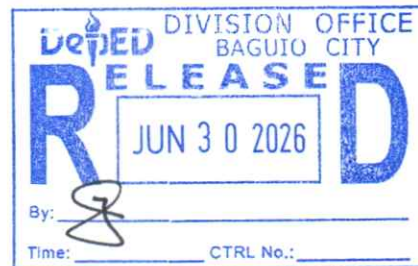




Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



June 29, 2026

UNNUMBERED MEMORANDUM

PARTICIPATION OF LEARNERS IN THE OPEN GOVERNMENT PARTNERSHIP (OGP) LOCAL CONSULTATION WITH CHILDREN

To: Asst. Schools Division Superintendent
 All Public School District Supervisors
 Public Secondary School Heads
 Others Concerned

- In reference to the upcoming Open Government Partnership (OGP) Local Consultation with Children in Baguio City, scheduled for July 10–11, 2026, at the Le Monet Hotel, Baguio City, identified public secondary schools are directed to send student participants to the said activity.
- Below is the allocation of participant slots and target sectors per school:

Schools	Age Group/Sector	Number of Slots
Mil-an National HS	12 – 13	2 (1 male and 1 female)
Happy Hollow National HS	12 – 13	2 (1 male and 1 female)
Roxas National HS	12 – 13	2 (1 male and 1 female)
Rizal National HS	14 – 15	2 (1 male and 1 female)
Fort del Pilar National HS	14 – 15	2 (1 male and 1 female)
Guisad Vally National HS	16 – 17	2 (1 male and 1 female)
Magsaysay National HS	16 – 17	2 (1 male and 1 female)
Baguio City High School	Children with Disability	4 (2 males and 2 females)
Pinget National HS	Special Program for Employment of Students (SPES) Program	2 (1 male and 1 female)
Irisan National HS	Special Program for Employment of Students (SPES) Program	2 (1 male and 1 female)
Pines City National HS	Member of an ICC/IP group	2 (1 male and 1 female)
Pinsao National HS	Member of an ICC/IP group	2 (1 male and 1 female)

- To ensure the safety, security, and proper guidance of the learners, they shall be accompanied and supervised throughout the duration of the activity by their parents/guardians. School heads are reminded to ensure that necessary parental consent forms are secured prior to the event.
- Immediate and wide dissemination of this Memorandum is desired.

SORAYA T. FACULO PhD, CESO V
 Schools Division Superintendent



Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600
 Telephone No.: (074) 665-1231
 Email Address: baguio.city@deped.gov.ph



DepEd Tayo Baguio City



<https://depedpines.com>



Republic of the Philippines

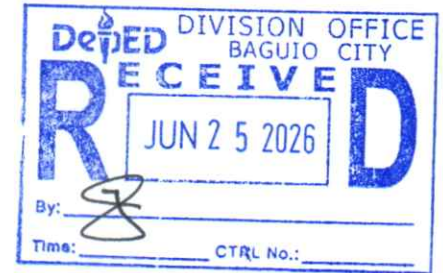
CITY GOVERNMENT OF BAGUIO

June 24, 2026

DR. SORAYA FACULO, CESO V

Superintendent

Schools Division Office of Baguio City



Dear Dr. Faculo:

I would like to express my gratitude for your commitment to supporting the Open Government Partnership (OGP) Local Consultation with Children in Baguio City, as discussed during our recent Local School Board meeting. Your leadership continues to be instrumental in building a more inclusive and child-friendly Baguio City.

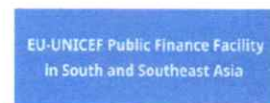
The Children's Consultation is scheduled for **July 10-11, 2026**, at **Le Monet Hotel, Baguio City**. This child-centered workshop will bring together 30-35 adolescent participants aged 12-17 from various sectors. This initiative aims to position our young people as active governance stakeholders, enabling them to map localized community challenges, share feedback on existing school and public services, and co-develop recommendations for the city's OGP commitments.

To facilitate the participation of child representatives in this activity, I respectfully request the issuance of a Division Memorandum or advisory addressed to participating schools, formally endorsing the activity and excusing the selected student participants and facilitators from their regular classes on **July 10, 2026**.

Rest assured that our civil society partner, the Positive Youth Development Network (PYDN), alongside UNICEF Philippines and our co-organizers, will strictly enforce child safeguarding protocols throughout the activity. All expenses, including the students' and their guardians' full board and lodging, will be fully covered by the organizers.

I would also like to personally invite you to join me and other city duty bearers during the July 11 afternoon session to listen to the children's presentations and provide your valuable response and feedback. We will provide a copy of the activity's concept note for your reference.

