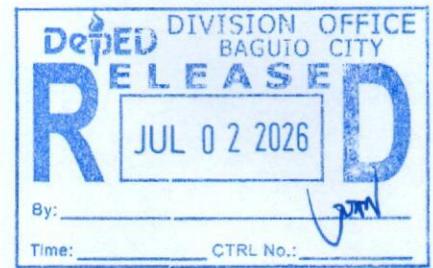




Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



02 July 2026

DIVISION MEMORANDUM

No. **441-2026**

**TIMELINES ON THE SUBMISSION OF RESEARCH PROPOSALS,
 INNOVATIONS AND APPLICATION OF EDUCATION FOR SY 2026-2027**

To : Assistant Schools Division Superintendent
 CID and SGOD Chief Education Supervisors
 Education Program Supervisors
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

1. As part of the continuous improvement of the processes in the Schools Division Office of Baguio City, the field is being informed of the timelines that will be followed on the submission of research proposals, innovations and application of education for school year 2026-2027. This mechanism is adopted as a response to the challenges and issues encountered during the previous years of implementation.
2. The timeline of submission of the aforementioned proposals will be as follows:

Term	Start of Acceptance	End of Acceptance
First Term	July 20, 2026	July 24, 2026
Second Term	October 5, 2026	October 9, 2026
Third Term	January 11, 2027	January 15, 2027

3. Teaching, teaching-related and non-teaching personnel in SDO-Baguio City is strictly directed to observe the timelines stated above. Proposals that will be submitted beyond the timelines will not be accepted.
4. For inquiries, please call any staff from the Planning and Research Section at telephone number (074) 446-6738
5. Immediate and wide dissemination of this Memorandum is required.

SORAYA T. FACULO PhD, CESO V
 Schools Division Superintendent



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