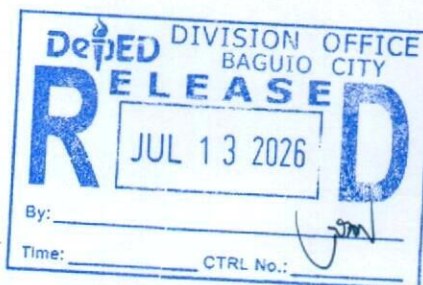




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY



July 9, 2026

DIVISION MEMORANDUM

No. **454-2026**

**SCHOOL SECURITY AND SAFETY TRAINING FOR SECURITY GUARDS
AND WATCHMEN**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Public School Heads
School Administrative Officers
All Others Concerned

1. In line with the Department of Education's commitment to ensuring safe, secure, and learner-friendly school environments, the Schools Division Office of Baguio City will conduct the School Security and Safety Training for Security Guards and Watchmen on July 16, 2026, from 8:00 a.m. to 5:00 p.m. at the SDO PFVR.
2. The training aims to strengthen the knowledge, skills, and competencies of school security guards and watchmen in maintaining school safety and security through effective security practices, crime prevention, emergency preparedness, and appropriate response to critical incidents in coordination with partner law enforcement agencies.
3. The activity schedule is as follows:

Time	Activity	Resource Person/Facilitator
7:30 – 8:00 AM	Registration	Administrative Services Unit
8:01 – 8:15 AM	Preliminaries Nationalistic Song Prayer Statement of the Purpose Message	Facilitator Administrative Officer V Schools Division Superintendent
8:16 AM – 10:30 AM	School Emergency Preparedness and Response to Active Threats and Critical Incidents (with practical demonstration)	Baguio City Police Office (BCPO)
10:31 – 10:40 AM	Health Break	
10:41 – 12:00 NN	Bomb Threat Response	Baguio City Explosive Ordnance Disposal and Canine (EOD/K9) Unit (CECU)
12:01 – 1:00 PM	Lunch Break	



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1:01 – 3:30 PM	Safe Spaces Act, Community and Service- Oriented Policing (CSOP), Basic Constitutional Rights of Search and Seizure: Strengthening School Security through Community Partnership	National Police Commission (NAPOLCOM)
3:31 – 3:15 PM	Health Break	
3:16 – 4:00 PM	Open Forum / Interactive Discussion	All Resource Speakers
4:01 – 5:00 PM	Synthesis of Learning Closing Message	Facilitator Assistant Schools Division Superintendent

4. **All school security guards and watchmen - whether plantilla, MOOE, PTA and locally funded (SEF) - are hereby directed to attend the training.** School Heads/School Administrative Officers are requested to facilitate the attendance of their security personnel and make the necessary arrangements to ensure uninterrupted security services in their respective schools during the activity.
5. Immediate dissemination of and compliance with this Memorandum are desired.


SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent

OASDS/STEjr/nde