Regarding participant selection, given the limited number of slots and the number of DepEd schools in Baguio City, I would like to request your office's assistance in selecting the participating schools. I trust your guidance to ensure we have a diverse group of students who can offer varied perspectives and experiences, while maintaining a gender balance among the nominees. Below is the proposed selection mechanism for the 26 slots allocated for DepEd-Baguio City:





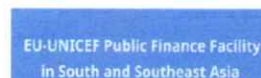
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Organization/ Institution	Sector	Number of Slots	Mechanism
DepEd	12-13 years old	6	Assign 3 schools to nominate 2 representatives, required to select 1 Male and 1 Female
DepEd	14-15 years old	4	Assign to 2 schools to nominate 2 representatives, required to select 1 Male and 1 Female
DepEd	16-17 years old	4	Assign to 2 schools to nominate 2 representatives, required to select 1 Male and 1 Female
DepEd	Children with Disability <i>Note: Please inform the organizers in advance of the nature of disability of the participants so they can prepare the proper accommodation to ensure inclusive participation throughout the activity</i>	4	Assign to 2 schools to nominate 2 representatives, required to select 1 Male and 1 female Or Assign 4 schools to identify 1 representative each
DepEd	Special Program for the Employment of Students (SPES) Program	4	Assign to 2 schools to nominate 2 representatives, required to select 1 Male and 1 female
DepEd	Member of an Indigenous Cultural Community / Indigenous Peoples (ICC/IP) group	4	Assign to 2 schools to nominate 2 representatives, required to select 1 Male and 1 female

All selected participants must complete the registration form on or before **July 5, 2026**:

<https://bit.ly/OGP-BaguioCity>





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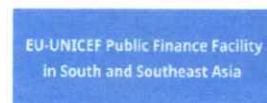
CITY GOVERNMENT OF BAGUIO

For any questions, concerns, or administrative coordination, your office may directly reach out to Ms. Jeannie Anne Maguad of PYDN at 09171407991 or via email at jeannie.maguad@pydn.org.

Thank you for your unwavering support as we continue working together toward a more inclusive, transparent, and child-friendly Baguio City.

Sincerely,


BENJAMIN B. MAGALONG
Public Servant





Building a Child-Friendly Baguio City through Open Government Partnership with children

Overview of the Consultation Design

The Batang OGP Baguio Consultation is a child-centered governance consultation designed to gather adolescent perspectives on priority concerns affecting young people in Baguio City and identify actionable recommendations that may inform the city's Open Government Partnership (OGP) localization efforts and future commitments.

Unlike traditional consultations that focus primarily on participation as a standalone topic, this consultation positions adolescents as governance stakeholders who can identify implementation gaps, surface lived realities, and contribute ideas for responsive and accountable governance.

The consultation will create structured spaces for adolescents to:

- identify issues affecting their communities and daily lives;
- reflect on governance and service delivery experiences;
- analyze barriers, gaps, and opportunities for improvement; and
- co-develop recommendations and proposed solutions that may inform local governance priorities and future OGP commitments.

Through participatory and adolescent-friendly activities, the consultation aims to generate grounded, user-centered insights to strengthen transparency, accountability, participation, and responsiveness in local governance processes.

Consultation Objectives:

The consultation aims to:

1. Identify priority issues and governance concerns affecting adolescents in Baguio City;
2. Document adolescent experiences, perspectives, and observations related to local governance, public services, and civic participation;
3. Facilitate adolescent reflection on gaps, barriers, and opportunities within local governance systems and service delivery processes;
4. Generate youth-informed recommendations, proposed solutions, and potential areas for local OGP commitments; and
5. Strengthen adolescent participation in governance processes through a meaningful, participatory, and feedback-oriented consultation process.



Consultation Design Approach

The consultation design adopts a multi-source and iterative approach to generate insights that are both adolescent-centered and institutionally grounded, while remaining aligned with the principles of the Open Government Partnership (OGP).

The design recognizes that meaningful adolescent. The consultation adopts a participatory and adolescent-friendly approach that combines reflection, issue mapping, collaborative analysis, and solution-generation activities.

The consultation is anchored on the following principles:

- Adolescents are governance stakeholders and rights-holders;
- Lived experiences provide valuable governance insights;
- Meaningful participation includes feedback, dialogue, and co-creation;
- processes should be transparent, accountable, participatory, and responsive.

Rather than treating participation itself as the sole topic of discussion, the consultation uses participation as a process by which adolescents can identify governance concerns and contribute recommendations for local action and reform.

Target Participants

Approximately 35 children coming from different sectors aged 12-17. There should be a conscious effort to ensure proper distribution of sector representatives and gender balance in each group.

