAEN JR. EdD, CESO VI**  
Asst. Schools Division Superintendent



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