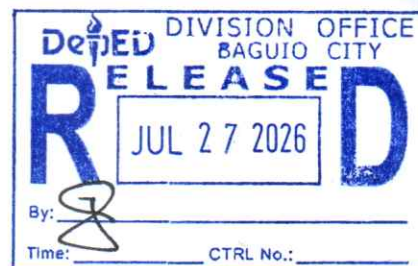




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



January 23, 2026

DIVISION MEMORANDUM

No. **477-2026**

CALL FOR NOMINATIONS TO THE AI 101 AND AI 200 SERIES UNDER THE NATIONAL CAPABILITY-BUILDING PROGRAM ON ARTIFICIAL INTELLIGENCE (AI) OF THE DEVELOPMENT ACADEMY OF THE PHILIPPINES

To: Assistant School Division Superintendent
Chief Education Supervisors
Public Schools District Supervisor
Public Elementary and Secondary School Heads
All Others Concerned

1. In response to the letter of the Development Academy of the Philippines (DAP) about the Call for Endorsements to the AI 101 and AI 200 Series under the National Capability-Building Program on AI, this Office calls for nominations from Schools Division Offices and Regional Office Functional Divisions.
2. The National Capability-Building Program on Artificial Intelligence (AI), led by DAP aims to build an AI-ready public sector by developing capable leaders, skilled technical specialists, and an empowered workforce that can responsibly use AI to deliver more innovative, efficient, and citizen-centered services.
3. The SDOs and RO-FDs may endorse (Enclosure 1) as many qualified personnel as possible to the AI 101 and AI 200 Series on at before 14 August 2026 through car.neapr@deped.gov.ph with subject title DAP AI Series Scholarship. SDO Personnel Development Committee and RO- Division Chiefs shall ensure alignment with the nominees' IPDP needs, availability of resources, and consideration of priorities. The endorsement shall cover the following courses:
 - a. AI 101: Foundations of AI for the Philippine. Public Sector
 - b. AI 201: AI for Strategic Planning
 - c. AI 202: AI for Human Resource Management
 - d. AI 203: AI for Financial Planning and Management
4. The course details, including program fees, are in Enclosure 2 (Training Tracks taken from the Program Primer) and can be accessed through the official website at aicapb.dap.edu.ph.
5. For queries and clarifications, please contact the Human Resource Development Division - National Educators Academy of the Philippines in the Region (HRDD-NEAPR) through Rosita C. Agnasi through car.neapr@deped.gov.ph. or Samuel F. Bab-anga at 442-78-49.
6. Wide and immediate dissemination of this memorandum is desired.

SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent

sfb/sgod-hrds



Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600
Telephone No.: (074) 665-1231
Email Address: baguio.city@deped.gov.ph
DepEd Tayo Baguio City <https://depedpines.com>



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

Enclosure 1 of RM No. 554 s. 2026

Letter Head

NATIONAL CAPABILITY-BUILDING PROGRAM ON ARTIFICIAL INTELLIGENCE

List of Endorsed Employees for AI 101 and AI 200 Series Courses

Name of Employee _____

Date _____

Instruction: List the employees being endorsed for the National Capability-Building Program on Artificial Intelligence. Provide each employee's Name and Office and email, then check (✓) the appropriate box under AI Courses to indicate the course(s) they will attend.

No.	Name and Office	email	AI Courses*			
			AI 101	AI 201	AI 202	AI 203
1	Example: Juan dela Cruz Office of the Secretary		✓	✓	☐	☐
			☐	☐	☐	☐
			☐	☐	☐	☐
			☐	☐	☐	☐
			☐	☐	☐	☐
			☐	☐	☐	☐
			☐	☐	☐	☐

*AI Courses:

- AI 101: Foundations of AI for the Philippine Public Sector
- AI 201: AI for Strategy and Planning
- AI 202: AI for Human Resource Management
- AI 203: AI for Financial Planning and Management

You may visit the Program's website at aicapb.dap.edu.ph for details of the courses.

Endorsed by:



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

Enclosure 2 of RM No. 554 s. 2026

t Training Tracks

The Program offers a structured suite of AI training tracks, from the AI 101 to AI 500 Series, designed for government personnel across different roles and levels, as summarized below:

AI 101: Foundations of Artificial Intelligence for the Philippine Public Sector

DESCRIPTION	A foundational course that builds baseline AI literacy for the Philippine public sector.
TARGET PARTICIPANTS	All public sector work force
DELIVERY MODE	Fully asynchronous online through the <i>Linang</i> LMS
SCHEDULE	Course opens May 5, 2026 with each participant granted three (3) months of access from date of enrolment
TRAINING FEE	PHP500.00

AI 200 Series: Domain-Specific Applications of AI in Government

DESCRIPTION	The AI 200 Series features domain-specific courses that apply AI including agentic AI) to key government functions, helping participants improve productivity, automate routine processes, and support better decision-making in the public sector.
TARGET PARTICIPANTS	Qualified government personnel based on the specific function or role required by each course.
SERIES OFFERINGS	AI 201: AI for strategy and Planning AI 202: AI for Human Resource Management AI 203: AI for Financial Planning and Management
DELIVERY MODE	Fully asynchronous online through the <i>Linang</i> LMS
SCHEDULE	AI 201 to 203 will open in June 2026, while the schedules for the remaining courses will be announced at a later date.
TRAINING FEE	PHP 500.00 per participant for each course under the AI 200 Series