Organization / Institution	Sector	Number of Slots
DepEd - Baguio City	Children in School	14
DepEd – Baguio City	Children with Disability	4
SPES	Out-of-school youth	4
Regional Sub-committee for the Welfare of Children – Cordillera Region		5
DSWD – 4Ps		4
Indigenous Community	Indigenous youth	4
		35

Children and Youth Facilitators

Children and Youth Facilitators will play a crucial role in creating a safe, conducive environment for participants to actively engage in all discussions / activities.

The following criteria will be used in selecting the children and youth facilitators for this activity:

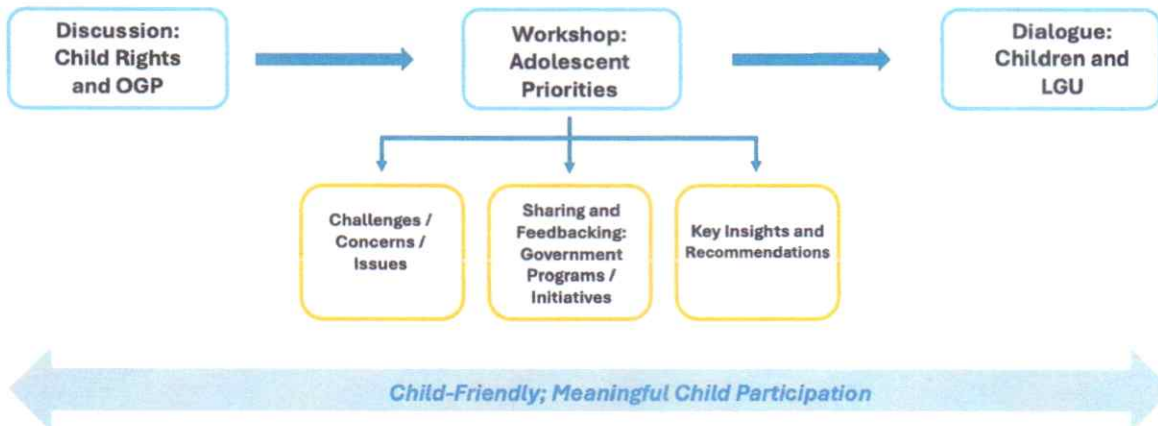
- Knowledgeable about Children’s rights, PSEA, and child-centered approaches;
- Equipped with basic facilitation and effective communication skills;
- With sufficient knowledge and experience in facilitating child-friendly activities, including processing and synthesizing insights;
- 15-20 years old;



Road Map and Workshop Flow

Phase	Activities
Phase 1: Gathering of Insights Last week of June to 1 st week of July):	<ul style="list-style-type: none"> • FGD, Desk Reviews, Online Interviews, Surveys, etc • Document and understand past, ongoing, or future Program, Policies, or Activities addressing children's welfare and development in the city
Phase 2: Children Consultation July 9-11, 2026 at Le Monet Hotel, Baguio City	<ul style="list-style-type: none"> • Targeted Consultation with children representing different sector
Phase 3: OGP Commitment	<ul style="list-style-type: none"> • Processing of Insights and Submission of Documentation Report • Development of OGP Commitment
Phase 4: Online Validation with children July 2026	<ul style="list-style-type: none"> • Online presentation of proposed commitments to get the feedback of children before finalization

Workshop Design:





Program Flow

Time	Activity	Rationale / Methodology	Person-In-Charge
Day 1 - July 9, 2026			
2-5PM	Registration and Check-in		
5 – 6PM	REST		
6-8 PM	Welcome Dinner Preliminaries -Opening Message -GTKY -Child Safeguarding -Expectation Setting -Groupings	To establish safe learning environment conducive for participants both physically, psychologically, and emotionally	PYDN
Day 2 - July 10, 2026			
8:30 - 9:00 AM	Registration		
9:00 - 9:30 AM	Recap and Intention Setting	<ul style="list-style-type: none"> To establish a safe learning environment conducive for participants both physically, psychologically, and emotionally 	PYDN / CWC
9:30 AM - 10:00 AM	Interactive Session: Children's Rights	<ul style="list-style-type: none"> Strengthen participants' knowledge on their rights Provide a framework on how to assess/envision a child-friendly city based on children's rights 	PYDN / UNICEF
10:00 – 10:30 AM	Interactive Session: What is Open Government Partnership and its relevance to Children	<ul style="list-style-type: none"> Explain OGP and its relevance to children Provide an overview on where their insights will be used Setting the context on the importance of their active participation in the process 	DBM / PH-OGP PMO
10:30 - 11:45 AM	Health Break		
10:45 AM - 11:15 AM	Visioning Exercise What is your vision of a Child-Friendly City?	<ul style="list-style-type: none"> Allow children to express their vision of a Child-Friendly City in a snapshot 	PYDN



