



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
 Schools Division of Baguio City
 Baguio Country Club Village Elementary School
 Sector D, Country Club Village, Baguio City

REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: _____
 Address: _____
 Tel. No.: _____
 e-Mail: _____
 Date received by the Supplier: _____

Requesting Unit: BCCVES
 PR No.: 2026-06-005
 Quotation No.: 2026-06-005
 Date: June 9, 2026
 ABC: ₱131,100.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than June 11, 2026


MONA RIZZA N. AGSI
 BAC Chairperson

Note:

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within __ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	3	unit	Laptop, 16 GB, 512 SSD, 14", Windows 11/ Office 2024		
2	2	unit	Webcam, for PC		
3	2	unit	Headset, noise cancelling, for PC		
4	6	unit	HDMI connector, 5meters		
5	1	unit	Router, Wi-Fi standard, wireless speed, and port types		
TOTAL					
Purpose: for ICT Room and Teachers' Use					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Canvassed by:

Canvasser

 Signature over Printed Name

 TIN

 Date/Telephone No

