



Department of Education
Cordillera Administrative Region
Schools Division Office - Baguio City
BONIFACIO ELEMENTARY SCHOOL



REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

GAA

Supplier: _____
Address: _____
Telephone No.: _____
e-Mail: _____
Date received by the Supplier: _____

Requesting Unit: **BONIFACIO ELEMENTARY SCHOOL**
PR No.: **2026-06-015**
Quotation No.: **2026-06-015**
Date: June 29, 2026
ABC: 146,450.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **July 1, 2026**.


REAGAN V. DECORAN
School BAC Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement (for ABC above 50,000.00)

Note:

- / Submit RFQ together with the requirements.
- / All entries must be typewritten or legibly written.
- / Indicate brand and model of item offered.
- / Delivery period: 10 Days upon receipt of the NTP.
- / Price validity shall be for a period of 30 Calendar Days.
- / Free Delivery at Bonifacio Elementary School

Item No.	Quantity	Unit	Item Description	Unit Price	Total Price
1	15	bottle	INK, Epson 003, black		
2	15	bottle	INK, Epson 003, cyan		
3	15	bottle	INK, Epson 003, majenta		
4	15	bottle	INK, Epson 003, yellow		
5	20	ream	Laminating Film, Long, 100 pcs/pack		
6	10	pack	Black Plastic Ring Binder , 12mm, 10 pcs/pack		
7	10	pack	Black Plastic Ring Binder , 16mm, 10 pcs/pack		
8	10	pack	Black Plastic Ring Binder , 25mm, 10 pcs/pack		
9	20	pack	PP Binding Cover 500 GSM Diagonally Transparent 2X Thick Clear Plastic Cover, Long , 20pcs/pack		
10	20	pack	PP Binding Cover 500 GSM Diagonally Transparent 2X Thick Clear Plastic Cover, A4 , 20pcs/pack		
11	7	piece	Long Arm Stapler		
12	8	piece	Garbage Bin with Wheels, hard rough plastic, heavy duty, 250Liters		
13	6	unit	WATER DISPENSER Free standing water dispenser Hot and cold Compressor type cooling With mini storage cabinet 420W Dimension: Length:31cm Width:31cm Height:88cm		
"Nothing follows"				TOTAL	

Purpose: Procurement of Supplies and Materials for School Use

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Canvassed by: _____

Signature over Printed Name _____

TIN