11:15 - 12:00 PM	Presentation		
12:00 PM - 1:00 PM	Lunch		
1:00 PM - 1:30 PM	Ice Breaker	<ul style="list-style-type: none"> Quick physical activity to manage the energy of facilitators and participants 	PYDN
1:30 - 2:30 PM	Workshop Groupings: <ul style="list-style-type: none"> Batang Protektado sa Diskriminasyon, Pagsasamantala, at Pang-aabuso (Protection) Batang malusog, masaya, at masagana (Survival) Batang pinakikinggan at nirerespeto (Participation) Batang malayang natututo at nalilinang ang sarili (Development) 	<ul style="list-style-type: none"> Breakout sessions will be done in the form of FGDs where participants will have a chance to share their insights regarding challenges, best practices, opportunities, and hopes for a child-friendly city based on their category The idea behind the groupings is not to focus on the city, but on the positive outcomes for children of a child-friendly city. The goal is for participants to consider what should be present in their communities to achieve these outcomes. 	PYDN and Youth Facilitators
2:30 PM – 3:15 PM	Presentation of Children	<ul style="list-style-type: none"> Opportunity for the participants to share their vision of a Child-Friendly City and the challenges and gaps that they see hindering the achievement of this vision After each presentation, participants from other groups will have the chance to provide additional inputs Opportunity for the Local Chief Executive to listen to the children 	Children Participants
3:15 PM - 3:30 PM	PM Break		
3:30 PM - 4:15 PM	Prioritizing Key Issues and Identification of Root Causes	<ul style="list-style-type: none"> Participants cluster common themes and discuss urgency, impact, and relevance Small-group discussions may use problem tree analysis or systems mapping 	PYDN and Facilitators



		approaches to explore root causes, governance gaps, and institutional challenges connected to identified issues	
4:15 - 5:00 PM	Discussion Baguio City Programs, Policies, and Activities for Children	<ul style="list-style-type: none"> The LGU will discuss current efforts aligned to children's welfare and development in the City Highlight or emphasize concepts that were mentioned in the children's presentations 	Baguio City LGU
5:00 - 5:15 PM	Closing and Reminders	<ul style="list-style-type: none"> Provide an overview on what they can expect for the next day Give Reminders Photo Op 	UNICEF
Day 3 - July 11, 2026			
8:30 - 9:00 AM	Registration		PYDN
9:00 - 9:30 AM	Recap and Intention Setting	<ul style="list-style-type: none"> To establish safe learning environment conducive for participants both physically, psychologically, and emotionally 	PYDN
9:30 - 10:30 AM	Workshop Road to a better, more inclusive, and child-friendly Baguio City	<ul style="list-style-type: none"> Participants will be guided to revisit the challenges or gaps they identified on the first day and put them on one side of the ladder Then they will be asked to identify an ideal scenario per challenge and put them on the other side of the ladder To bridge the two, each group will develop recommendations/solutions to address the challenges/gaps. They will put their answers in the middle of the stairs 	PYDN
10:30 - 10:45 AM	Health Break		
10:45 - 11:15 AM	Presentation of Key Highlights of the Discussions		



11:15 - 12:00 PM	Workshop Formulation of OGP Commitments	<ul style="list-style-type: none"> Using a template, each group will come up with a program/policy/ activity that should be led by the City Government to address the gaps they identified 	PYDN
12:00 PM - 1:00 PM	Lunch and Check Out		
1:00 PM - 1:15 PM	Ice Breaker	<ul style="list-style-type: none"> Quick physical activity to manage the energy of facilitators and participants 	PYDN
1:15 - 3:00 PM	Presentations: Panel: <ul style="list-style-type: none"> Dr. Soraya Faculo Ms. Donna Tabangin CSWDO Rep PH-OGP PMO Rep 	<ul style="list-style-type: none"> Each group will present their outputs, followed by 10 minutes of feedback from LGU and other stakeholders Create a space for adolescents to present recommendations and receive responses from government actors 	Participants
3:00 - 3:15 PM	Health Break		
3:15 PM – 3:45 PM	Response: Hon. Benjamin Magalong Baguio City Mayor	<ul style="list-style-type: none"> City Mayor to share his insights from the presentations, and his commitments in making sure that Baguio City offers a safe and conducive environment for the growth and development of children 	City Mayor
3:45 – 4:30 PM	Closing Message <i>USec. Marlo Iringan (TBC)</i> <i>Undersecretary, DILG</i> <i>Ms. Kyunsun Kim</i> <i>Country Representative,</i> <i>UNICEF PH</i> <i>Sec. Kim Robert De Leon</i> <i>(TBC)</i> <i>Secretary, DBM</i> Photo-Op	<ul style="list-style-type: none"> Reflection on Key takeaways from the activity Closing messages from duty bearers to let the children know where their insights will be used and what they can expect in the future 	