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION

DepED
SDO Baguio City
OSDS-AS-Records Unit

RECEIVED

Date: July 23, 2026 | Time: 09:17 AM
Received By: Arian

22 July 2026

REGIONAL MEMORANDUM
No. **554-2026**

**CALL FOR NOMINATIONS TO THE AI 101 AND AI 200 SERIES UNDER THE
NATIONAL CAPABILITY-BUILDING PROGRAM ON ARTIFICIAL
INTELLIGENCE (AI) OF THE DEVELOPMENT
ACADEMY OF THE PHILIPPINES**

To: Assistant Regional Director
Schools Division Superintendents
All Schools Division Offices
All Others Concerned

1. In response to the letter of the Development Academy of the Philippines (DAP) about the Call for Endorsements to the AI 101 and AI 200 Series under the National Capability-Building Program on AI, this Office calls for nominations from Schools Division Offices (SDOs) and Regional Office Functional Divisions.
2. The National Capability-Building Program on Artificial Intelligence (AI), led by DAP, aims to build an AI-ready public sector by developing capable leaders, skilled technical specialists, and an empowered workforce that can responsibly use AI to deliver more innovative, efficient, and citizen-centered services.
3. The SDOs and RO-FDs may endorse (Enclosure 1) as many qualified personnel as possible to the AI 101 and AI 200 Series on or before **14 August 2026** through **car.neapr@deped.gov.ph** with subject title **DAP AI Series Scholarship**. SDO Personnel Development Committee and RO- Division Chiefs shall ensure alignment with the nominees' IPDP needs, availability of resources, and consideration of priorities. The endorsement shall cover the following courses:
 - a. AI 101: Foundations of AI for the Philippine Public Sector
 - b. AI 201: AI for Strategic Planning
 - c. AI 202: AI for Human Resource Management
 - d. AI 203: AI for Financial Planning and Management
4. The course details, including **program fees**, are in Enclosure 2 (Training Tracks taken from the Program Primer) and can be accessed through the official website at **aicapb.dap.edu.ph**.
5. For queries and clarifications, please contact the Human Resource Development Division – National Educators Academy of the Philippines in the Region (HRDD-NEAPR) through Rosita C. Agnasi through **car.neapr@deped.gov.ph**.
6. Immediate and wide dissemination of this Memorandum is directed.

Digitally signed by
Capulong Nicolas Tongol
Date: 2026.07.22 16:22:47
+08'00'

NICOLAS T. CAPULONG PhD, CESO III
Director IV/Regional Director

HRDD/RCA/abl – RM - Call for Nominations DAP AI Courses



Address: Wengal, La Trinidad, Benguet, 2601
Telephone No: (074) 422 – 1318
Email Address: car@deped.gov.ph
DepEd Tavo Cordillera <https://depedcar.ph>



Enclosure 1 of RM No. 554.2026

SDO Letter Head

NATIONAL CAPABILITY-BUILDING PROGRAM ON ARTIFICIAL INTELLIGENCE
List of Endorsed Employees for AI 101 and AI 200 Series Courses

Name of Organization : _____
Date : _____

Instruction: List the employees being endorsed for the National Capability-Building Program on Artificial Intelligence. Provide each employee's Name and Office and Email, then check (✓) the appropriate box under AI Courses to indicate the course(s) they will attend.

No.	Name and Office	Email	AI Courses*			
			AI 101	AI 201	AI 202	AI 203
1	Example: Juan dela Cruz Office of the Secretary		✓	✓	☐	☐
			☐	☐	☐	☐
			☐	☐	☐	☐
			☐	☐	☐	☐
			☐	☐	☐	☐
			☐	☐	☐	☐
			☐	☐	☐	☐

***AI Courses:**

- AI 101: Foundations of AI for the Philippine Public Sector
- AI 201: AI for Strategy and Planning
- AI 202: AI for Human Resource Management
- AI 203: AI for Financial Planning and Management

You may visit the Program's website at aicapb.dap.edu.ph for details of the courses.

Endorsed by:

SDO PDC Chairperson

***Kindly submit together with the word file.**



Address: Wangal, La Trinidad, Benguet, 2601

Telephone No: (074) 422 - 1318

Email Address: car@deped.gov.ph

DepEd Tayo Cordillera <https://depedcar.ph>



Enclosure 2 of RM No. 554.2026

Training Tracks

The Program offers a structured suite of AI training tracks, from the AI 101 to AI 500 Series, designed for government personnel across different roles and levels, as summarized below:

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TARGET PARTICIPANTS	All public sector workforce
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SCHEDULE	Course opens May 5, 2026 with each participant granted three (3) months of access from date of enrolment
TRAINING FEE	PHP 500.00

AI 200 Series: Domain-Specific Applications of AI in Government

DESCRIPTION	The AI 200 Series features domain-specific courses that apply AI (including agentic AI) to key government functions, helping participants improve productivity, automate routine processes, and support better decision-making in the public sector.
TARGET PARTICIPANTS	Qualified government personnel based on the specific function or role required by each course.
SERIES OFFERINGS	AI 201: AI for Strategy and Planning AI 202: AI for Human Resource Management AI 203: AI for Financial Planning and Management
DELIVERY MODE	Fully asynchronous online through the <i>Linang</i> LMS
SCHEDULE	AI 201 to 203 will open in June 2026, while the schedules for the remaining courses will be announced at a later date.
TRAINING FEE	PHP 500.00 per participant for each course under the AI 200 Series